

*Minutes of**Meeting*

BARRETT BROTHERS, PUBLISHERS, SPRINGFIELD, OHIO

REGULAR

Form 6101

Held

MARCH 8, 2011

OPENING OF MEETING

Mr. Deters called the meeting to order at 4:37 PM. Mr. Ritter, Mr. Wolterman and Mrs. Harlow were in attendance.

EXECUTIVE SESSION

Mr. Reuter requested the Board enter Executive Session for the purpose of discussing pending litigation and employment and compensation of public officials and employees.

At 4:37 PM, Mr. Wolterman made a motion to enter Executive Session and Mr. Ritter offered the second. No discussion and the roll was called:

Mr. Deters. "Aye"
Mr. Ritter. "Aye"
Mr. Wolterman. "Aye"

Mr. Deters reconvened the meeting at 7:08 PM. Mr. Reuter said no decisions or actions were made in Executive Session.

INVOCATION

Fire Department Chaplain Tyrone Patrick offered the invocation.

PLEDGE OF ALLEGIANCE

All recited the pledge of allegiance.

APPROVAL OF MINUTES

Mr. Wolterman made a motion to waive the reading and approve the January 25, 2011 regular meeting minutes. Mr. Ritter offered the second. The roll was called:

Mr. Deters. "Aye"
Mr. Ritter. "Aye"
Mr. Wolterman. "Aye"

PRESENTATIONS**Central Fueling Station**

Chief Dan Meloy offered a presentation on behalf of the other department heads, proposing the installation of a 12,000 gallon double-walled gasoline tank, complete with a canopy cover, computerized "Gasboy" fuel management system, appropriate safety equipment and a back-up generator. He said it would be located in the area by the cell tower, northwest portion of property Administration/Senior Center property. He said that 58 Township vehicles would access this fueling location and that the estimated average gallons of gasoline used each month by Township vehicles is 5,290 gallons. This on-site facility would allow us to purchase gasoline at most economical means; a larger tank equals a better price. He said gasoline can be purchased by the tanker load at bulk prices, saving an estimated \$19,000/year in fuel costs. He said the larger capacity provides flexibility in purchasing. He said that employees won't need to search gas stations locations for the best prices. The "Gasboy" system will be used to record cost and usage by department. He also said that the windstorm of September 2008 nearly curtailed police operations and necessitated officers to seek out available gasoline in Indiana and Western Hills, due to no power at the

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Speedway locations in Colerain Township. This station would have a backup generator.

He said the estimated cost for equipment and installation is \$215,000, which would be split among the departments. He said the recuperation of project expenses would be 11 years. There are no significant maintenance costs.

Mr. Ritter asked about the history of this and said it was already approved once. Chief Meloy said that the approval had been given to begin the process. Mr. Ritter responded that even in good times, an 11-year payback is a long time. There is a ton of financing risks facing townships across the state. We can't approve this during our current environment. Mr. Ritter said he might support it if he knew what the horizon looked like.

Mr. Wolterman did not have any questions.

Mr. Deters said that he's concerned about what we might have to deal with financially. There are variables that might require us to think about it down the road. Is using the Sheriff's office a viable solution in the interim? Chief Meloy responded that it's not operationally smart as the cars might not need to be in the area and he won't take officers/cars out of their beat area to drive over there.

Mr. Deters asked if we get a fleet discount currently. Chief Meloy responded yes, but that it's minimal.

Mr. Foglesong said that he shares the Board's concern about the funding coming from the State. He said that while there are uncertainties with local government fund and estate tax, only \$36,000 would come from the general fund.

The consensus of the Board was to revisit this in the 4th quarter of 2011. Mr. Wolterman said there are benefits and risks with controlling our costs. He looks at the payback based on the future price of gasoline. There could be a larger payback. We looked at this 18 months ago. What are we gaining in service hours to the community? Mr. Deters said that we could move the time frame up if we desire. Mr. Wolterman asked about the installation time frame. Mr. McClain said 60-90 days. Mr. Foglesong said the bid is good until April 8. It could be extended, if this is negotiated. Mr. Wolterman suggested that we ask the bidder to extend to April 12 or 19.

POLICE REPORTS

No reports from either Lt. Schoonover of the Hamilton County Sheriff's Office or Colerain Township's Police Chief Meloy.

TRUSTEE REPORTS

MR. RITTER

Mr. Ritter asked Dr. Roschke to put a metric and data on the monthly dashboard about our cases going through housing court.

At Mr. Ritter's request, Mr. Schwartzhoff reported on summer events. The fundraising letters have been out since mid-December, and some have come back. The due date is end of April. It's looking good. We're cutting costs. Mr. Ritter said that we need to be careful about costs, and commented that we're getting cuts from the State. Mr. Schwartzhoff said cuts would be about half of what they were last year.

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MR. WOLTERMAN

He had nothing to report.

MR. DETERS

He had nothing to report.

CITIZEN ADDRESS

Eugene Campbell, of Skyline Acres, praised the Township about the good condition of the streets through the snow season. He commented that streets were repaired, and good things are going on.

Bernie Fiedeldey, of East Miami River Road, commented on the proposed fuel station. He's not sure if it was originally for a 12,000 gallon tank. He said an 8,000 gallon tank would be a reduced cost and still hold a month and a half of fuel.

Mr. Ritter was curious about the smaller tank size. Mr. Foglesong said the bids went out at 12,000 gallons. Chief Meloy said that the vendors recommended this capacity. We would need to re-bid if we extend date or change the tank size.

Mr. Fiedeldey reported that a police officer came to his home on Sunday, checking on homeowners near the river. He commended us for being proactive. Chief Meloy said that we have a high-water notification procedure.

Mr. Fiedeldey asked about minutes from Colerain Township's Financial Advisory Committee March 2 meeting. Mrs. Harlow said they are public record and would be posted on the Township's website, as a courtesy, after they are approved at the group's next meeting.

UNFINISHED BUSINESS

ZONING

Journalization ZA2010-03

Dr. Roschke read, by title, Resolution 25-11, the journalization for case ZA2010-03, telecommunications towers.

Mr. Ritter made such motion and Mr. Wolterman offered the second. The roll was called:

Mr. Deters. "Aye"

Mr. Ritter. "Aye"

Mr. Wolterman. "Aye"

Text Amendment ZA2010-05

Dr. Roschke said this text amendment deals with urban agriculture on lots smaller than five acres. Because public hearing was closed, the Board does need to take action tonight. She said that a zoning certificate would only be required for: keeping of animals or bees, gardening structures six feet high or taller, permanent structures, community gardens and produce sales. Home vegetable gardening would not require a permit. She said she revised and re-issued the survey and received a double the number of responses.

She provided an update on the revised amendment and explained the changes based on the February 22, 2011 public hearing:

1. Row crops to be permitted in the front yard with a setback of at least 15 feet from the right of way.

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2. Pigs would require a two-acre minimum lot.
3. Added an emphasis that only hens would be permitted on smaller lots under this amendment.

Mr. Wolterman asked if we need to act on the original and amendments in 30 days. Mr. Reuter answered that it's 20 days after the close of the public hearing. Mr. Wolterman is still not comfortable with some of these animals on less than five acres. He asked that we revisit in the future if complaints warrant it.

Mr. Ritter said that he's in the same place. It feels like an over-reach at this time.

Mr. Deters made a motion to deny the amendment and Mr. Ritter offered the second. The roll was called:

Mr. Deters. "Aye"

Mr. Ritter. "Aye"

Mr. Wolterman. "Aye"

ADMINISTRATION

Central Fueling Station

Mr. Foglesong said this was covered earlier.

Permanent Appropriations

Mr. Foglesong reminded the Board that the Permanent Appropriation Resolution will be presented for approval during the March 22, 2011 Board meeting. Copies will be provided for the Board's review in advance of the meeting.

NEW BUSINESS

FIRE DEPARTMENT

Part Time Personnel Hire

Deputy Chief Silvati reported to the Board that Jason Becker, John Bloomfield, Ryan Dransman, Adam Agnew, Brad Frank, Robert Hughes Jr., Fred Johnson III and Jacob Merkel have completed the Fire Recruit 240/EMT-B class at CTFD. Their position will be Part-Time Firefighter/EMT. They are being recommended for hire, by the training division, at the rate of a first-year recruit, \$12.86/hour, effective March 8, 2011.

Mr. Wolterman made such motion and Mr. Ritter offered the second. The roll was called:

Mr. Deters. "Aye"

Mr. Ritter. "Aye"

Mr. Wolterman. "Aye"

Part-Time Pay Rate Changes

Deputy Chief Silvati requested the Board approve pay rate changes for the following: Nathan Hall, Firefighter/Medic/FAO, to \$16.61/hour, effective February 21, 2011. Eric Rupp, Firefighter/Medic/FAO, to \$16.61/hour, effective February 21, 2011. Chris Huster, Basic Firefighter/EMT, to \$13.91/hour, effective March 1, 2011.

Mr. Ritter made such motion and Mr. Wolterman offered the second. The roll was called:

Mr. Deters. "Aye"

Mr. Ritter. "Aye"

Mr. Wolterman. "Aye"

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Mr. Wolterman asked the date of the next recruitment class. Deputy Chief Silvati responded that it is not scheduled because we don't need personnel at this time.

POLICE DEPARTMENT

School Resource Officer Contract

Chief Meloy requested the Board approve the agreement between the Colerain Police Department and the Northwest Local School District for two school resource officers, one at each of the Township high schools. The value of the contract is \$80,000 to continue to provide two SROs for the 2011-2012 school year.

Mr. Wolterman made such motion and Mr. Ritter offered the second.

Mr. Ritter asked about cost escalation. Chief Meloy said there is an increase for health care and salary.

Mr. Ritter asked if we are adequately covering the health care costs. Chief Meloy responded that the contract begins August 26, so this is covered in the contract.

The roll was called:

- Mr. Deters. "Aye"
- Mr. Ritter. "Aye"
- Mr. Wolterman. "Aye"

School Investigator Contract

Chief Meloy requested the Board approve the agreement between the Colerain Police Department and the Northwest Local School District for a Police Investigator. The expenses will not exceed \$98,252.83.

Mr. Wolterman made such motion and Mr. Ritter offered the second.

In response to Mr. Ritter's question, Chief Meloy said that Officer Jason Husel will continue in this position.

The roll was called:

- Mr. Deters. "Aye"
- Mr. Ritter. "Aye"
- Mr. Wolterman. "Aye"

In response to Mr. Deters question, Chief Meloy discussed an initiative to address unlicensed dogs. He said the focus is on dog owners, not the breed of dog. He said 70% of dog bites are inflicted by unregistered male dogs. On March 18 and March 19, they plan to go out to educate neighbors on the whys and importance of registering their animals. The citizens will receive enforcement as follow-up if the animals are not registered after a period of time.

PUBLIC WORKS DEPARTMENT

Street Sweeping Colerain Avenue

Mr. McClain reported that Best General Contracting LLC is willing to renew their contract with the Township for sweeping on Colerain Avenue from Struble Road to Earl Drive, without a price increase. Mr. McClain requested the Board approve a renewed contract for 2011 not to exceed an additional \$5,600.

Mr. Ritter made such motion and Mr. Wolterman offered the second.

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Mr. Wolterman said this is a state highway and we are doing this because of the aesthetics and the State is failing to do their job. Mr. McClain said the state's standard cleaning schedule is two times year. We'll do it an additional seven times.

The roll was called:

Mr. Deters. "Aye"

Mr. Ritter. "Aye"

Mr. Wolterman. "Aye"

ZONING DEPARTMENT

Nuisance Resolution

Dr. Roschke read Resolution 26-11, Nuisance Resolution.

Mr. Wolterman made such motion and Mr. Ritter offered the second. The roll was called:

Mr. Deters. "Aye"

Mr. Ritter. "Aye"

Mr. Wolterman. "Aye"

Sharing Hope Workday

Dr. Roschke reported the Spring Work Day will be April 30 from 9 a.m. to 1 p.m. There will be a variety of projects. Volunteers may sign up or apply for assistance on the Township's website.

ADMINISTRATION

Hamilton County Communication Center Board of Advisors Appointment

Mr. Foglesong reported that since Colerain Township is the largest Township User of the Communication Center (by dispatches) we hold a place on the Communication Center Board of Advisors (BOA). Mr. Foglesong asked the Board to authorize him to continue to serve as the Township's representative on the BOA.

Mr. Deters made such motion and Mr. Ritter offered the second. The roll was called:

Mr. Deters. "Aye"

Mr. Ritter. "Aye"

Mr. Wolterman. "Aye"

Mr. Foglesong said the draft of the February 22, 2011, minutes provided to the Board correctly states that Christine Henson was to be hired effective February 28, 2011. However, he fears that he actually said March 28, 2011, during the meeting. He requested the Board re-vote on the hiring of Ms. Henson.

Mr. Wolterman made a motion to hire Christine Henson, effective February 28, 2011. Mr. Ritter offered the second. The roll was called:

Mr. Deters. "Aye"

Mr. Ritter. "Aye"

Mr. Wolterman. "Aye"

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FISCAL OFFICER REPORT

Mrs. Harlow said financial reports are available for viewing at the Administration Office weekdays during regular business hours; or you can call or email to receive information

Mrs. Harlow asked for approval of payroll, purchase orders, and receipts. Mr. Ritter made such motion and Mr. Wolterman offered the second. The roll was called:

- Mr. Deters. "Aye"
- Mr. Ritter. "Aye"
- Mr. Wolterman. "Aye"

The Fiscal Officer has recorded the following receipts:

REC	VENDOR	FOR	AMOUNT
91-2011	Rumpke	Solid Waste Disposal Fee – Jan.	66,021.55
92-2011	Time Warner Cable	4 th Qtr. Franchise Fees	87,291.76
93-2011	Fire & EMS Dept.	Inspection & Foster Care Fees	45.00
94-2011	David Foglesong	Cell Phone Usage	20.00
95-2011	Police Dept.	Court Reimbursement	48.00
96-2011	Zoning Dept.	Certificates, BZA, Amendments, Sidewalk Waivers	1,780.00
97-2011	Parks & Services	Baseball Field Rentals	660.00
98-2011	Sr. Center	Membership \$160, Rent Event Dep. \$350, Rent Event Fee \$100, Lunch \$33	643.00
99-2011	Parks & Services	Baseball Field Rentals	660.00
100-2011	Police Dept.	Juvenile Traffic Fines	25.00
101-2011	Parks & Services	Paper Recycling	116.00
102-2011	Police Dept.	Salaries	16,242.15
103-2011	Parks & Services	Baseball Field Rentals	440.00
104-2011	Sr. Center	Membership \$130, Classes & Events \$1714, Rent Event Fee \$845, Lunch \$18, Refreshments \$116	2,823.00
105-2011	Public Works Dept.	Snow Removal	559.65
106-2011	Fire & EMS Dept.	Cell Calls, CTTC Elect. Reimb., ACLS/Medic Refresher, Reports, CPR, Medic Reimb., Decals/Tee Shirts, Commissary, Instructor Class	5,212.64
107-2011	Police Dept.	Court Reimbursement	6.00
108-2011	Parks & Services	Shelter Rentals, Amphitheater Rental	3,885.00
109-2011	Sr. Center	Membership \$240, Classes & Events \$231, Rent Event Dep. \$350, Lunch \$34.50, Trans. Donation \$25	880.50

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110-2011	Parks & Services	Shelter Rentals, Baseball Field Rentals	11,200.00
111-2011	OTARMA	Payment for Admin. Attending APEP Mtg.	932.64
112-2011	David Foglesong	Cell Phone Usage	21.00
113-2011	Police Dept.	Court Reimbursement	18.00
114-2011	Public Works Dept.	Snow Removal	1,580.76
115-2011	Police Dept.	Court Reimbursement	30.00
116-2011	Sr. Center	Membership \$130, Classes & Events \$404, Rent Event Dep. \$450, Rent Event Fee \$550, Lunch \$46.50	1,580.50
117-2011	EMS Billings	EMS Billings – Feb.	82,818.97
118-2011	Council on Aging	COA – Feb.	3,760.51
119-2011	Star Ohio	Investment Star – Star Ohio	226.37
120-2011	Fifth Third Bank	Investment Primary – Gen. Int. Feb.	29.27
121-2011	Fifth Third Bank	Investment Primary – NOW Int. Feb.	362.29
122-2011	Duke Retail Sale	Streetscape	230,000.00
123-2011	Township Administration	Sale of Note	1,667,190.79
124-2011	Hamilton County Auditor	1 st Half RE Advance – Feb. Gas Excise	1,799,255.76
125-2011	Hamilton County Auditor	LGF Feb., Motor Veh. Feb., Local Hgwy. Feb., Permissive Jan., Municipal Court Fines Jan.	140,172.27
126-2011	Hamilton County Auditor	Tipping Fee – Dec.	402.87
127-2011	Hamilton County Auditor	Lodging Tax 4 th Qtr.	1,362.91

Mrs. Harlow provided an update on the performance audit. She said she met with the auditor on Thursday, March 3, 2011, and the auditor is preparing his report. She hopes to have this report back soon. Mr. Wolterman asked if the auditors met with the administrator and department heads. Mrs. Harlow said that the auditor met with Mrs. Henderson and herself, and was introduced to Mr. Foglesong. She said that she would share the report's findings with the department heads when received.

Mrs. Harlow provided an update on the Financial Advisory Committee. She said that they have held their first meeting and will have another meeting on March 24, where they will meet with department heads to learn their operations, in order to be informed when they review the 2012 budget.

EXECUTIVE SESSION

At 8:07, Mr. Ritter made a motion to return to executive session for discussion of personnel and compensation. Mr. Deters offered the second.

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The roll was called:
Mr. Deters. "Aye"
Mr. Ritter. "Aye"
Mr. Wolterman. "Aye"

Mr. Reuter offered an amended request to enter executive session for the purpose of discussing the compensation and employment of public employees and officials and collective bargaining issues. Mr. Ritter made such motion and Mr. Wolterman offered the second. The roll was called:
Mr. Deters. "Aye"
Mr. Ritter. "Aye"
Mr. Wolterman. "Aye"

The meeting reconvened at 8:54 PM. Mr. Reuter said that there was nothing to report from Executive Session.

ADJOURNMENT

With no further business to come before the Board, at 8:55 PM, Mr. Wolterman motioned for adjournment. Mr. Ritter offered a second.
Mr. Deters. "Aye"
Mr. Ritter. "Aye"
Mr. Wolterman. "Aye"


Fiscal Officer


Trustee


Trustee


Trustee

RECORD OF PROCEEDINGS

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