

Held _____

May 2, 2006

**Special Meeting of the Board of Trustees
May 2, 2006**

Goal Setting Work Session

Board President Keith Corman called the meeting to order at 5:06pm with all Board Members present. Mr. Corman stated the purpose of the meeting was to discuss the goals and strategies submitted by the Department Heads and to establish the Townships overall goals. The meeting was set in the workshop format.

Mr. Fiedeldey made a motion to appoint David Foglesong Township Administrator as acting fiscal officer for the purpose of recording the minutes of the meeting, Mr. Ritter seconded the motion.

Mr. Corman. "Aye"

Mr. Fiedeldey "Aye"

Mr. Ritter. "Aye"

Mr. Fiedeldey requested information on the funds available in the township's budget, which is needed to determine the goal priority and potential for attainment. Mr. Foglesong discussed the information that was presented to the board as to the cash balances currently available and the impact of future appropriations could have on the final balances.

Mr. Ritter stated the Board should set a time line the department heads to submit their 2007 goals for consideration by the Board.

The Board discussed each department's list of goals that had been previously been submitted.

Discussion on Police Chief Steven Sarver's priority was as follows:

Priority #1 Undercover Unit – there needs to be more discuss and a detailed explanation of what would be accomplished if this were instituted. Mr. Corman made a suggestion to check into the availability of a joint unit with neighboring communities.

Priority #2 Additional Civilian Support – the Board did not believe this activity addressed the reduction of crime and felt the money needs to go towards the crime on the streets. There was a suggestion to consider shifting the starting time of the second shift to allow for a little longer coverage in the evening.

Priority #3 Lack of Adequate Safety Equipment – the Board felt that the request for tasers was handled through a grant with a small local match. The issue of riot gear was to be tabled for consideration at this time. Mr. Corman suggested the PD seeks grants for this equipment and works with the Sheriff's Department for added support if an incident of this type would occur in the interim.

Priority #4 Updated and Expanded Closed Circuit Television Capability - this will be addressed by administration.

Priority #5 Increased Funding – the Board stated the funding issue would need to be discussed in the future and therefore was tabled.

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Mr. Ritter suggested that an additional goal for the Police Department is to maintain the CLEA standards on annual bases, to insure re-accreditation is accomplished

Discussion on the Fire Department's goals was discussed

Mr. Ritter stated he was satisfied with the list of goals presented by the fire department and was ready to sign off on as submitted.

Mr. Ritter added that he would like to have the fire department have as a goal holding the average response time in 2006 to the levels set or below averages set in 2005.

Discussion continued on Fire Department goal #4 departmental and township wide central purchasing

Mr. Fiedeldey stated he would like to see each department send at least two of their people to a seminar on purchasing. The Board agreed that this should be a township wide goal.

Mr. Fiedeldey said he would like to see as a FD goal the development of an operational plan for rate of department growth and expenses that would allow for the existing five year levy to be put on the 2010 ballot as only a renewal. Mr. Foglesong informed the Board that this goal would actually be for a period until 2015 the end of the five-year renewal period.

Public Works goals were discussed next. The Board agreed that the majority of the goals submitted were actually annual operational in nature and not specific goals requiring Board action. The Board accepted goals #1,2,5 and 9 as presented. Discussion on goal #10 the computerized street sign making system was tabled until the Public Works department could provide a business chart showing the pay back analysis on the equipment. Mr. Corman discussed the road rating for determination of road projects and the projected cost with the financial shortages to obtain those goals.

Parks and Services were discussed: Mr. Ritter had the following suggested goals: 1. complete phase 2 of Heritage Park by 12/31/2006. 2. Finalize other park improvements for consideration by the Board. 3. Move Tawanna from administration receptionist to Parks and Services administrative. 4. Establish a fee schedule for all potential parks facilities where applicable. 5. Address the Board with the intent of the personnel issues presented. 6. Develop a marketing plan to advertise the fields included the potential amateur softball leagues.

Mr. Fiedeldey questioned what the overall intent of Heritage Park was. His understanding was that it was promoted as a passive park and therefore was concerned over how far the Township goes in advertising, Colerain Township residents versus encouraging use from outside the community. Mr. Corman explained his expectations, plan, intent and marketing needs of Heritage Park.

The Board is to discuss with the Park's Director during the one on one meeting how and at what level the Park's goals should be phased and completed.

The Senior and Community Center goals were generally accept with the following discussion: Goal #1, the Board agreed to review and make recommendations on changes on the rental policy once they are submitted by

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the Director. The Board questioned whether the goal listed as Goal #3 was in fact a goal or simply a statement of funding possibilities. The Board stated that Goal #5 should be expanded to include the number of hours of continuing educations each employee will be expected to accomplished in 2005

Mr. Ritter stated that he felt the goals and strategies submitted for the Economic Development department were attainable and acceptable as presented.

Under Zoning, Mr. Fiedeldey stated that the GIS system should be up and running as soon as possible. The question of whether he meant that the GIS should be in-house or as part of the CAGIS program. The Board needs additional justification on the membership into the CAGIS system. Mr. Foglesong stated he would work with Frank Birkenhauer and provide the Board with requested information.

The Board indicated that the Township should initiate a staff development program as a Township wide goal.

Additional discuss on the Park goals led to an agreement that Mr. Foglesong would meet with Mr. Snyder and formulate an updated set of goal statements to be e-mailed to the Board for review.

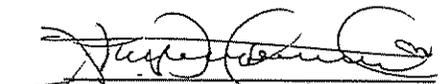
Mr. Foglesong mentioned to the Board that the Rumpke zone change request was going before the RPC on Thursday and requested whom they felt should be there on behalf of the Township, the consensus was Mr. Tim Garry, Jr. if he were available.

As information Mr. Foglesong stated that the Township had received an application for a development under the "OPEN SPACE" zoning resolution for Trails of Thompson.

There being no further business to be brought before the Board Mr. Ritter motioned to adjourn the meeting at 7:15pm, seconded by Mr. Fiedeldey.

Mr. Corman "Aye"
Mr. Fiedeldey "Aye"
Mr. Ritter "Aye"


Fiscal Officer


President