

Thank you for your interest in becoming a member of the Colerain Police Department. Listed below is the information you will need as you go through the process. Please read all of the information on this sheet regarding the process.

1. **Applications.** Candidates interested in becoming a police officer with the Colerain Police Department must submit an application to participate in the 2016 hiring process until 11:59pm on Monday, May 9, 2016.
2. **Written Test.** The written test is scheduled for May 14, 2016 at 9am. The test will be held at the Northgate Mall Colerain Police Sub-Station. The doors will open at 8:30am.
3. **Waiver of Written Test.** The written test portion of the hiring process has been waived for current Ohio police officers having **at least three years** of continuous employment as a police officer in Ohio with no record of disciplinary action above a written reprimand during the past three years. Candidates must submit a letter requesting this waiver no later than Monday, May 2, 2016.
4. **Physical Agility Test.** This step of the process is scheduled to occur on Saturday, June 4, 2016. Candidates are encouraged to prepare by practicing sit-ups, pushups, and running 1.5 miles.
5. **Oral Interview.** This step of the process will be held the week of June 6-10, 2016.
6. **Background Investigation.** Candidates successfully reaching this stage of the process will be subjected to a thorough background investigation including a Certified Voice Stress Analysis/Polygraph examination.
7. **Psychological Test.** A licensed psychologist will administer this step of the process to determine the candidate's suitability for the field of law enforcement. This step will only be offered to those candidates who are given a Conditional Offer of Employment.
8. **Medical Examination.** The medical examination will only be administered to those candidates who are given a Conditional Offer of Employment.
9. **Ohio Peace Officer Training Certification.** Candidates must successfully graduate from an Ohio Peace Officer Training Academy.
10. **Probationary Employment.** There is a one-year probationary period from date of hire. Candidates must successfully pass the probationary period to continue employment.
11. **Agency Policy on Re-application.** Candidates who have previously applied and not hired are encouraged to re-apply as long as all deficiencies resulting in elimination have been corrected.
12. **Expected Duration.** It is anticipated the hiring process will be completed and an eligibility list created prior to August 1, 2016

All candidates will be provided more detailed information when submitting their application. When applying, remember to include a signed Public Employment Declaration form along with a signed Waiver Release form. Candidates must keep us apprised of any changes in address or phone

number during the process. Please visit our website at www.colerainpolice.org and go to "Recruiting"

Mark C. Denney, CLEE

Chief of Police

*Colerain Township is an Equal Opportunity Employer *