

February 10, 2004

Held _____

Trustee Keith Corman called the meeting to order at 5:30 p.m. Trustee Diana Rielage motioned to appoint Mr. David Foglesong, Township Administrator, as acting Clerk. Mr. Bernard Fiedeldey seconded the motion. The roll was called.

Mrs. Rielage. "Aye"
Mr. Fiedeldey. "Aye"
Mr. Corman. "Aye"

EXECUTIVE SESSION

Mr. Foglesong requested Executive Session to discuss personnel issues. Mr. Fiedeldey motioned to adjourn into Executive Session and Mrs. Rielage seconded the motion. The roll was called.

Mr. Fiedeldey "Aye"
Mrs. Rielage "Aye"
Mr. Corman. "Aye"

The meeting reconvened at 7:05 p.m. There was no resolution as a result of executive session. The Board was in full attendance with the exception of Clerk Mohr. Ms. Burns was acting recorder.

Reverend Walter Barr, Groesbeck United Methodist Church - provided an invocation.

Pack #641, Cobra Den - provided the color guard and led the pledge to the flag.

APPROVAL OF THE MINUTES: The minutes from January 13, 2004 and January 27, 2004 were presented to the Board for approval.

Mrs. Rielage motioned to waive the reading of and approve the minutes of January 13, 2004. Mr. Corman seconded the motion. The roll was called.

Mrs. Rielage. "Aye"
Mr. Corman. "Aye"
Mr. Fiedeldey. Abstained. Not in attendance

Mrs. Rielage motioned to waive the reading of and approve the minutes of the January 27, 2004 meeting. Mr. Corman and Mr. Fiedeldey suggested that the minutes be considered at the next meeting in order to allow time to review.

PRESENTATION

Presentation Police Officer Swearing In Ceremony: Chief Steven Sarver administered the *Oath of Office* to the newest members of the "police family" Officer Mark Denney and Officer William Smith. Officer Denney has an Associate Degree in Criminal Justice and comes to Colerain Township with 10 years of experience with the City of Cheviot. Officer Smith has an Associate Degree in Business Management and comes to Colerain Township with 2 years experience with the Hamilton County Sheriff. Colerain Township is building their Department with qualified candidates. The Board congratulated Officers Denny and Smith and welcomed them to Colerain Township.

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SHERIFF'S REPORT

Sgt. Scudder with the Hamilton County Sheriff's Department presented the Board with the January statistics as reported by the County. He highlighted criminal investigation cases, stolen property recovery, traffic citations and dui and curfew reporting.

TRUSTEES' REPORT

Trustee Diana Lynn Rielage stated that after months of seeking approval finally received approval from the Federal Highway Administration to erect the American flag on I-275. Within the approval were conditions that must be met with installation, such as safety, costs, maintenance, setback and lighting. The Colerain Community Association has been involved in this request from the beginning and will proceed with the application process. Discussion will be held at a future Board meeting to discuss funding for this project. Mrs. Rielage publicly thanked Congressman Steve Chabot for his assistance.

Mrs. Rielage recognized Scout from Troop 24 St. James who was in attendance working on a communication merit badge.

Trustee Bernard A. Fiedeldej, Jr. provided an update on the meeting he attended of the new Comprehensive Planning Committee as well as members from the Greenspace Committee, Landscape Committee, Land Use Advisory Board, Board of Zoning Appeals, Colerain Township Business Association and Mr. Greg Dale, consultant. The consultant will work on identifying progression, the committee will identify 12 character areas of the community then solicit information from those areas on development opinions and future development potential as well as revised zoning text. Public meetings will be held during development of the plan. This Comprehensive Plan will address park space in the near future and the Board should consider formation of a park committee. Mr. Fiedeldej will update the Board as the plan progresses.

The Township is developing parkland and has been fortunate to develop dedicated soccer fields adjacent the Administrative Complex. Further expansion of dedicated soccer fields at Dravo Park and baseball fields at Wilhelm should be considered. In conversations Mr. Fiedeldej had with the Parks Director and representatives of Colerain Athletic Association, it was agreed that maintaining multiple use fields is difficult and dedicated fields would be a benefit. Discussion was had on possibility of a skateboard park in an accessible location where parents may stay and add supervision. Should there be the formation of a Park Advisory Board as mentioned above, the athletic fields and skateboard park should be considered in their study. The current Wilhelm property design team will be made aware of the suggestions for consideration and revision to the design. The Park Committee is meeting monthly during the design process and will increase meetings when ready to expedite the plans.

CITIZEN'S ADDRESS

No one in attendance addressed the Board.

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UNFINISHED BUSINESS

Police Department, Chief Steven Sarver tabled discussion on the Lieutenant positions.

Public Works Department, Mr. Dennis Chapman- In Mr. Chapman's absence, Mr. Foglesong reported that the issue to raise high-tension wires at the new public works facility is still being researched and there is no new information to report

Legal Department, Mr. James Reuter recommended the hiring of Mr. Larry Shad as surveyor for pocket park on Sunlight Drive. Mr. Shad will prepare plan, survey the property in accordance with the Hamilton County Engineer's standard and obtain deed for the property at a cost not to exceed \$2,000. 00.

Mrs. Rielage motioned to approve the hiring of Mr. Shad to survey property on Sunlight Drive. Mr. Fiedeldey seconded the motion. The roll was called

Mrs. Rielage. "Aye"
Mr. Fiedeldey. "Aye"
Mr. Corman. "Aye"

Administration Department, Mr. David Foglesong stated that discussion on the increase in Turners' construction contract would be postponed until future meeting.

NEW BUSINESS

Fire Department, Chief Bruce Smith requested approval from the Board for the following pay rate changes for the part-time personnel successfully completing one-year probation period. Firefighters Simon, Weghorn, Weghorn, Tressler, Stidem, Geiger, Dirken, Dransman, Bucher and Zoor at a rate of \$11.57 per hour, effective January 29, 2004.

Mrs. Rielage motioned to approve the pay-rates for the part-time fire personnel completing 1st year probation. Mr. Fiedeldey seconded the motion. The roll was called.

Mrs. Rielage. "Aye"
Mr. Fiedeldey. "Aye"
Mr. Corman. "Aye"

Public Works- Mr. Foglesong reported that the annual road mileage certification provided by the Ohio Department of Transportation will certify the Township road mileage at 106.2 with 463 Township streets. Mr. Chapman will present this report to the Board for signature

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Parks and Services Department, Mr. Greg Snyder requested funding from the Board in the amount of \$27,000 for 4th of July celebration. This is the same amount as requested in the past, and with donations, should cover the costs of tents, entertainment, etc. A large crowd is expected due to the event being held on a Sunday and most people being off work on Monday.

Mrs. Rielage motioned to approve the \$27,000 expenditure for the 4th of July celebration Mr. Fiedeldey seconded the motion. The roll was called

Mrs. Rielage. "Aye"
Mr. Fiedeldey. "Aye"
Mr. Corman. "Aye"

Zoning Department, Mr. Otis Spriggs presented Resolution 8-04 for approval for nuisance abatement at 7177 Longwood Court for disposable garbage in side yard. Other issues inside the home are being addressed by other agencies such as the S.P.C.A. and Health Department.

Mrs. Rielage motioned to approve Resolution 8-04 for nuisance abatement at 7177 Longwood Court Mr. Fiedeldey seconded the motion The roll was called.

Mrs. Rielage. "Aye"
Mr. Fiedeldey. "Aye"
Mr. Corman. "Aye"

Update on Comprehensive Planning Committee meeting was mentioned as well as the survey for the zoning code text update. The survey will be made available on the website and the zoning office for anyone interested in submitting opinions to the Township.

As a reminder, case 2003-04, Montevista hearing is scheduled for February 24, 2004 at 8:30 p.m.

Administration Department, Mr. David Foglesong requested approval from the Board for annual salary increases for non-contract employees effective January 1, 2004

Fire Chief	\$87,049.25/annual
Deputy Chief	\$76,568.54/annual
Assistant Chief	\$73,067.90/annual
Administrative Assistant	\$43,641.31/annual

Mechanic – Fire	Mechanic Assistant
Hourly	Hourly
Step I \$21.99	Step I \$18.67
Step II \$24.05	Step II \$19.96
Step III \$26.09	Step III \$21.39
Step IV \$28.14	Step IV \$22.87

Police Chief \$81,000.00/annual

Public Works Director \$76,908.00/annual

Parks & Services Director \$66,371.76/annual

Senior Center Director \$48,330.05/annual
Activities Director \$ 20.05/hourly

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48-04	Ham. Cty. Auditor	SIF, Jan. Rev/Fin Asst	70,637.13
49-04	Zoning	Cert., BZA	905.84
50-04	Fire and EMS	EMS Billing	1,341.88
51-04	Parks and Serv.	Field Rent.	175.00
52-04	Auditor of State	Adv. Fed. Funds/FMA	154,350.00
53-04	Sr. and Comm. Ctr	Prog. fees, Other	180.00
54-04	Sr. and Comm. Ctr	Prog fees, other	197.00
55-04	Ham. Cty. Auditor	Gas and Hwy Tax/Jan	11,735.61
56-04	Ham. Cty. Auditor	Fed. Match/New siren	7,285.00
57-04	Sr. and Comm. Ctr.	Prog. Fees, Other	406.00
58-04	Parks and Serv.	Bsebl Fields	1,925.00
59-04	Fire and EMS	Plan Reviews	300.00
60-04	Sr. and Comm. Ctr.	Prog. Fees, Rent, Other	632.62
61-04	Zoning	Cert., BZA	963.98
62-04	Star Ohio	Invest. Star	2,057.37
63-04	5/3 Bank	Invest. Interest/Jan	10,093.04
64-04	Council on Aging	COA	20,047.83
65-04	Sr. and Comm. Ctr.	Crfts., Other	217.95
66-04	Police	Juv. fines, Court/Jan	226.00
67-04	Kathy Mohr	LD Call reimb., Poster	10.00
68-04	Police	Cell calls, Other	1,250.66
69-04	Corporate Exp.	Credit Refund	238.00

PUBLIC HEARING

Mrs. Rielage motioned to appoint Mr. Spriggs as acting Clerk for the purpose of recording the minutes of the Public Hearing. Mr. Fiedeldey seconded the motion. The roll was called.

Mrs. Rielage	"Aye"
Mr. Fiedeldey	"Aye"
Mr. Corman	"Aye"

Mr. Spriggs presented the Staff Report and analysis of the Zone Change request.

Mr. Fiedeldey requested that the developer add two or three trees in the front of the parking area to break up the effect.

Mr. Garry stated that he prepared a resolution that may need a few minor edits with reference to the public input portion.

Mr. Barrett, 500 4th Street, stated that Mr. Decker is present. He would like to make a couple of points for the record. The plans submitted included the site development plan, the revised elevations, and floor plans and elevations for the rear building.

Mr. Barrett referenced the executive session held on February 11, 2003 with the Trustees, with a number of points raised and changes sent to Tim Garry in April 2003. He had Township Administrative Staff review the plans in October 2003. He also met with Mr. Garry with further comments by the Township Administrator, Mr. Spriggs and the Board. Mr. Dan Shuester, JMA Consultants, Inc., incorporated all those changes.

As a result, Mr. Barrett stated that he sent the latest changes to the Zoning Department in January 2004 and then met with staff, administration and Mr. Garry. As a result of that meeting, the final submission was sent. Mr. Barrett

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stated that he received the staff report last week, and that they are responsive to all that they were asked to do.

CITIZEN'S ADDRESS is required for the Public Hearing.

Carol Ambach, 8097 Eagle Creek. Stated that she is happy to see changes made to the plan. Has concern for potential water runoff to the area. Cited concerns about the Austin Ridge Development on Althaus Road having water problems. There is a creek now that overflows its banks. Concern about where the water will go and the hill at the bottom of Eagle Creek. Mr. Barrett stated that they have addressed the storm water issues and it will be incorporated into the FDP. The plan tonight does address storm detention.

Mr. Barrett had nothing to say about the development on Althaus Road. Ms. Ambach asked whom do we contact in future cases if this is not addressed. Mr. Barrett explained the typical process in which the complaint is first sent to zoning and forwarded to the public works department

Ms. Ambach asked while moving up Eagle Creek Road, is there a plan to have a limit to the "OO" Offices. Mr. Barrett explained that they provided an undisturbed buffer to the north. This would be the limit line for commercial development. Ms. Ambach asked would this be a part of the record? Mr. Spriggs replied yes.

Mrs. Rielage motioned to close citizen address. Mr. Fiedeldey seconded the motion. The roll was called.

Mrs Rielage	"Aye"
Mr Fiedeldey	"Aye"
Mr. Corman	"Aye"

Mr. Fiedeldey commented on the buffer to the north, stating that it is far more than what is required by Zoning. He further stated that this is the limit line for further office development

Mr. Fiedeldey asked about the drawing dated December 10, 2003, and its status. Mr. Barrett explained that the drawings would be updated in the Final Development submission to reflect all changes and conditions.

Mr. Garry read granting the approval of Case 2001-04, Part III, "OO" Planned Office resolution 9-04.

Mrs. Rielage motioned to approve the Zone Change with the stated conditions. Mr. Fiedeldey seconded the motion. Discussion followed.

Mr. Fiedeldey asked about the sidewalk condition. Stated that since it is something that the Board will consider, why not waive it now. Mr. Garry stated that if the Board prefers to waive that condition that it is fine, just as long as it is ok by the applicant. Mr. Barrett concurred. Mr. Fiedeldey further stated that he couldn't see sidewalks being placed there

Mr. Spriggs asked for the Board's input on the signage issue. Mr. Decker stated that it could be a metal sign. Mr. Foglesong stated that the Board could approve the signage as proposed, based on approval by the County Engineer. Mr. Spriggs mentioned the possibility of an irrevocable permit by the County. Mr. Barrett stated that if the Trustees expressed its contingency approval, it would carry weight with the County Engineer. Mr. Decker commented that he is

Minutes of _____

Meeting _____

BARRETT BROTHERS, PUBLISHERS, SPRINGFIELD, OHIO

Form 6101

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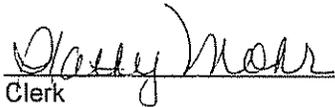
willing to work on a design that could be incorporated into the head wall. Mr. Fiedeldey objected to a metal sign placed in the right of way or on the bridge. Mr. Garry suggested that the condition be modified as follows: that the proposed 5 ft. monument sign be placed as approved by the Board subject the approval of the county engineer.

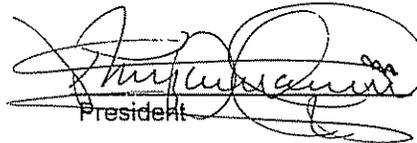
Mrs. Rielage motioned to approve Resolution 9-04 amending WHAT IS WORDING OF THIS AMENDMENT. Mr Fiedeldey seconded the motion. The roll was called.

Mrs. Rielage	"Aye"
Mr. Fiedeldey	"Aye"
Mr. Corman	"Aye"

Adjournment: Being no further business to come before the Board, Mrs. Rielage motioned to adjourn at 9:15 pm Mr. Fiedeldey seconded the motion. The roll was called

Mrs Rielage	"Aye"
Mr. Fiedeldey	"Aye"
Mr. Corman	"Aye"


Clerk


President