

## Minutes

November 13, 2018

**1. Opening of Meeting**

Mr. Unger called the meeting to order at 6:00PM with all Board members present.

**2. Executive Session 6:00 PM**

Mr. Milz requested the Board conduct an executive session in accordance with Ohio Revised Code §121.22(G)(1) to discuss the employment and compensation of public employees and Ohio Revised Code §121.22(G)(8) to consider confidential information relating to specific business strategy and economic development.

The Board returned from executive session at 7:02PM. All Board members were present. Mr. Milz said there was nothing to report.

**3. Pledge of Allegiance 7:00 PM**

All recited the Pledge of Allegiance.

**4. Meditation (Moment of Silence)**

Mr. Unger asked everyone to join in a moment of silence.

**5. Fiscal Office – Approval of Minutes from October 23, 2018**

Mrs. Harlow requested the Board approve the minutes from the October 23, 2018, meeting. Greg Insko made such motion and Raj Rajagopal offered the second. No discussion and the roll was called:

Yes - Dan Unger, Raj Rajagopal, Greg Insko

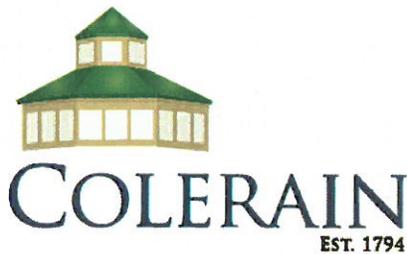
No - None

**6. Presentations**

a. Northgate Mall Housing Market Study - Michael Dinn, CRE

Mr. Milz said Michael Dinn was hired by the Township for a housing market study for the Northgate Mall site. The focus is the potential for new housing at the site. A copy of the presentation is Attachment 1 to these minutes.

Mr. Unger said it was an excellent presentation and he's interested in seeing where this



goes. He said 9% of houses were bank sales. Mr. Unger said there are some impediments to development, like enough utility service to support residential units.

Mr. Rajagopal said he'd like to see newer data. He said different clients would move to the new housing at Northgate Mall than live now in Northbrook. Mr. Dinn said the data is current and the forecasts are three or so years in the future, using proprietary data sources.

Mr. Insko said he'd like to see some architectural renderings. Mr. Dinn said big boxes have a life of 30 years and not meant to be converted into housing. He said the study is what could be there if the store is razed.

- b. Get Efficient and Colerain Township - Kevin Tolan, Greater Cincinnati Energy Alliance

Mr. Milz introduced Kevin Tolan from the Greater Cincinnati Energy Alliance. He spoke about their programs. A copy of his presentation is Attachment 2 to these minutes.

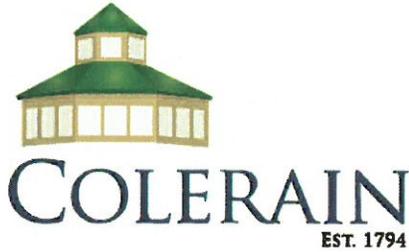
#### 7. **Citizens Address: Questions Concerning Today's Agenda**

Allen Reeves said on Saturday, November 3, Colerain High School Band practiced at 6:45AM. He said he has lived here for 77 years and has supported the schools. He lives on Poole Road, where the neighbors are older. He said he spoke to an officer and learned there is no disturbing the peace ordinance. We do have a noise ordinance, but it doesn't include the schools. He said these Saturday morning practices are too much because they practice every day after school, too. He said we need a disturbing the peace ordinance. He said he spoke to the superintendent who agreed to set-up a meeting with the band director and neighbors.

Mr. Unger said music education is very important. He suggested Mr. Reeves attend the school board meeting.

Lori McMullin spoke about a housing focus group on November 26, hosted by the Community Building Institute. They will be discussing trends in housing and get feedback on housing in the community. It's at 6PM, at Southland Missionary Baptist Church.

Lora Dakin said their monthly community meeting is that night at 7PM. She said this the second annual community group meeting/celebration. She said there is a blood drive on



November 29, in honor of Andrew Allen.

Mrs. McMullin asked Board and administrators to give full support to the Veterans Memorial.

Stephanie Wright spoke about the study and plans for rental property at Northgate Mall. She asked if the "Get Efficient" program is free service and if the Township has any expense.

Mrs. Wright asked if the radar detectors are a money making thing. Mr. Unger said there are not quotas and it's merely a safety issue, to know where we need enforcement.

Mrs. Wright asked about the contract with Calfee. Mr. Milz said it's a communications plan for the Township.

Mrs. Wright spoke about the contract with Experian for services, due to the release of social security numbers in public records. Mr. Unger said this was brought to our attention and this individual might be at risk that their SSN could be disseminated.

Tom O'Brien spoke about code violations at 9898 Loralinda. He said we've been working on this for a month and nothing is happening. There is no information on line and we can do nothing for ourselves, only what the County does for us.

Mr. Unger said he has been personally involved and seen plenty of properties cleaned up. We must follow legal processes. He will look at this house personally.

Mr. O'Brien asked about the chicane. He said it slows things down and it's good for the kids in the neighborhood.

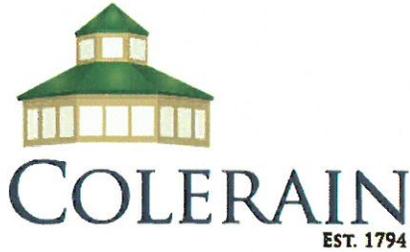
Bruce Pierano said tonight's meeting had a 698 page agenda. He said this should be broken out to not include attachments, as it's too difficult to cross reference the information. He said the policy manual draft looked promising. He offered congratulations on the grant for Megaland and asked about the matching funds. He said the KZF contract was a big issue tonight and said he doesn't agree with the study.

Kathy Mohr asked several questions about the personnel policies. Mr. Unger said he will look at these sections.

Keith Miller asked about the abatements and said we're always putting out people. He spoke about the EPA meeting.

Mr. Unger said we allowed the EPA to use our facility.

Mr. Miller said Northgate Mall should be turned into healthcare mall.



Jim Acton thanked Mrs. Harlow, Mr. Rajagopal and Mr. Unger for attending the Veterans Day ceremony on Sunday. He spoke about the study for the beautification of Colerain Ave. and said this is \$98,000 for a study, where nothing will happen until 2020. There have already been two studies with nothing done. This should go before the voters.

Carrie Davis said there is so much low hanging fruit in the community and we get ahead of ourselves with these studies. She said it's not fair to the Trustees or staff to have to find answers on a variety of topics on the spur of the moment. She said we might be able to expedite the code enforcement process by making civil items into criminal offenses. She said she was upset about the lack of a response about using recycling dollars for Megaland. She suggested that upon the death of veteran in the community, the Township donate a brick to the family.

#### 8. **Administrative Reports**

Chief Cook presented the emergency incident report for October.

EMS Incidents: 709 [Year to Date (YTD): 7,040]

Dispatched as advanced life support: 528

Dispatched as basic life support: 181

Fire Incidents: 149 (YTD: 1,460)

Fire (e.g., building, vehicle, etc.): 20 (YTD: 183)

Overpressure, rupture: 0 (YTD: 19)

Hazardous condition: 33 (YTD: 250)

Service call: 17 (YTD: 172)

Good intent: 43 (YTD: 471)

False alarm: 33 (YTD: 355)

Special: 0 (YTD: 2)

Weather related: 3 (YTD: 8)

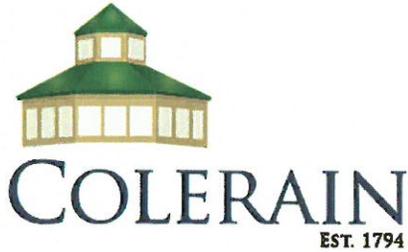
Springfield Twp. EMS Contract Area: 20 (YTD: 271)

Reported Fire Loss (approximate): \$33,958.00 (YTD: \$675,635.00)

Average Response Time for Arrival of First Unit (minutes: seconds): 05:12 (YTD: 05:09)

First Unit On-Scene Less Than Six-Minutes Percentage: 71.18% (YTD: 69.68%)

On November 1st, the department graduated 15 participants from its 31st CFA class. The 10-week academy provided class-room and practical insight to the services provided to the community by the department. I extend my congratulations publicly to the graduates. Also, on November 1st, the department initiated its Safe Station Program. In collaboration



with the Addiction Services Council of Cincinnati (ASCC), the program is an extension of the QRT as it provides an additional means to connect individuals suffering from substance abuse disorder with recovery resources within a safe and non-judgmental environment.

All five Colerain Township fire stations will accept individuals who are willingly seeking opportunities to be connected with recovery resources as walk-in patients for the purpose of initiating the recovery process. This service will be made available 24 hours a day, 7 days a week.

To date, there have been two people that have used the Safe Station Program to seek assistance. Both of have resulted in success in connecting these people the resources needed to initiate treatment.

Because the collaborative efforts of the Colerain PD, ASCC, the Dept. of Fire & EMS has experienced a 62% reduction in overdose responses this year, compared to this same time period in 2017.

Chief Denney said they are on day 18 of an outage with Pamet, our records management software. He said the Police Department will have an open house on Saturday. Coffee with the Chief is Friday. He said this is the third year that citizens can have packages delivered to the Police Department.

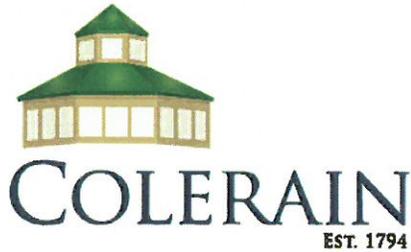
Mrs. LeCount said zoning and police are working together to follow-up on capias for those not attending court. The planning department is conducting interviews for the volunteer boards and will have recommendations at the December meeting. She said they have a draft of the energy plan and are working with OKI on details. She said in October they had 115 violations, closed 125. They had 56 permits, which is 95% of last year's total.

Mr. Insko asked about Mr. Bosarge. Mrs. LeCount said he will be back in March/April.

Mr. Schwartzhoff gave results for the annual recycle day. He said we had 809 vehicles, with 5.5 tons of metal and steel. Regarding shelter rentals, he said over the 20 week period, we had 15 rentals a weekend.

Mr. Insko said we are very profitable on the shelter rentals and suggested adding shelters, since the demand is there.

Mr. Weckbach apologized for his tardiness. He said the County Commissioners are having a budget hearing at the Senior Center tonight. One item of concern is the \$3 per call increase to 911 details. He spoke to oppose to this. He said we did receive four responses



to the RFP for legal services and we are reviewing those now. He said we are working on the new website, removing outdated information.

Mr. Insko suggested being proactive on the 911 rates and look into our own call center.

Mr. Unger said citizens should call 321-COPS for all non-emergency calls.

Mr. Milz said we had a great month of October. 2018 is the year of transparency. We make information available to those who want it. He said 2019 will have themes also -- engagement and beautification. We will see this with budget presentation in December. He said we have been four separate audits. He said he is so proud of what our group has done and all are above board.

He spoke about the chicane and said we identified a problem and implemented a creative solution. We are reviewing data now and are continuing to track speeds after removal.

Now, we can see if want to make it permanent and investigate costs.

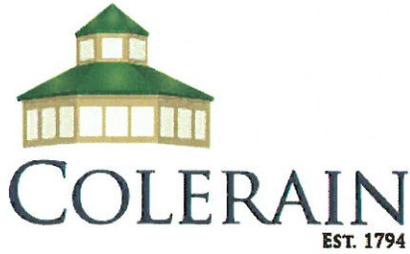
He spoke about the funding for Megaland. We received a \$150,000 grant. It will be \$300,000 for the total project cost. We hope to raise \$50,000 from the corporate community and \$100,000 will come from the Township. If we are able to purchase 100% recycled products, can use recycle dollars.

## 9. Trustees' Report

Mr. Rajagopal said he met with ODOT and once a month, they send workers to clean-up. He said he spoke with the county engineer about creating a small task force with ODOT, the Township and business people. He said ODOT can bring the money for beautification and operability. He said he is willing to participate to form a creative plan and explore possibilities for funding. He said spoke with Judge Bouchard about bringing court here for zoning and property maintenance items.

Mr. Insko said he agrees that's too early for the band to to be practicing. He said he wants to support the Veterans Memorial, but need more information. With the mall, there is always room for improvement. To Mr. Miller, he said we are required to give 24 hours' notice for our special meetings. He said medical offices would be a boost, but sometimes out of our control. He said he wished ODOT would pay for beautification and said the study will help knock out low-hanging fruit. This will help us do it right, not piece meal.

The study will pay for itself over time. He thanked Jim Acton for putting on the Veterans Day ceremony. He offered congratulations to Lora Dakin for her award. December 13 is the grand opening for the new Kroger. Compton Recycling looking for veterans who need a Thanksgiving dinner. He congratulated the Citizen Fire Academy graduates. He listed numerous calendar items.



Mr. Rajagopal said they are working on getting signatures for the lighting district in Northbrook, starting with Niagara Street.

Mr. Unger said he is a huge supporter of music education. It's an early start, but band kids are pretty disciplined. He thanked the Fire Department for the invitation to the Citizen Academy graduation. He said he will look at the address Mr. O'Brien mentioned. He said that there are more zoning complaints this year, please contact us. He said he attended an ethics course on engineering/architects. He said we need formalized plans to apply for grants, with those professional stamps. He said we do not limit time on citizen comments. He said if Board members don't know something, it's because these meetings are the only time they get to talk to each other. Regarding the length of the agenda, he said we are getting it out earlier to allow more time for citizens to review. He said Rumpk's Ohio EPA draft permit was put on our website.

**10. New Business**

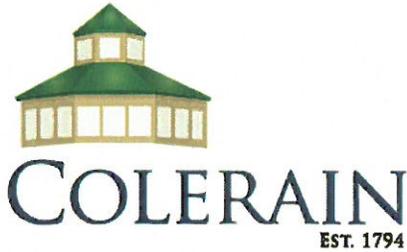
**Public Safety**

- a. Resolution Adopting the Hamilton County Multi-Hazard Mitigation Plan (Fire)  
Chief Cook recommended adoption of Resolution 50-18, "Resolution Approving Adoption of the Hamilton County Multi-Hazard Mitigation Plan." He said this is the result of Colerain Township's vulnerability to a wide-range of natural, technological, and human-caused hazards that have the potential to cause loss of life and damages to public and private property; the recommended adoption of the Multi-Hazard Mitigation Plan provides the Township and its public safety services options to protect people and property and reduce damage from the aforementioned categories of hazards.

Greg Insko made such motion and Dan Unger offered the second.

Mr. Rajagopal said the EPA is not part of the team. Chief Cook said there are a variety of agencies. Mr. Rajagopal said there are many risk factors at the landfill, including heat eruption. Chief Cook said they did have a landslide and the cover is part of the





odor control as well as excludes oxygen.

The roll was called:

Yes - Dan Unger, Raj Rajagopal, Greg Insko

No - None

b. Motion to Appoint Police Officer (Police)

Chief Denney recommended adoption of a motion to appoint Ashley Johnson to the position of police officer. This appointment fills an existing vacancy. If approved, starting salary would be \$53,000 and the appointment would be effective upon successful completion of the State of Ohio certification examination. Ashley currently serves as a records clerk with the Police Department and is in the final weeks of the police academy. Ashley is the second recipient of the Police Department scholarship created in 2015. Chief Denney said we are saving \$15,000/year over the previous position. He said she will serve a one-year probation.

Dan Unger made such motion and Raj Rajagopal offered the second. No discussion and the roll was called:

Yes - Dan Unger, Raj Rajagopal, Greg Insko

No - None

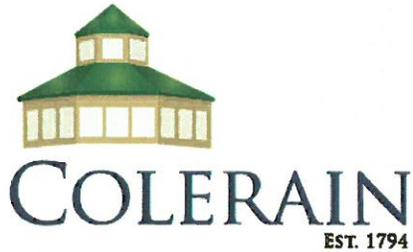
c. Motion to Appoint Police Cadet (Police)

Chief Denney recommend adoption of a motion to appoint John Lammers to the position of Police Cadet. Mr. Lammers is a 2010 graduate of Elder High School and a 2018 graduate of Thomas More College where he was the captain of the school's football team. John will graduate the Butler Tech Police Academy later this month. John was a highly recruited police officer candidate by several area departments. If approved, John will serve in the role of police cadet for a period not to exceed eight weeks. Upon successful completion of the police academy, will be eligible for appointment as a police officer. Salary will be \$15.00 per hour and will be effective December 1, 2018.

Dan Unger made such motion and Greg Insko offered the second. No discussion and the roll was called:

Yes - Dan Unger, Raj Rajagopal, Greg Insko

No - None



d. Motion to Appoint Police Officer (Police)

Recommend adoption of a motion to appoint John Lammers to the position of police officer. This appointment fills an existing vacancy. If approved, starting salary would be \$53,000 and the appointment would be effective upon successful completion of the State certification test. He will serve a one-year probationary period.

Greg Insko made such motion and Dan Unger offered the second. No discussion and the roll was called:

Yes - None

No - None

e. Motion for the Board of Trustees to Sign a Letter to Improve Traffic Safety (Police)

Chief Denney recommended adoption of a motion for the Board to sign a letter requesting action by the Ohio Department of Transportation. The letter expresses concern for an existing traffic hazard on US 27 and requests action be taken to prevent future crashes and/or injuries.

Greg Insko made such motion and Dan Unger offered the second.

Mr. Insko said this is the idea time to get with the state on beautification, too.

The roll was called:

Yes - Dan Unger, Raj Rajagopal, Greg Insko

No - None

f. Motion Authorizing Capital Purchase of Radar Equipment (Police)

Chief Denney recommended approval of a motion to authorize the capital purchase of Radar equipment for the Police Department. This is right units priced at \$1,875 each, for a total cost of \$15,000.

Greg Insko made such motion and Raj Rajagopal offered the second.

Mr. Unger said he is no fan of speed traps.

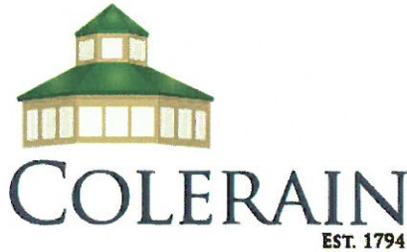
Chief Denney said this is a public safety issue. He said the department receives \$20 per citation, if the court orders it. He said this is a half of a percent of his budget.

The roll was called:

Yes - Dan Unger, Raj Rajagopal, Greg Insko

No - None

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## Public Services

### a. Motion to Accept Grant Funding

Mr. Schwartzhoff recommended adoption of a motion to authorize the Township Administrator to accept a \$150,000 NatureWorks grant from the Ohio Department of Natural Resource and to sign all related agreements, including the State-Local Project Sponsor Contract Agreement. The purpose of the grant funding source is to support the Megaland Playground Project at Colerain Park. There is a required local match of \$150,000. The Township also plans to use various fundraising techniques to offset a portion of the project. The project is anticipated to take place in 2019 and will be appropriated with the 2019 budget. He said the budget for the playground is \$300,000.

Greg Insko made such motion and Raj Rajagopal offered the second.

Mr. Rajagopal said Mr. Schwartzhoff does a great job. He said we will get sponsors.

Mr. Insko said Megaland was the park to go to when it first opened.

The roll was called:

Yes - None

No - None

### b. Resolution to Apply for Funding from the Ohio Parks and Recreation Statewide Training & Funding Initiative

Mr. Schwartzhoff recommended approval of a resolution to submit a funding application for the Ohio Parks and Recreation Statewide Training & Funding Initiative. If successful in this funding request, the Colerain Park playground initiative (Megaland) will be recognized as a National Demonstration Site. The program will offer financial assistance, assistance with design, and the final product will be recognized at the OPRA Conference. It is also likely that the playground could receive national recognition.

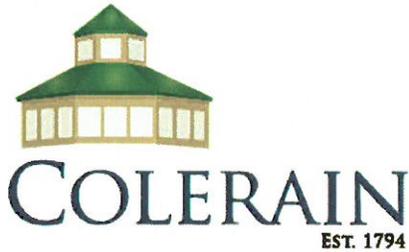
Greg Insko made such motion and Raj Rajagopal offered the second. No discussion and the roll was called:

Yes - Dan Unger, Raj Rajagopal, Greg Insko

No - None

### c. Motion to Accept Megaland Replacement Project Sponsorship Opportunities

Mr. Schwartzhoff recommended adoption of a motion to establish Megaland



Sponsorship Levels. Over twenty years ago the Colerain Community heavily supported the original Megaland playground project and we are seeking that same support with our 2019 Megaland Replacement Project. We are requesting the community and businesses to financially support the replacement of Megaland and have established Sponsorship Opportunities. The goal of this program is to raise as many dollars as possible to help cover the local share of the project grant.

Greg Insko made such motion and Raj Rajagopal offered the second. No discussion and the roll was called:

Yes - Dan Unger, Raj Rajagopal, Greg Insko

No - None

### **Planning & Zoning**

a. Resolution Declaring Nuisance and Ordering Abatement

Mrs. LeCount recommended adoption of Resolution 52-18, "Resolution Declaring Nuisance and Ordering Abatement. This Resolution is recommended to allow the Trustees to abate and assess properties with Ohio Revised Code nuisance violations. Greg Insko made such motion and Dan Unger offered the second. No discussion and the roll was called:

Yes - Dan Unger, Raj Rajagopal, Greg Insko

No - None

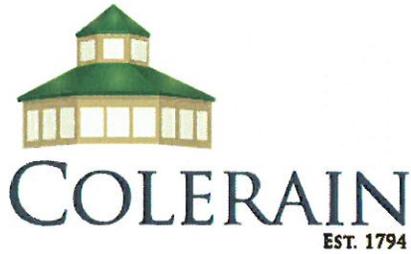
b. Resolution Approving Application for Sidewalk Waiver for Copper Creek Subdivision

Mrs. LeCount recommended approval of Resolution 53-18, "Resolution Approving Application for Sidewalk Waiver, "to waive sidewalks along the Sheed Road frontage of the Copper Creek Subdivision and to approve a payment in lieu of sidewalks to be made into the Sidewalk Fund. This resolution is being recommended to grant a waiver to Mt. Hope LLC for a 141 foot portion of required sidewalks along Sheed Road at the Copper Cree subdivision. The applicant has agreed to make a payment in lieu of these sidewalks in the amount of \$4,230.00 into the Colerain Township Sidewalk Fund.

Greg Insko made such motion and Dan Unger offered the second.

Mr. Insko said the schools paid into the sidewalk fund. He asked if the Board could have denied that request and required them to put in the sidewalks.

Mr. Milz said we require sidewalks on all developments, but when it doesn't make sense we can and do waive.



Mrs. LeCount said that staff reviews each request and offers a recommendation.  
Mr. Unger said the sidewalks in this case are only along Sheed Road and the developer will put them within the development.  
The roll was called:  
Yes - Dan Unger, Raj Rajagopal, Greg Insko  
No - None

c. Motion to execute a Memorandum of Understanding with The Greater Cincinnati Energy Alliance for the "Get Efficient" and "Solarize" programs.

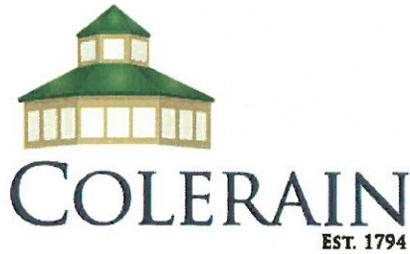
Mrs. LeCount recommended adoption of a motion to allow Township Administrator, Geoff Milz, to execute a Memorandum of Understanding with The Greater Cincinnati Energy Alliance for the purposes of promotion, marketing and education of GCEA's "Get Efficient" and "Solarize" programs. The purpose of this MOU is to establish the terms and conditions under which the Parties will function and operate in the promotion, marketing and education of GCEA's "Get Efficient" and "Solarize" programs. Essentially, this MOU will allow the Township to display GCEA materials and to publish various materials through Township electronic media. This Memorandum of Understanding will bring no monetary cost to the Township. This MOU will tie directly into the Energy Plan Component of the Comprehensive Plan, as these materials will help Township residents identify ways to reduce their energy footprint.

Greg Insko made such motion and Dan Unger offered the second.  
Mr. Rajagopal asked if the Township is a liable for anything people do, because this is an endorsement.  
Mr. Barbieri said he sees no liability as this is an independent agency. There is no duty by the Township to the consumer.  
The roll was called:  
Yes - Dan Unger, Raj Rajagopal, Greg Insko  
No - None

### **Administration**

a. Motion Authorizing Execution of Contract with KZF Design for the Colerain Ave. Corridor Study

Mr. Milz recommended adoption of a motion to authorize the Township Administrator to execute the attached contract with KZF Design for the Colerain Ave.



Corridor Study. Colerain Township has been working for many years to improve the conditions along Colerain Avenue. The resulting efforts have led to an improved vehicular oriented roadway, however has left much to desire in terms of urban design and pedestrian environment. Making a conscious effort to change, the Township would like to create a consistent, appealing and safe public environment from the City of Cincinnati limits to the Hamilton County boundary. To further improvements, the Township also wishes to partner with Green Township and Mt. Airy Community Urban Redevelopment Enterprise (CURE) on this effort. Mr. Milz said this is the result of hearing what's important to the Board. A great deal of study has gone in to this, along with the RFQ earlier in the year. He said KZF Design is uniquely qualified to prepare a corridor plan.

Greg Insko made such motion and Dan Unger offered the second.

Mr. Insko said we're currently paying for it because it wasn't done in the past. This is the first big step to bring Colerain into the 21st Century. He said he's beyond excited to make Colerain Township the best place it can be!

Mr. Unger said we need to have formalized plans to apply for grants. That engineer's stamp is important.

Mr. Rajagopal said this is a great initiative and Colerain Township is a gateway. He said before we make a \$100,000 investment, we need to get the stakeholders involved. We need to ask ODOT how they will help. The County Engineer and OKI need to be involved in the first stage. He asked what past studies have come up with.

Mr. Milz said that is exactly what KZF is doing!

Eric Anderson, of KZF Design, spoke about the work they did for Anderson Township. He said they engaged ODOT and Hamilton County right off the bat, as this is a critical first phase of the program. He said this needs close coordination.

Mr. Insko said this is a long, complicated project.

Mr. Rajagopal said we need to talk to the stakeholders before the contract.

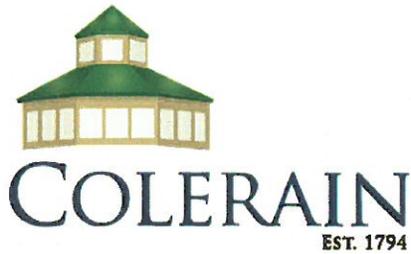
The roll was called:

Yes - Dan Unger, Greg Insko

No - Raj Rajagopal

b. Resolution Adopting Colerain Township Policy Manual - First Reading

Mr. Weckbach recommended a first reading of a resolution to adopt the Colerain Township Policy Manual, "Resolution Adopting the Colerain Township Policy Manual." He said Colerain Township Administration strives to manage to policy and wants to have one central document that contains all known Township policies. In the past, policies were adopted at random and not housed in one central location.



Employees, citizens, and elected officials often were not fully aware of the policies on file. There were also a number of policies that did not exist and have been drafted to be added to this document. He said we welcome feedback. By formally adopting this policy book, the Township Trustees will be establishing their policy guidance for day-to-day operations of the Township. For a more detailed review of all changes, additions, and/or deletions to policy, please review the attached memo. Township staff recommends a first reading of this resolution, to allow the Trustees and public to offer suggested edits or changes to any of the proposed policies.

Mr. Milz recognized the work done by Mr. Weckbach and the tremendous amount of time he spent on this. He said they manage to policy and there should not be discrepancies.

Greg Insko made a motion for the first reading and Dan Unger offered the second.

Mr. Rajagopal said this is liable to change.

Mr. Milz asked the Board to look at the policies and send feedback, to incorporate into the document.

Mr. Unger said this is another transparency initiative. He said the social media policy is included.

The roll was called:

Yes - Dan Unger, Raj Rajagopal, Greg Insko

No - None

c. Motion to Accept Donation

Mr. Milz recommended adoption of a motion to accept a donation of \$200.00 in gift cards from Meijer for support of Township employees during the annual employee awards/recognition luncheon.

Greg Insko made such motion and Raj Rajagopal offered the second. No discussion and the roll was called:

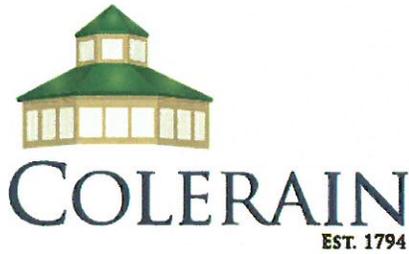
Yes - Dan Unger, Raj Rajagopal, Greg Insko

No - None

**11. Consent Items**

a. Contract with Calfee for Communications Plan

Mr. Milz said this is \$2,500 for communication services, to help us engage better with our citizens. It was signed October 17, 2108.



- b. Contract with Experian for Identity Protection Services

Mr. Milz said this provides identify theft protection for one employee whose social security number was released as part of a public records request.

Mr. Milz recommended approval of both items.

Dan Unger made such motion and Greg Insko offered the second.

Mr. Insko said we're right to protect them, as we all have made mistakes.

The roll was called:

Yes - None

No - None

## 12. Fiscal Office Report

Mrs. Harlow requested the Board approve payroll, purchase orders and receipts.

Greg Insko made such motion and Dan Unger offered the second. No discussion and the roll was called:

Yes - Dan Unger, Raj Rajagopal, Greg Insko

No - None

Receipts recorded in October 2018 are in Attachment 3.

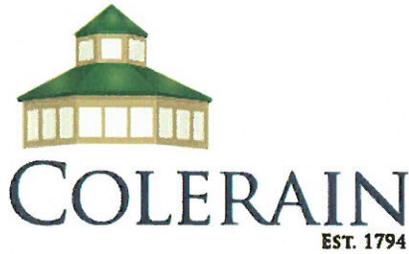
- a. Motion to approve the OAPFF Amended and restated 457(b) Deferred Compensation Plan

Mrs. Harlow recommended the Board of Trustees to approve the Ohio Association of Professional Fire Fighters Amended and Restated 457(b) Deferred Compensation Plan. Colerain Township established a Section 457(b) Deferred Compensation Plan adopted April 10, 2006 and whereas, OAPFF was appointed as the Plan Administrator. OAPFF has appointed Prudential Bank and Trust Company, as the Plan Trustee. This is a change from the previous appointment of Security Benefit, as the plan trustee.

Greg Insko made such motion and Dan Unger offered the second. No discussion and the roll was called:

Yes - Dan Unger, Raj Rajagopal, Greg Insko

No - None



**13. Citizens Address**

Jim Acton spoke about the Township buying bricks for veterans as they pass. He said this is setting a precedent and taxpayers should not pay for it.

Mr. Insko said the Memorial would fill quickly and get expensive.

Mr. Acton asked about the Kroger wall status and planning development plan. Mr. Milz said there is also landscape plan.

Mr. Acton asked about the results of Chris Green meeting about the memorial.

Mr. Milz said he hasn't heard from him in several months, outside of last meeting, but yesterday was the deadline for the schedule.

Mr. Acton thanked Mr. Rajagopal for not agreeing with the Colerain Ave. program.

Bruce Peirano said with the 911 costs going up \$3/call, he said there is a need to educate about non-emergency numbers and suggested magnets or stickers. He said multi-hazard plan is typically for floods, hazardous waste spills, etc.

Kathy Mohr asked about the police cadet and if he receives benefits. She suggested they do employee evaluations and give individual increases, not a pool amount. She wants the date on each page of the minutes. She asked about the schools waiving sidewalks.

Ms. Milz said the Board waived this.

Ms. Mohr asked Mr. Milz if he recommends the plan for Colerain Ave. Mr. Milz said he does.

Ms. Mohr asked about the contract with Calfee and what exactly a communications plan is.

Mr. Milz said they will provide a comprehensive communication plan, complete with a calendar of deliverables. This will help us engage better with residents.

Mr. Unger said a citizen mentioned tonight that we don't communicate well.

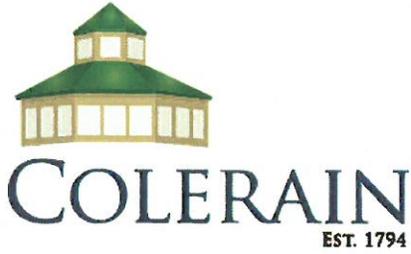
In response to Ms. Mohr, Mr. Barbieri said we have three pending lawsuits: bench billboards, hers and one over a stop sign.

Stephanie Wright asked about any development on the Duke project. Mr. Milz said it's moving and progressing.

Mrs. Wright asked if any money or property had been transferred. Mr. Milz said we are investing the cash for interest.

Mrs. Wright asked if the public will be invited to land use committee meetings. Mr. Milz said this is not a public meeting.

Mrs. Wright asked about the initials and acronyms after Mr. Milz's name. She said we have



an administrator with great credentials in planning. She said he is so qualified in the area we seem to need to be lacking. They are not using his talents in the right way. Mrs. Wright asked about the payment to Dinsmore & Shohl. Mr. Milz said they serve as our bond counsel and this was to file a report for our TIFs.

Bruce Peirano said the Rumpke meeting was not a Township meeting. The Township was not responsible for it.

**14. Executive Session – if needed**

There was no need for Executive Session.

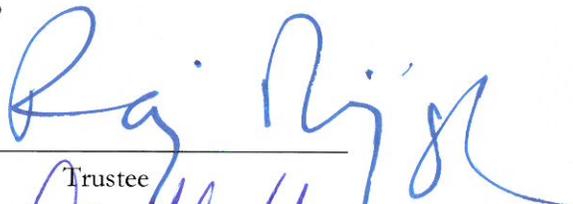
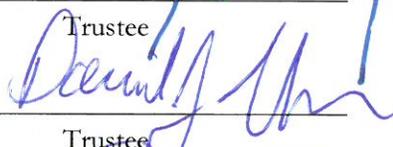
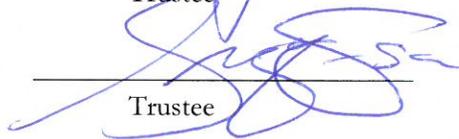
**15. Adjournment**

With no further business to come before the Board, Dan Unger made a motion to adjourn and Raj Rajagopal offered the second. The roll was called:

Yes - Dan Unger, Raj Rajagopal, Greg Insko

No – None

  
Fiscal Officer

  
Trustee  
  
Trustee  
  
Trustee

