

## REGULAR

March 13, 2018

### OPENING OF MEETING

Mr. Unger called the meeting to order at 6:00PM with all Board members present.

### EXECUTIVE SESSION

Mr. Milz requested the Board enter Executive Session in accordance with Ohio Revised Code §121.22(G)(1) to discuss the employment and compensation of public employees and §121.22(G)(3) to discuss pending and imminent litigation with the Township law director.

Mr. Insko made a motion to enter Executive Session for those purposes and Mr. Unger offered the second. No discussion and the roll was called:

Mr. Insko. "Aye"

Mr. Rajagopal. "Aye"

Mr. Unger. "Aye"

The Board returned from executive session at 7:00PM. Mr. Milz said there was nothing to report.

### PLEDGE OF ALLEGIANCE

All recited the Pledge of Allegiance.

### MEDITATION (MOMENT OF SILENCE)

Mr. Unger asked everyone to join in a moment of silence.

### APPROVAL OF MINUTES

Mrs. Harlow requested the Board approve the February 13, 2018, regular meeting minutes.

Mr. Insko made such motion and Mr. Unger offered the second. No discussion and the roll was called:

Mr. Insko. "Aye"

Mr. Rajagopal. "Aye"

Mr. Unger. "Aye"

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Mrs. Harlow requested the Board approve the February 27, 2018, special meeting minutes.

Mr. Unger made such motion and Mr. Insko offered the second. No discussion and the roll was called:

Mr. Insko. "Aye"  
Mr. Rajagopal. "Aye"  
Mr. Unger. "Aye"

Mrs. Harlow requested the Board approve the March 6, 2018, special meeting minutes.

Mr. Insko made such motion and Mr. Unger offered the second. No discussion and the roll was called:

Mr. Insko. "Aye"  
Mr. Rajagopal. "Aye"  
Mr. Unger. "Aye"

### **PRESENTATIONS**

#### **The Public Library of Cincinnati and Hamilton County**

Ned Heeger-Brehm, Manager of the Groesbeck Branch of the Public Library of Cincinnati and Hamilton County, located at 2994 West Galbraith Road, near the intersection of Colerain Avenue and West Galbraith Road approached the Board to provide information about the Library levy that is on the May ballot. He said he has been the manager there for the past 16 years.

Colerain Township is home to two of the county's largest ten branches, the other being our North Central Branch located at 11109 Hamilton Avenue, next to the Hamilton County Sheriff's Office.

Over 229,000 people visited the Groesbeck location, making us the most visited branch in Hamilton County. Our customers checked out over 467,000 items, third most in the county just behind the Symmes and Anderson Township branches. Our Library is one of the oldest and busiest libraries in the entire country and the most recent industry count ranked our checkouts 2<sup>nd</sup> in the nation behind only New York Public.

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He assured the Board that our Library is fiscally responsible and works very hard to meet community needs, but state funding has been cut by 26% since 2000 despite checkouts having increased by 60%. And while we are very grateful for the local support we now receive, we still have the lowest local funding of any major library system in the state. Despite our growth our budget has not increased in nearly 20 years. He said seven of our branches are 100 or more years old, and two of those branches have never been renovated. Currently, ongoing renovations and major maintenance is funded at \$2 million annually, but they have \$54 million in repairs, replacements, and renovations to library facilities are needed system-wide. The levy is for 1-mill and for 10 years. It would cost less than \$3 a month per \$100,000 of property value.

With the levy, in addition to normal operations, the Library will be able to:

- Provide each community with a branch that is well-maintained and up to date.
- Ensure all 40 branches are handicap accessible, as 6 currently are not
- Repair and replace roofs, windows, flooring, and furniture, all of which have been put off due simply to of lack of funding.

Mr. Unger said that when he served on the Hamilton County Tax Levy Review Committee, the committee reviewed the library levy. He said there were about 30,000 library cards issued to people from other counties. Mr. Heeger-Brehm said any Ohio resident is eligible for a card and there is a reciprocal agreement for northern Kentucky.

Mr. Insko said he is surprised there are six branches not handicapped accessible. Mr. Heeger-Brehm said they would like to address this.

Mr. Rajagopal said we have a great library.

### **Colerain Chamber of Commerce**

David Denney, board chair of Colerain Chamber of Commerce, offered a brief overview of the chamber and its history. He said he is joined by Debra Stonehill, president of the Chamber, and Jennifer Caunin of Clippard Industries. He said this organization is not part of the Township.

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Ms. Stonehill said the Colerain Chamber is a membership-based organization, with affiliation with state and national organizations. She said it operates independently, but cooperatively with the township and schools, with a shared vision of improving the community. She said they host an annual breakfast for police and fire recognition. At their annual Hometown Hero Gala event, on April 19, they will honor Mick Cronin, a township native.

Mr. Unger said the Township does not fund the chamber. They are self-sustaining. He offered his thanks for bringing businesses together to communicate.

Mr. Insko asked about their membership. Ms. Stonehill said they have 160 members with 600 people. She said they have a lot of opportunity for growth

Mr. Insko said he would like to see chamber information in the rotunda. He suggested Mr. Green speak to Ms. Stonehill after the meeting about funding for the veterans' memorial.

Mr. Rajagopal said he admires their bringing together the business community. He said they could use their influence in Northbrook or Groesbeck and could be a part of the community.

### **Pray Hope Believe Foundation**

Lynne and Rick Merk offered their thanks to the police and fire departments for their support of the 5K race on July 4. Mr. Merk said they are raising money for pediatric brain cancer research and thanked the community for sharing in the mission. A copy of their presentation is Attachment 1 to these minutes.

Mr. Insko thanked the Merks for honoring Tony's memory and doing God's work. He said they saved the annual 5K event, as we wouldn't have it without them.

Mr. Rajagopal said that amazing people like them make the community and nation great.

### **Introduction and Swearing in of Promoted Fire Personnel**

Chief Cook introduced and swore-in Andy Meyer. He has been a part-time employee for nine years and is now attending paramedic classes. His wife, Jill,

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pinned on his new badge. Chief Cook offered his congratulations on Mr. Meyer's work so far, wishing him a safe next 25 years.

### CITIZEN ADDRESS

Bob Stevie said it's time to cut expenses and we should start with the legal department. He suggested the establishment of special committee for a new contract with legal services and stopping of all payments until financial issues are resolved.

Dawn Smith said she has fought the war on drugs, including as a prison nurse. But, now Colerain has a unique opportunity to have medical marijuana sold in our community. As a nurse she has seen the positive effects of marijuana on patients. She suggested the Board give it a chance and laws are changing. She said no-one will get high from medical marijuana. Colerain is known for being a leader.

Jim Acton said at the Ronald McDonald House they do not have marijuana and are curing the children. He asked what the Chamber is doing for the residents of the Township, as other chambers offer scholarships. He said the Chamber's rent the Senior Center is \$170 and too low. He said there is litter all over the Township and suggested an ordinance to get it cleaned-up. He suggested a change in the agenda and the Board should do promotions at another time because this is the only time the residents can speak.

Ray Warrick introduced himself and said he is finalist in the search for a new administrator here.

Kathy Mohr asked for clarification on some expenses. She said the contract with Chief Denney is not necessary and is setting a precedent.

Mr. Unger said that we need stability in township. He said he sees what a quality program he is running and intends to support him. There is no pay increase, but does include severance.

Mr. Insko said we need to move on for the greater good of the Township.

Mr. Rajagopal said he is a highly respected chief and all the years he has served, he did a good job, without a contract. Many townships don't have a

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contract with police chief and others feel the department heads work for the pleasure of the trustees.

Ms. Mohr asked Mrs. Harlow if all minutes have been approved for 2017. Mrs. Harlow said there are two meetings that have not been presented to the Board.

Ms. Mohr asked about the retire-rehire policy. She said OPERS requires a 60-day public notice for reemployment. That did not happen for Nancy Spears. She asked about Mrs. Spears's sick and vacation time.

Mrs. Randolph said this would start over. Under OPERS rules, she is not allowed to go on their health insurance. She will receive four weeks vacation time as a new hire employee.

Ms. Mohr said this would be a good place to start when making cut backs and saving money. She asked if the Board has thought more about Mr. Barbieri's position as both an employee and contractor. Mr. Unger said the Township can hire a law director as well as other outside firms.

Dick Semple said he has worked in the sign business. He said he has discussed the Colerain Ave. overpass with 275 and the signage on the fence. He said travelers come from all over and they should know where Colerain is.

Mr. Rajagopal said he met a gentleman from ODOT and he said they can give free signs, but we never asked for it.

Mr. Insco said this previously fell on deaf ears, but this is a necessary improvement.

Stephanie Wright said the Chamber of Commerce's contract needs to be renegotiated for more favorable terms for the Township.

She said the Board is contract happy and seems to care more about employees than residents. Chief Denney does a good job and has no reason to stop.

She asked if the Northbrook initiative is funded by a grant.

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Mr. Milz said there are two things going on. First, is placemaking with MKSK to build organization and this is not grant funded. Second, is a strategic investment plan for the neighborhood, which is grant funded, by CDBG at \$25,000.

Mrs. Wright asked about Jeff Stec. Mr. Milz said he is not paid by grant and has done a lot of work for us in a several different areas.

Mrs. Wright asked about the Zoning tax liens. Mrs. LeCount said there was a problem with seven assessments over six properties, in 2017. This is a rare occurrence.

In response to Mrs. Wright, Mrs. Randolph said the seasonal employee position advertisements are posted on the website.

Rich McVay said that during the February meeting, Mr. Unger made erroneous statements about him on several topics. Mr. McVay said that for the 2018 appropriation update, we usually have a list of the changes. He said Chief Denney should be rewarded for performance, but doesn't need a contract. The relationship with Colerain Police and the Hamilton County Sheriff's Office is bad. We have to provide things the HCSO formerly offered. Police officers are in an unnecessary cloud of fear. He is the nut of the problem with the HCSO relationship.

Bernie Fiedeldey said we need to have two meetings because it's disrespectful to the residents to have police and fire recognized at meetings. He said we have \$315,000 in the sidewalk fund so we can put sidewalks where we want them.

Mr. Milz said we are working on the Joseph Road sidewalks and have met with the board of the Kissel Park condos. We are trying to get their buy-in.

Mr. Fiedeldey said the lawn mower was his point and we should sub-contract this like the school board. We have to know our real costs. Mr. Fiedeldey said the Anderson Chamber pays \$1,000, so \$170/month is an insult. Mr. Fiedeldey said the mall contract is a sweet deal for the mall. He said we are charging schools more than the mall. Regarding the contract with Chief Denney, he said contracts don't cover the township, they infringe on our rights.

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Elaine Gauck asked about why people are hating Chief Denney. She also asked about aggregation. Mr. Milz said the contract has been extended. She asked what can be done about the solicitors coming in to her mobile home community.

Mr. Milz said residents can call 321-COPS to report door to door sales.

### ADMINISTRATIVE REPORTS

Chief Cook detailed the emergency services calls for February:

- Total emergency incidents: 753
- Emergency medical service responses: 623
- Fire related responses: 130
- Springfield Twp. contract area: 24

Thirteen incidents related to fire with a reportable loss of approximately: \$81,200.00

Incidents of significance:

- Feb. 5, 2018: Building fire in the 9900 block of Marino Dr. (Northbrook), and
- Feb 23, 2018: Building fire in the 2400 block of Bluelark Dr. (Skyline Acres).

He said that on Thursday, February 22, 2018, Fleet Manager Mike Adler and he traveled to E-One Fire Apparatus in Ocala, FL to perform a mid-point inspection of our new custom aerial ladder apparatus which is currently in production. The visit allowed us to inspect the individual components of the vehicle and compare those components to the Department's specifications in great detail prior to final assembly. The inspection went fine and no major deficiencies were discovered and the expected completion time is the latter part of April.

Chief Denney said there is no bad blood with the Hamilton County Sheriff's Department and they get along great.

Chief Denney said in today's Huntington, West Virginia *Herald-Dispatch*, we again received recognition for our QRT efforts. Huntington has the distinction of being named the Overdose Capital of America. Before emulating our QRT after meeting with Colerain PD/FD officials, their overdoses went from four per day to one. Here at home, our overdoses are half the number they were in 2017 at the same time. We are averaging one every five days.

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Chief Denney presented the crime report for February 2018:

- 3,338 calls for service
- 218 vehicle crashes
- 36 hit/skips
- 363 traffic stops, 210 traffic citations
- 14 OVI arrests
- 135 fire department assistance calls
- 150 false alarm calls (accounts for \$2,250 in dispatch fees and 75 patrol hours)
- 67.1% of all calls responded to within 5 minutes
- 214 arrests
- 12 new cases assigned to CIU (in addition to existing 46)
- 13 deceased person investigations (26 this year)
- 4 call-outs by detectives.

Homicide: 0

Rape: 0

Robbery: 7

Aggravated assault: 2

Burglary/b&e: 44 (two incidents where multiple storage units were entered)

Auto theft: 1 (huge reduction from 10 last month)

Theft: 82

2016: 128

2017: 119

2018: 82

Chief Denney said Mr. Insko relayed to him that residents in the Skyline Acres neighborhood told him that pizza restaurants wouldn't deliver to the area after 5PM. He said there were actually few incidents in the neighborhood. This was explained to the restaurants and he believes the delivery will occur at 5PM now.

He said the recent Greater Northbrook meeting had 40 residents and Jeff Stec facilitated. He said they are mentoring the Greater Groesbeck group.

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In response to Mr. Rajagopal's question, Chief Denney said the officers do dispense Narcan if they are first on scene.

Mr. Schwartzhoff provided an update on the paddle day at Heritage Park. He said he is working with Rivers Unlimited on an early September date. Regarding the primitive camping at Heritage Park, he said we would need a health permit and about 15 other items.

Mr. Insko said he would be in favor of this. He said this event would need to have structure. Mr. Rajagopal said this event would need police support.

Regarding the solar panels, Mr. Schwartzhoff said the electricians don't feel it would cost productive. ODOT will not pay for lighting improvements. For the honeysuckle, he will look at removal.

Mr. Rajagopal said probation crew do not remove large trees.

Mr. Schwartzhoff said the Stone Creek Roundabout is finished. Jeffrey Allen Corporation was the low bidder on this contract and on other areas. He said the company also takes care of the Ronald Reagan Highway area for free.

Mr. Unger said many of the signs when passing from another jurisdiction into Colerain might need to be updated. Mr. Schwartzhoff said they are working on this.

Mr. Milz said Mr. Insko requested more detail about how employees receive wage increases. Mr. Milz offered a presentation of the very data-driven process. This presentation is attachment 2 to these minutes.

Mr. Milz said that in 2017, we received grants totaling \$2,780,391. Year to date in 2018, we have received \$2,639,546. An itemized list of these grants are attachment 3 to those minutes.

Mr. Insko asked about the Royal Heights neighborhood road work and the removal of trees. Mr. Milz said the OPWC doesn't pay for trees

Mr. Milz listed the contracts signed since the last meeting:

- Pro Air Inc.- SCBA maintenance contracts \$1290, \$1120

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- Careworks - Third Party Administrator of our Bureau of Workers Compensation Claims - \$5800
- Teasdale Fenton - Carpet Cleaning - \$2,381

Mr. Rajagopal asked about the grant for the Megaland playground. Mr. Milz said we were not selected for one pathway, but are looking at a Natureworks grant.

### TRUSTEE REPORT

Mr. Rajagopal spoke about a beautification campaign promise. He said his wife, Ryna, has volunteered to start the program. He said a separate group has been working for many years, but this committee will bring together many aspects of beautification. He said he is interested in beautification process. The committee will brainstorm how to do it and what to do next. He said this is a task force for the branding of Colerain Ave. and make it more vibrant place.

Mr. Rajagopal said he took a tour of the Rumpke landfill, to learn where the smells come from.

Mr. Rajagopal said ODOT gives free signs. He said past trustees never had a working relationship with state and federal officials.

Mr. Unger said we are still working as a Board about how to run public comment. He said residents spoke for 17, 21, 14 minutes, for example. He said we need to whittle down and get to the business of the board.

Mr. Unger said that he attended a meeting of the Hamilton County health district advisory council yesterday. He said the leading cause of death for those under 55 is heroin overdose. He said Colerain is the second highest donor to the health district.

Mr. Unger said that a long-time citizen of Colerain Township, Mr. Sucietto, passed away this week. He said he was a coach and just an awesome person, He extended his sympathy to the family.

Mr. Insco asked about Rumpke litigation costs and how much was picked-up by insurance. Mr. Barbieri said none was paid to him by the Township for this.

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Mr. Insko said medical marijuana has been legalized in Ohio. He said he is interested in opinions from the chiefs and employees.

Chief Denney said most of them are against it, as they see the bad parts. He said he would like to see it go through the FDA process and have the science to prove the effectiveness and safety.

Chief Cook said it hasn't been a matter of discussion, as they have to answer the call when someone has an adverse effect.

Mrs. LeCount said the text amendment to prohibit the dispensaries was initiated last month. It will come back to the Board in May.

Regarding the Chamber, Mr. Insko said he is surprised they didn't seek Northgate Mall for space. He said that if the Board needs to increase their rent, he is confident they'll find a space. He said \$17/sq ft is a good price.

Mr. Insko asked staff members to be more specific when listing the purpose of the expenditure on receipts.

Mr. Insko spoke about the potential hire of Jacob Carter. He said he is OK with hiring friends and family, if they are the most qualified and if you're OK with firing them, if they are not the doing job well.

Regarding Chief Denney's contract, Mr. Insko said the severance portion is needed as we haven't set good policy on this in the past.

Mr. Insko said he is excited to revitalize the bridge, as this moves the community forward.

Mr. Insko said some have said we should not recognize employees in meetings. He said we have 260 employees and the Board doesn't get to see many of the employees on regular basis. The presentations are a great time to see people at their best. Employees need the time to shine.

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Mr. Insko said the sidewalk fund was brilliant idea and it's still affecting the Township today. He suggested we have a ribbon cutting for the Joseph Road sidewalks and honor Bernie Fiedeldey and Joe Bertram.

Mr. Insko read a resident e-mail from Mike Inderhees, who said the CIC meeting was not transparent and the member appointment was not on the agenda. The email also expressed disapproval of the summer camp, suggesting the YMCA could perform this function better and less expensively.

Mr. Insko said we don't have to include appointments on the agenda. Mr. Inderhees made 6-9 appointments without applicants.

Mr. Rajagopal spoke about the CIC meeting and the vacancy. He said Jim Eckhoff was not coming back and Mrs. Wright volunteered. He said he didn't make the recommendation to appoint her because she worked on his campaign, but because she is a concerned citizen. He respects that type of enthusiasm. He nominated and others appointed her. This was not a political motive.

Mr. Insko said he tried to save the summer camp with volunteers. He said we have probably saved enough from not having an administrator to hold this program. He said summer camp changes lives.

Mr. Unger said he admires his passion on this.

### **NEW BUSINESS**

#### **PUBLIC SAFETY**

##### **Promotion to the Position of Lieutenant**

Chief Denney requested the Board promote Sgt. Chris Phillips to the position of Lieutenant. A competitive selection process was administered by Dr. James Daum and Associates, a local police psychologist who uses trained law enforcement leaders to conduct an assessment center. A comprehensive review of work product, disciplinary record and educational background was conducted.

This promotion fills a vacancy that has remained open for over a year. This is not a new position. The Lieutenant would serve a one-year probationary period and his salary will be \$85,000 per year.

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Mr. Unger made such motion and Mr. Insko offered the second. No discussion and the roll was called:

Mr. Insko. "Aye"  
Mr. Rajagopal. "Aye"  
Mr. Unger. "Aye"

### **Promotion to the Position of Sergeant**

Chief Denney requested the Board promote Officer Eric Renner to the Position of Sergeant. A written examination was administered by the Police Department and a competitive selection process was administered by Dr. James Daum and Associates, a local police psychologist who uses trained law enforcement leaders to conduct an assessment center. A comprehensive review of work product, disciplinary record and educational background was conducted. This promotion fills a vacancy created by the promotion of Sergeant to Lieutenant. This is not a new position. This sergeant would serve a one-year probationary period and his salary will be \$73,717.93 per year.

Mr. Insko made such motion and Mr. Rajagopal offered the second. No discussion and the roll was called:

Mr. Insko. "Aye"  
Mr. Rajagopal. "Aye"  
Mr. Unger. "Aye"

### **Approval to Purchase**

Chief Denney requested the Board's approval to purchase one Drug Terminator incinerator at a cost of \$4,250. This item meets EPA requirements for use as a drug incinerator. The Colerain Police Department seizes thousands of pharmaceuticals (pills), multiple pounds of marijuana and many other drugs each year. At the conclusion of the accompanying case, we receive a judge's order to destroy the property. Disposing of illicit drugs is a task that requires complete destruction of the evidence. We currently have over 1,600 pieces of evidence in our property room. Previously, we utilized an incinerator at a local steel company; however, that resource is no longer available. The need for property destruction occurs on an ongoing basis and we need to continually purge unneeded property to make room for new submissions. Competitive bids were sought and received.

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The drug incinerator was included in the 2018 capital plan and was budgeted in the temporary appropriations budget approved December 12, 2017.

Mr. Insco made such motion and Mr. Unger offered the second.

Mr. Rajagopal asked if there is a regional location, with partners in Hamilton County.

Chief Denney said there has been a push for a large regional facility as the previous facility was two to three hours away.

Mr. Insco asked if it's possible to make some of the money back with allowing others to use it.

Chief Denney said it only incinerates a small amount at a time.

Mr. Unger suggested we see if others want to use it, for a fee.

The roll was called:

Mr. Insco. "Aye"

Mr. Rajagopal. "Aye"

Mr. Unger. "Aye"

### **PLANNING AND ZONING**

#### **Seasonal, Part-time Code Enforcement Inspector**

Mrs. LeCount recommended the Board make a motion to approve the hiring of Tom Bosarge as a Seasonal, Part-time Code Enforcement Inspector at a rate of \$15.00 per hour for 20 hours a week. This position would be staffed from April 23, 2018, to September 7, 2018. This motion is recommended to supplement the responsibilities of the current Code Enforcement Official during the warmer months where tall grass and weeds complaints significantly increase and generally demand more inspections than can be handled with one full-time inspector.

Mr. Insco made such motion and Mr. Unger offered the second.

Mr. Insco said we couldn't have a better guy.

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The roll was called:

Mr. Insko. "Aye"

Mr. Rajagopal. "Aye"

Mr. Unger. "Aye"

### **Approval of Resolution to remove assessment from multiple properties**

Mrs. LeCount recommended the Board approve Resolution 16-18, "RESOLUTION REMOVING ALL TOWNSHIP LIENS, ASSESSMENTS, PENALTIES AND INTEREST AGAINST THE FOLLOWING ADDRESSES AND HAMILTON COUNTY PARCELS." This resolution is being recommended to remove seven assessments which were mistakenly placed on six properties throughout the 2017 tall grass and weeds abatement and assessment season. These assessments were not properly transferred to the Hamilton County Auditor. The improper reporting of these assessments included typos made in recording parcel numbers from the resolutions to the billing sheets sent to the Hamilton County Auditor's Office and in the recording parcel numbers and/or addresses to resolutions for the declaration of nuisance properties.

This resolution also requests the reimbursement of taxes paid by those property owners errantly charged for abatements which were not made on their properties.

In an effort to avoid such errors in future assessments, several checks and balances have been added into the process to eliminate errant reporting and typo errors. Additionally, the Abatement Standard Operating Procedure document has been updated and a Standard Operating Procedure document has been created. Staff will also meet with the Hamilton County Auditors Office to ensure proper reporting for both the Township and the Auditor's Office.

Mr. Unger made such motion and Mr. Insko offered the second. No discussion and the roll was called:

Mr. Insko. "Aye"

Mr. Rajagopal. "Aye"

Mr. Unger. "Aye"

### **Approval of Resolution Declaring Nuisance and Ordering Abatement**

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Mrs. LeCount requested the Board approve Resolution 17-18, "Resolution Declaring Nuisance and Ordering Abatement." This resolution is recommended to allow the Township to access and abate the property which has a trash violation from an apparent eviction which occurred three weeks ago and is in violation of the Ohio Revised Code nuisance law.

Mr. Unger made such motion and Mr. Insco offered the second. No discussion and the roll was called:

Mr. Insco. "Aye"

Mr. Rajagopal. "Aye"

Mr. Unger. "Aye"

### **PUBLIC SERVICES**

#### **Authorization to Hire Seasonal Employees**

Mr. Schwartzhoff requested the Board authorize the hiring of the following seasonal employees at a rate of \$11.00 per hour on the specific start listed for each new employee.

<b>Recommended Hire</b>	<b>Start Date:</b>
Harry Bowman	March 15, 2018
Ben Engle	March 19, 2018
Geoff Payne Jr	March 19, 2018
Jacob Carter	April 30, 2018
Anthony Bevis	April 30, 2018
Cody Brown	April 30, 2018
Jake Taylor	May 28, 2018

We utilize seasonal employees to support turf management, landscape management, facility cleaning, athletic field preparation, weekend park usage and special events.

Mr. Unger made such motion and Mr. Insco offered the second. No discussion and the roll was called:

Mr. Insco. "Aye"

Mr. Rajagopal. "Aye"

Mr. Unger. "Aye"

#### **Approval for Purchase of Surveillance Cameras**

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Mr. Schwartzhoff requested authorization to purchase surveillance cameras for Heritage, Clippard and Groesbeck Parks at a cost of \$15,975.00. We are purchasing from Silco to stay consistent with our camera installations at other Townships facilities. We have more vandalism at these parks than other parks in our system. Vandalism problems include abuse of park equipment, graffiti and driving in lawn areas. Deterring the vandalism would pay for the cameras over time and keep our parks in better condition for our patrons.

The surveillance cameras were included in the 2018 capital plan and the purchase was budgeted in the temporary appropriations budget approved December 12, 2017.

Mr. Unger made such motion and Mr. Insco offered the second. No discussion and the roll was called:

Mr. Insco. "Aye"

Mr. Rajagopal. "Aye"

Mr. Unger. "Aye"

### ADMINISTRATION

#### **Motion to Approve Employment Agreement with Mark Denney**

Mr. Milz said the Trustees desire to vote on an employment agreement with Police Chief Mark Denney. This agreement is for a term of three years with the potential for a one-year renewal. It provides terms for termination and severance. It sets his annual compensation at his existing rate and allows for the potential for wage increases over the term of the agreement if the Board of Trustees elect to do so. It identifies all additional benefits such as health, dental, vision and life insurance; PERS; and paid leave such as sick, vacation and personal leave. Finally, it has provisions for indemnification, amendments, severability and review.

Mr. Unger made such motion and Mr. Insco offered the second.

Mr. Rajagopal said Chief Denney has done an outstanding job and he will continue to do what he is doing. It's not good to have a contract.

The roll was called:

Mr. Insco. "Aye"

Mr. Rajagopal. "Nay"

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Mr. Unger. "Aye"

### **Motion to Approve the Use of GovDeals.com for the Sale of Surplus Property**

Mr. Milz said, on the recommendation of the Township's Fleet Manager, Mike Adler, the Board is presented with a new option for the disposal of surplus property. Mr. Adler proposes to use GovDeals.com as the primary vehicle for the disposal of the Township's old vehicles and equipment. GovDeals would give the Township access to a larger set of potential bidders with the intended result of increasing the sale price of surplus assets.

Mr. Barbieri said they Board will be presented with a resolution for each item.

Mr. Adler said we have used Hamilton County's program. He said that while the commission is lower, the audience is smaller than GovDeals. With GovDeals, the values realized will be higher.

Mr. Insco made such motion and Mr. Unger offered the second. No discussion and the roll was called:

Mr. Insco. "Aye"

Mr. Rajagopal. "Aye"

Mr. Unger. "Aye"

### **Motion to Approve the Terms and Conditions for the Sale of Surplus Property on GovDeals.com**

Mr. Milz said GovDeals.com requires sellers using their services to establish Terms and Conditions of Sale. The proposed Terms and Conditions were provided to the Board.

Mr. Insco made such motion and Mr. Unger offered the second. No discussion and the roll was called:

Mr. Insco. "Aye"

Mr. Rajagopal. "Aye"

Mr. Unger. "Aye"

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### **Motion to Establish a Summer Youth Program and to Authorize the Hiring and Expenditures Related Thereto**

Mr. Milz said that at the February 13, 2018, regular meeting of the Board of Trustees, the Board moved to direct staff to develop a proposal for a Summer Youth Program. Mr. Schwartzhoff prepared a proposal.

The proposal consists of a six-week program for 5 to 12 year olds, running from Monday through Friday from 9:00AM to 11:30AM. The program would be offered at no cost to residents and would include games, sporting and craft activities as well as occasional field trips. The program would accommodate up to 75 Colerain youth.

The program is anticipated to cost \$25,125.92. It would require the hiring of seven seasonal employees including a Director, Assistant Director and five Counselors.

Mr. Unger made such motion and Mr. Rajagopal offered the second.

Mr. Rajagopal said this is a great cause and Mr. Insco's dream. He said the cost is \$25,000 with seven employees, with benefits. He said he contacted the YMCA to see if they could run a program for \$25,000 for us, serving 75 children. The YMCA can offer more activities. He suggested we look at this for next year.

Mr. Insco said the YMCA's program is not even close to our program. He said the said the summer camp program is everything right in our community.

The roll was called:

Mr. Insco. "Aye"

Mr. Rajagopal. "Aye"

Mr. Unger. "Aye"

### **Resolution Adopting the Permanent Appropriations for the Year 2018**

Mrs. Randolph requested the Board approve Resolution 18-18, "Resolution Authorizing the Adoption of the Permanent Appropriations for the Year 2018," with appropriations totaling \$40,197,599.82. She said the appropriations include \$7,200,000 for road improvements and capital expenditures for each of our departments.

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Mr. Unger made such motion and Mr. Insko offered the second.

Mr. Rajagopal asked about increased revenue. Mrs. Randolph said we have received grants, including SCIP funding.

Mr. Rajagopal asked if this includes additional police. Mrs. Randolph said this was not included.

Mrs. Randolph commended the chiefs and directors for their work looking at all of the numbers and running projections.

Mr. Rajagopal asked about ways to increase revenue.

Mr. Insko said the Hughes Road vacation will offer about \$400,000.

The roll was called:

Mr. Insko. "Aye"

Mr. Rajagopal. "Aye"

Mr. Unger. "Aye"

## **FISCAL OFFICER REPORT**

### **Approval of Payroll, Purchase Orders and Receipts**

Mrs. Harlow asked for approval of payroll, purchase orders, and receipts.

Mr. Unger made such motion and Mr. Rajagopal offered the second. No discussion and the roll was called:

Mr. Insko. "Aye"

Mr. Rajagopal. "Aye"

Mr. Unger. "Aye"

The following receipts were recorded in February 2018:

Receipt #	Source	Account Code	Amount	Purpose
58-2018	COLERAIN TOWNSHIP ZONING DEPARTMENT	2181-301-0000	\$1,500.00	FEES, VFPR, VBML
58-2018	COLERAIN TOWNSHIP ZONING DEPARTMENT	2181-302-0000	\$1,655.00	FEES, VFPR, VBML

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58-2018	COLERAIN TOWNSHIP ZONING DEPARTMENT	2181-399-0000	\$2,700.00	FEES, VFPR, VBML
62-2018	RUMPKE WASTE, INCORPORATED	1000-802-0000	\$1,500.00	RENTAL - FEB 17
65-2018	COLERAIN TOWNSHIP POLICE DEPARTMENT	2081-302-0000	\$1,730.00	IMPOUND LOT
66-2018	COLERAIN TOWNSHIP FIRE & EMS DEPARTMENT	2111-302-0000	\$23,350.00	FEES
66-2018	COLERAIN TOWNSHIP FIRE & EMS DEPARTMENT	2111-302-0000	-\$23,350.00	Posting Error
66-2018	COLERAIN TOWNSHIP FIRE & EMS DEPARTMENT	2281-202-0000	\$23,350.00	Posting Error
69-2018	OPERS	2081-892-0000	\$452.50	ER CONTRIBUTION REFUND OWENS. REFLECTED IN OPERS FEBRUARY NET PAYMENT.
70-2018	OPERS	2081-892-0000	\$325.00	EE CONTRIBUTION REFUND OWENS
71-2018	DUSTY RHODES, HAMILTON COUNTY AUDITOR	2081-401-0000	\$3,211.15	COURT FINES - JAN 18
72-2018	COLERAIN TOWNSHIP ZONING DEPARTMENT	1000-892-0000	\$1.05	FEES
72-2018	COLERAIN TOWNSHIP ZONING DEPARTMENT	2181-302-0000	\$35.00	FEES
73-2018	COLERAIN CHAMBERS OF COMMERCE	1000-802-0000	\$170.00	CHAMBER RENTAL - FEB 17
74-2018	BUREAU OF WORKER'S COMPENSATION	1000-892-0000	\$174.93	EMPLOYER PREMIUM REFUND
74-2018	BUREAU OF WORKER'S COMPENSATION	2081-892-0000	\$1,160.26	EMPLOYER PREMIUM REFUND
74-2018	BUREAU OF WORKER'S COMPENSATION	2111-892-0000	\$2,173.36	EMPLOYER PREMIUM REFUND
74-2018	BUREAU OF WORKER'S COMPENSATION	2181-892-0000	\$50.16	EMPLOYER PREMIUM REFUND

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74-2018	BUREAU OF WORKER'S COMPENSATION	2231-892-0000	\$212.98	EMPLOYER PREMIUM REFUND
74-2018	BUREAU OF WORKER'S COMPENSATION	2911-892-0333	\$102.67	EMPLOYER PREMIUM REFUND
74-2018	BUREAU OF WORKER'S COMPENSATION	2912-892-0222	\$25.72	EMPLOYER PREMIUM REFUND
75-2018	INFINISOURCE, INC	1000-892-0000	\$669.48	COBRA 2018-01 PREMIUMS - BOSARGE
76-2018	COLERAIN TOWNSHIP PARKS & SERVICES	2911-892-0333	\$155.37	VENDING MACHINE
77-2018	COLERAIN TOWNSHIP POLICE DEPARTMENT	2081-302-0000	\$2,878.00	IMPOUND LOT & OTHER MISC
77-2018	COLERAIN TOWNSHIP POLICE DEPARTMENT	2081-892-0502	\$3,061.58	IMPOUND LOT & OTHER MISC
78-2018	COLERAIN TOWNSHIP POLICE DEPARTMENT	2081-302-0000	\$589.16	IMPOUND LOT
79-2018	COLERAIN TOWNSHIP POLICE DEPARTMENT	2081-302-0000	\$896.10	IMPOUND LOT
80-2018	COLERAIN TOWNSHIP ZONING DEPARTMENT	2181-301-0000	\$1,000.00	FEES, VFPR
80-2018	COLERAIN TOWNSHIP ZONING DEPARTMENT	2181-302-0000	\$1,088.00	FEES, VFPR
81-2018	COLERAIN TOWNSHIP ADMINISTRATION	1000-892-0000	\$1.50	PUBLIC RECORDS
82-2018	COLERAIN TOWNSHIP POLICE DEPARTMENT	2081-302-0000	\$180.00	IMPOUND LOT
83-2018	COLERAIN TOWNSHIP POLICE DEPARTMENT	2081-302-0000	\$415.40	IMPOUND LOT & OTHER MISC
83-2018	COLERAIN TOWNSHIP POLICE DEPARTMENT	2081-892-0502	\$29,992.00	IMPOUND LOT & OTHER MISC
83-2018	COLERAIN TOWNSHIP POLICE DEPARTMENT	2081-892-0504	\$29,023.75	IMPOUND LOT & OTHER MISC
84-2018	COLERAIN TOWNSHIP CC & PW	2031-892-0000	\$2,615.00	RENTALS, LEASES, & OTHER MISC
84-2018	COLERAIN TOWNSHIP CC &	2912-802-0298	\$3,975.00	RENTALS, LEASES, & OTHER MISC

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	PW			
84-2018	COLERAIN TOWNSHIP CC & PW	2912-892-0222	\$142.15	RENTALS, LEASES, & OTHER MISC
85-2018	COLERAIN TOWNSHIP COMMUNITY CENTER	2912-802-0299	\$721.00	HALL RENTALS
86-2018	COLERAIN TOWNSHIP FIRE & EMS DEPARTMENT	2111-892-2015	\$22,194.00	FEMA GRANT
87-2018	SIMPLERECYCLING	1000-892-0000	\$17.88	SIMPLERECYCLING - JAN 18
88-2018	COLERAIN TOWNSHIP POLICE DEPARTMENT	2081-302-0000	\$442.90	IMPOUND LOT
89-2018	COLERAIN TOWNSHIP ZONING DEPARTMENT	1000-892-0000	\$1.05	FEES
89-2018	COLERAIN TOWNSHIP ZONING DEPARTMENT	2181-302-0000	\$35.00	FEES
90-2018	COLERAIN TOWNSHIP POLICE DEPARTMENT	2081-302-0000	\$185.40	IMPOUND LOT
91-2018	COLERAIN TOWNSHIP ZONING DEPARTMENT	1000-892-0000	\$1.05	FEES
91-2018	COLERAIN TOWNSHIP ZONING DEPARTMENT	2181-302-0000	\$35.00	FEES
92-2018	COLERAIN TOWNSHIP FIRE & EMS DEPARTMENT	2111-302-0000	\$35.00	FEES
93-2018	COLERAIN TOWNSHIP POLICE DEPARTMENT	2081-302-0000	\$3,654.00	IMPOUND LOT, FINES, & OTHER MISC
93-2018	COLERAIN TOWNSHIP POLICE DEPARTMENT	2081-401-0000	\$31.50	IMPOUND LOT, FINES, & OTHER MISC
93-2018	COLERAIN TOWNSHIP POLICE DEPARTMENT	2081-892-0502	\$3,223.38	IMPOUND LOT, FINES, & OTHER MISC
93-2018	COLERAIN TOWNSHIP POLICE DEPARTMENT	2261-401-0000	\$156.00	IMPOUND LOT, FINES, & OTHER MISC
93-2018	COLERAIN TOWNSHIP POLICE DEPARTMENT	2271-401-0000	\$105.00	IMPOUND LOT, FINES, & OTHER MISC

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94-2018	COLERAIN TOWNSHIP POLICE DEPARTMENT	2081-302-0000	\$509.85	IMPOUND LOT
95-2018	RED CARPET INN	1000-103-0000	\$946.88	PERMISSIVE SALES TAX - JAN 18
96-2018	COLERAIN TOWNSHIP PUBLIC WORKS	2031-892-0000	\$498.68	RIGHT OF WAY PERMITS
97-2018	COLERAIN TOWNSHIP POLICE DEPARTMENT	2081-302-0000	\$855.00	IMPOUND LOT & OTHER MISC
97-2018	COLERAIN TOWNSHIP POLICE DEPARTMENT	2081-892-0502	\$3,061.58	IMPOUND LOT & OTHER MISC
98-2018	COLERAIN TOWNSHIP POLICE DEPARTMENT	2081-302-0000	\$975.00	IMPOUND LOT & FINES
98-2018	COLERAIN TOWNSHIP POLICE DEPARTMENT	2261-401-0000	\$200.00	IMPOUND LOT & FINES
99-2018	DUSTY RHODES, HAMILTON COUNTY AUDITOR	2231-104-0000	\$27,492.50	PERMISSIVE MVL TAX - TOWNSHIP - JAN & MOTOR VEHICLE LICENSE TAX - COUNTY - JAN
99-2018	DUSTY RHODES, HAMILTON COUNTY AUDITOR	2231-592-0000	\$16,495.50	PERMISSIVE MVL TAX - TOWNSHIP - JAN & MOTOR VEHICLE LICENSE TAX - COUNTY - JAN
100-2018	COLERAIN TOWNSHIP FIRE & EMS DEPARTMENT	2111-302-0000	\$200.00	FEES
101-2018	COLERAIN TOWNSHIP POLICE DEPARTMENT	2081-302-0000	\$350.20	IMPOUND LOT
102-2018	COLERAIN TOWNSHIP POLICE DEPARTMENT	2081-302-0000	\$2,945.00	IMPOUND LOT & OTHER MISC
102-2018	COLERAIN TOWNSHIP POLICE DEPARTMENT	2081-892-0000	\$4,073.99	IMPOUND LOT & OTHER MISC
103-2018	COLERAIN TOWNSHIP ZONING DEPARTMENT	2181-301-0000	\$1,000.00	FEES, VFPR, VBML
103-2018	COLERAIN TOWNSHIP ZONING DEPARTMENT	2181-302-0000	\$2,540.00	FEES, VFPR, VBML

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103-2018	COLERAIN TOWNSHIP ZONING DEPARTMENT	2181-399-0000	\$900.00	FEES, VFPR, VBML
104-2018	DUSTY RHODES, HAMILTON COUNTY AUDITOR	1000-532-0000	\$48,755.27	LGF & LGF SUPPLEMENT - FEB 18, MOTOR VEHICLE REG - JAN 18, LOCAL GOVT HGWY - FEB 18, GAS EXCISE - FEB 18
104-2018	DUSTY RHODES, HAMILTON COUNTY AUDITOR	2011-536-0000	\$3,518.89	LGF & LGF SUPPLEMENT - FEB 18, MOTOR VEHICLE REG - JAN 18, LOCAL GOVT HGWY - FEB 18, GAS EXCISE - FEB 18
104-2018	DUSTY RHODES, HAMILTON COUNTY AUDITOR	2021-537-0000	\$28,800.47	LGF & LGF SUPPLEMENT - FEB 18, MOTOR VEHICLE REG - JAN 18, LOCAL GOVT HGWY - FEB 18, GAS EXCISE - FEB 18
105-2018	COLERAIN TOWNSHIP CC & PW	2031-892-0000	\$265.00	HALL RENTALS & OTHER MISC
105-2018	COLERAIN TOWNSHIP CC & PW	2912-802-0299	\$5,175.00	HALL RENTALS & OTHER MISC
105-2018	COLERAIN TOWNSHIP CC & PW	2912-892-0222	\$118.90	HALL RENTALS & OTHER MISC
106-2018	COUNCIL ON AGING	2912-892-0222	\$1,476.45	COA GRANT
107-2018	CHARTER COMMUNICATIONS	1000-303-0000	\$108,182.13	4Q-17 FRANCHISE FEE - CABLE
108-2018	RUMPKE WASTE, INCORPORATED	1000-302-0101	\$72,789.45	TONNAGE FEES - JAN-17
109-2018	ALLSTATE INSURANCE	1000-892-0103	\$8,555.00	FIRE LOSS CLAIM# 0487657702
110-2018	COLERAIN TOWNSHIP POLICE DEPARTMENT	2081-302-0000	\$427.45	IMPOUND LOT
111-2018	COLERAIN TOWNSHIP POLICE DEPARTMENT	2081-302-0000	\$453.20	IMPOUND LOT
112-2018	COLERAIN TOWNSHIP POLICE	2081-302-0000	\$951.94	IMPOUND LOT

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	DEPARTMENT			
113-2018	COLERAIN TOWNSHIP POLICE DEPARTMENT	2081-302-0000	\$2,205.00	IMPOUND LOT & OTHER MISC
113-2018	COLERAIN TOWNSHIP POLICE DEPARTMENT	2081-892-0502	\$3,077.04	IMPOUND LOT & OTHER MISC
114-2018	COLERAIN TOWNSHIP ZONING DEPARTMENT	1000-892-0000	\$1.05	FEES
114-2018	COLERAIN TOWNSHIP ZONING DEPARTMENT	2181-302-0000	\$35.00	FEES
116-2018	COLERAIN TOWNSHIP ZONING DEPARTMENT	2181-301-0000	\$1,000.00	VFPR, FEES, VBML
116-2018	COLERAIN TOWNSHIP ZONING DEPARTMENT	2181-302-0000	\$835.00	VFPR, FEES, VBML
116-2018	COLERAIN TOWNSHIP ZONING DEPARTMENT	2181-399-0000	\$4,500.00	VFPR, FEES, VBML
118-2018	COLERAIN TOWNSHIP HAMILTON COUNTY CIC	1000-892-0000	\$360,000.00	360K CIC 2014 LOAN REPAYMENT
119-2018	COLERAIN TOWNSHIP FIRE & EMS DEPARTMENT	2281-302-0000	\$91,345.54	EMS REVENUE COLLECTED FEB-18
120-2018	DYNEGY	1000-892-0000	\$8,549.68	CIVIC GRANT-OCT 17 & CIVIC GRANT-DEC 17
128-2018	COLERAIN TOWNSHIP POLICE DEPARTMENT	2081-302-0000	\$255.44	IMPOUND LOT
129-2018	CONSTELLATION	1000-892-0000	\$10.35	GAS COMMISSION - JAN 18
132-2018	COLERAIN TOWNSHIP POLICE DEPARTMENT	2081-302-0000	\$478.95	IMPOUND LOT
136-2018	PRIMARY	1000-701-0000	\$159.44	INTEREST
136-2018	PRIMARY	2011-701-0000	\$0.90	INTEREST
136-2018	PRIMARY	2021-701-0000	\$6.35	INTEREST
136-2018	PRIMARY	2231-701-0000	\$2.89	INTEREST
137-2018	INVESTMENT	1000-701-0000	\$20,832.20	INTEREST
137-2018	INVESTMENT	2011-701-0000	\$118.67	INTEREST
137-2018	INVESTMENT	2021-701-0000	\$830.86	INTEREST
137-2018	INVESTMENT	2231-701-0000	\$378.40	INTEREST

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Total Revenue			\$985,186.52	
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Mrs. Harlow said the Ohio Division of Liquor Control sent word of a request for a new permit for Family Groceries LLC, DBA Family Groceries, 8255 Colerain Ave. She said she spoke with Chief Denney and Mrs. LeCount and neither see the need for a hearing. The Board agreed.

## **CITIZEN ADDRESS: QUESTIONS CONCERNING TODAY'S AGENDA**

Bruce Peirano said citizen address needs a time limit. He said he's not in favor of more zoning code enforcement. He said there are some here who seemingly want the Township to account for each blade of grass and how many we had five years ago. Regarding medical marijuana, he said it does have efficacy for certain medical conditions, but needs to go through FDA. Even if it's legal in Ohio, it's still a felony. He said it's a cash only business and a hazard to the community.

Jim Acton asked about the bridge and where we stand. Mr. Unger said it's hard to paint in the winter. Mr. Milz said we have reached out to get proposals, very similar to what Mr. Semple provided. He said we need to determine the process and mechanism. He wants to fix it, too.

Mr. Acton said he has been attending many meetings and there has only one person here from the black community. We should reach out to them.

Christine Henson said the Colerain Chamber gave a great presentation. This is a business to business organization and their mission is not to cater to residents. She said she is an advocate of contracts for all employees. Ohio is an employment at-will state. Regarding the "double-dipping," she said you are getting an employee who left and hiring new employee, who has benefits of new employee, but getting years and years of experience. Who is getting retirement is none of our business.

Kathy Mohr spoke about the pay increases and the precedent set. She said that she does not have a problem with anyone's performance. A firefighter starts at \$43,700 and it's not going over that. She said non-contract employees should

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have a starting pay. She said she asked in January for the Board to pass a resolution prohibiting political activity in Township buildings.

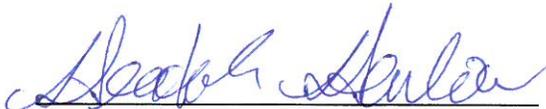
**ADJOURNMENT**

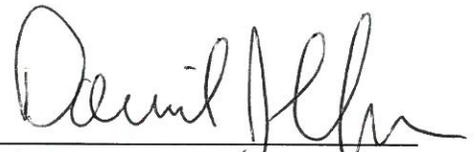
With no further business to come before the Board, at 11:40PM, Mr. Insco made a motion to adjourn and Mr. Rajagopal offered the second. The roll was called:

Mr. Insco. "Aye"

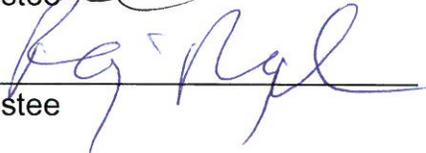
Mr. Rajagopal. "Aye"

Mr. Unger. "Aye"

  
Fiscal Officer

  
Trustee

  
Trustee

  
Trustee