

Held

March 22, 2011

OPENING OF MEETING

Mr. Deters called the meeting to order at 5:05 PM. Mr. Ritter, Mr. Wolterman and Mrs. Harlow were in attendance.

EXECUTIVE SESSION

Mr. Reuter requested the Board enter Executive Session for the purpose of discussing pending and imminent litigation and employment and compensation and discipline of public employees or officials.

At 5:06 PM, Mr. Ritter made a motion to enter Executive Session and Mr. Deters offered the second. No discussion and the roll was called:

Mr. Deters. "Aye"

Mr. Ritter. "Aye"

Mr. Wolterman. "Aye"

Mr. Deters reconvened the meeting at 7:05 PM. Mr. Reuter said no decisions or actions were made in Executive Session.

INVOCATION

Fire Department Chaplain Tyrone Patrick offered the invocation.

PLEDGE OF ALLEGIANCE

All recited the pledge of allegiance.

APPROVAL OF MINUTES

Mr. Deters reported the Board is not yet ready to approve the February 22, 2011, regular meeting minutes. Mr. Wolterman confirmed that.

Mr. Deters reported the March 8, 2011, regular meeting minutes are ready for approval. Mr. Wolterman made a motion to waive the reading and approve the minutes as submitted. Mr. Ritter offered the second. The roll was called:

Mr. Deters. "Aye"

Mr. Ritter. "Aye"

Mr. Wolterman. "Aye"

POLICE REPORTS

Lt. Schoonover of the Hamilton County Sheriff's Office said the following statistics were generated in February 2011:

- 34 cases were assigned to the Sheriff's Criminal Investigation Section and 15 were closed, with \$27,525 in stolen property recovered.
- 6 D.U.I. arrest by County contract and non contract Deputies
- 86 citations were issued by Hamilton County Sheriff's Office Colerain contract cars. 111 cites by non-contract Deputies with a total of 197.

Police Chief Meloy said the Township's department issued 246 citations with five arrests for DUI.

TRUSTEE REPORTS**MR. WOLTERMAN**

He had nothing to report.

MR. RITTER

Mr. Ritter said this is the Board's first meeting since the announcement of the governor's budget, which included some significant proposed reductions to the Local Government Fund. It's important for the Board to proactively address that this is going to happen and how we should plan for it. We need to confront

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reality and plan accordingly for this and for the reduction/elimination of the estate tax. He asked that Mr. Foglesong put options together to begin this planning process now. There will be a reduction, but we are not certain of the amount. Mr. Ritter asked the Board to begin contingency planning immediately.

Mr. Wolterman said that he doesn't have a problem with the analysis; but we must engage our state legislatures in that this is a valuable source of income. Other townships have gone together to lobby for these resources. The local government fund and estate tax monies go directly to the services offered by the Township. We must let those making the decision know the impact.

Mr. Deters said this is a very proactive approach in looking at alternatives. He supports any effort to produce alternatives and contingencies.

Mr. Wolterman said that we must also let those in the statehouse know they are directly affecting the citizens.

Mr. Deters said we have good representatives. They have to make some difficult decisions.

The Board requested to have this analysis by the 2nd meeting in April.

Mr. Deters said Mr. Foglesong has begun this process.

Mr. Ritter offered a proposed policy to the Board for payouts for accumulated unused sick time. He said the current policy is not possible in the current reality and this is a tweak to the policy:

	Current Policy	Proposed Policy
Eligibility	<ul style="list-style-type: none"> ▪ Full time employees with ten years of service 	<ul style="list-style-type: none"> ▪ Full time employees with 15 years of service ▪ Retirees only
Payout calculation	<ul style="list-style-type: none"> ▪ 25% of the value of accrued sick leave 	<ul style="list-style-type: none"> ▪ No change
Maximum/cap	<ul style="list-style-type: none"> ▪ 1,440 hours (45 days) 	<ul style="list-style-type: none"> ▪ 700 hours (22 days or approximately one month)
Phase-in period		<ul style="list-style-type: none"> ▪ 2011: retirees, no change ▪ 2012: 1,000 hrs max/12.5 yrs ▪ 2013: full implementation

Mr. Ritter also offered proposed vacation policy changes, which would increase the vacation days for some employees:

	Current Policy	Proposed Policy
Accrual Rate	<ul style="list-style-type: none"> ▪ 1-8 yrs, 10 days ▪ 9-15 yrs, 15 days ▪ 16-25 yrs, 20 days ▪ >25 yrs, 25 days 	<ul style="list-style-type: none"> ▪ 0-2 yrs, 10 days ▪ 3-8 yrs, 15 days ▪ 9-15 yrs, 18 days ▪ 16-25 yrs, 22 days ▪ >25 yrs, 25 days (no change)

He said that we're asking people to do more with less and give them this time. He said he would like to reduce the maximum carry-over to no more than five days (40 hours). The payout for unused time at the time of termination or retirement for all vacation earned but not taken would remain the same. The phase-in period would allow for eight days maximum carryover at 12-31-11, with full implementation 12-31-12.

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He said the proposed changes in both policies would not affect the collective bargaining agreements currently in place. He said these are foundation and fundamental things we need to change on both of these policies. He offered them for the Board's consideration to discuss at the next meeting.

MR. DETERS

Mr. Deters reported that we are now live on Waycross Community Media, channel 8.

CITIZEN ADDRESS

Mr. Janakievski, 3592 Bevis Lane, stated there is water run off from new park. He discussed this with Mr. Schwartzhoff during construction, and it has not gotten better. Mr. Janakievski showed photos to the Board and said the elevation of the land was raised for the skate park. He said run off should go to a drainage ditch, but it comes to his backyard. There is standing water at all times. He asked Parks to dig a trench, but nothing was done. There are also issues of privacy in his backyard from the park. The 3' tall shrubs are not giving him privacy. There are kids in the woods, trespassing and doing damage.

Mr. Schwartzhoff offered an update. He has not seen water flowing from the park to Mr. Janakievski's property. The retainage well takes more of the water than before the park was built. Some water is ours and some water is the other neighbors. Hamilton County came out on Monday, and he inspector doesn't see that we're causing a problem. Mr. Janakievski said the photos are from yesterday.

Mr. Deters encouraged him to work with Mr. Schwartzhoff.

Mr. Janakievski said that nothing is being done and that's why he's here. Other residents are having problems. Homeowners have lost privacy and now have kids causing problems.

Mr. Wolterman asked Mr. McClain to look at this also.

Mr. Janakievski said that he spent an hour and a half filing a police report this week. Mr. Wolterman said that it's behooving to the parents and those using the park to self-police and be civil.

Mr. Janakievski said, from Redskin to Bevis Lane, there is selective or no enforcement of the Zoning code. He made it known two years ago and was assured that proper citations would be issued. Last year, he did the same thing. In two years' time, he shouldn't need to do this. Now, he's in the same position. He asked the board to follow-up on these. The Board reviewed photos, which were given to Dr. Roschke. Dr. Roschke said she'd need the addresses to look at this.

Mr. Janakievski also asked about the condition of their street for the last 20 years. He said we've spent money on parks and other things, but not on streets. When do we get a new street?

Mr. Ritter said that in 2001, residents rejected road levy. These improvements are made out of general fund money. It's not a choice he likes, but it is reality. Mr. Janakievski asked how long it will take for his road to be repaired. He pays \$7,000 in property taxes every year. It's not for him to follow-up, it's for the Board to follow up.

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Kathy Mohr, of 11986 Waldon Drive, asked a question about the March 8 minutes. She said that during the discussion about the fuel station, when Mr. Deters asked about the present purchasing of fuel, Chief Meloy said they would receive a discount of \$200-\$400 when paid on time. Mr. Deters said he doesn't recall it being said the way she described.

UNFINISHED BUSINESS**PARKS & SERVICES****Summer Events Update**

Mr. Schwartzhoff provided the Board with a budget comparison of the Fourth of July 2010 Actual vs. 2011 Projected Costs. He reported that sponsorships are up \$3,000, and they are 100% secured, either by contract or cash in hand.

Current 2011 sponsors include:

Rumpke (title sponsor)	\$17,000
Northgate Mall	\$ 3,250
7UP	\$ 2,000
Cincinnati Bell	\$ 1,500
Fifth Third Bank	\$ 1,000
Miller Light	\$ 1,000
Northgate Ford	\$ 1,000

Sponsorship is expected to grow by \$2,000-\$3,000 by the deadline. Mr. Schwartzhoff said we receive many in-kind donations, including port-o-lets, dumpsters, light towers, shirts, bagels, water, bananas, golf carts and electrical services. We also have many volunteers with the fireworks crew and the Citizen Police Academy Alumni.

As of March 22, 2011, the Taste of Colerain Sponsorships totals \$14,675. We expect to receive \$2,000-\$3,000 more. He will have a budget at the next meeting.

ZONING DEPARTMENT**Upcoming Property Demolition**

Dr. Roschke stated that bids have been received for the demolition of 8725 Planet Drive. We are waiting for the deed to make its way through the Sheriff's office.

A final attempt at notification of the owner of 10217 October Drive is currently underway by means of a newspaper ad in the *Cincinnati Enquirer* posted March 18, 2011. There will be a 30-day waiting period following that.

ADMINISTRATION**2011 Permanent Appropriations**

Mr. Birkenhauer requested the Board journalize the 2011 permanent appropriations, which he read in summary form:

FUND ACCOUNT		PERMANENT APPROPRIATIONS
NUMBER	NAME	AMOUNT
1000	GENERAL	\$ 6,818,814.00
2011	MVLT	\$ 76,000.00
2021	GASOLINE	\$ 379,900.00
2031	ROAD & BRIDGE	\$ 1,452,600.00
2081	POLICE DISTRICT	\$ 5,280,618.00

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BARRETT BROTHERS, PUBLISHERS, SPRINGFIELD, OHIO

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2111	FIRE DISTRICT	\$ 12,280,375.00
		\$ -
2141	ROAD DISTRICT	
2181	ZONING	\$ 460,628.00
2231	PMVLT	\$ 524,900.00
2261	PD DRUG ENFORCEMENT	\$ 36,000.00
2271	PD DUI	\$ 2,400.00
2281	EMSS	\$ 1,093,000.00
2901	NGM TIF/ Target TIF after 2000	\$ 200,100.00
2902	RECYCLING INCENTIVE	\$ 50,000.00
2903	COLERAIN SQUARE TIF	\$ 530,327.00
		\$ -
2904	PROJECT IMPACT FEMA	
2905	HMPG	\$ 911.82
2906	FEMA -snow	\$ -
2907	Stone Creek TIF	\$ 666,300.00
2908	CDBG (pass through)	\$ 220,000.00
2910	Best Buy TIF	\$ 73,500.00
3101	BOND RETIREMENT(GOV BLDG)	\$ 108,156.00
3102	BOND RETIREMENT(PARKS)	\$ 308,086.00
3103	BOND RETIREMENT(PW BLDG)	\$ 213,476.00
3104	BOND RETIREMENT (Clippard)	\$ 221,900.00
3104	BONDS - STREET SCAPE	\$ 181,671.00
3301	BOND RETIREMENT(FIRE DIST)	\$ 242,375.00
2401	LIGHTING ASSESSMENTS	\$ 158,800.00
4402	SCIP (pass through)	\$ -
THRU		
4408	SCIP (pass through)	\$ -
	TOTAL	\$ 31,580,837.82

Mr. Wolterman made a motion to approve the 2011 permanent appropriations and Mr. Ritter offered the second.

Mr. Wolterman noted Mr. Janakievski's request for road repairs and said that Fund 2141 has no funds in it. He asked fellow trustees to consider a road levy. We're citing citizens for driveway aprons being in disrepair when our roads are in disrepair. We must find recourses for our roads to be approved.

Mr. Ritter said that we must look at our financial resources and that safety must be adequately funded. Some people can't pay property taxes in this current environment.

Mr. Wolterman said he's made tough choices, to disband the police department. He said they had the first police levy that ever passed in Colerain Township and gave voters the choice. He said funding for our road repairs is a discussion we must have. This is one of our statutory duties as a Board. We would not be doing our job if we didn't find a solution to do our job.

Mr. Deters said that a levy might not be the remedy. He said this discussion has merit. He said Mr. McClain has spoken about losing ground on our roads. It's a foundation of our community. We are investing a lot in our township, with the

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streetscape and other infrastructure. This needs to be a component of what we do to moving forward.

The roll was called:

Mr. Deters. "Aye"

Mr. Ritter. "Aye"

Mr. Wolterman. "Aye"

Mr. Birkenhauer said our 2011 appropriations are 8% less than 2010.

Financial Advisory Committee

Mr. Birkenhauer reported the committee will be meeting on March 24, 2011 at 6:00pm.

Central Fueling Station

Mr. Birkenhauer, in attendance for Mr. Foglesong, stated that Mr. Foglesong is requesting that the Board reject all bids for the Central Fueling Station and asks the Board permission to re-bid with potential cost-cutting suggestions.

Mr. Deters made a motion to reject and re-bid. Mr. Ritter offered the second.

The roll was called:

Mr. Deters. "Aye"

Mr. Ritter. "Aye"

Mr. Wolterman. "Aye"

NEW BUSINESS

FIRE DEPARTMENT

Part Time Pay Rate Change

Chief Smith requested the following part-time pay rate change: Jeremy Shroyer to \$16.61/hour as a Firefighter/Medic/FAO, effective March 2, 2011

Mr. Wolterman made such motion and Mr. Ritter offered the second. The roll was called:

Mr. Deters. "Aye"

Mr. Ritter. "Aye"

Mr. Wolterman. "Aye"

Donation Acceptance

Chief Smith requested acceptance of the following donations to the Fire Department: Wal-Mart \$750.00 and Sears \$6.00

Mr. Ritter made such motion and Mr. Deters offered the second. The roll was called:

Mr. Deters. "Aye"

Mr. Ritter. "Aye"

Mr. Wolterman. "Aye"

ISO Inspection

Chief Smith said the ISO Inspection will occur on March 28. The last inspection was in 1994. He said the standards are tough, but they are hoping for good results.

Mr. Wolterman said the ISO rates the ability for departments to extinguish a fire.

He said that residents save about \$100/year on their homeowners insurance because of our excellent rating. He said that the rating is from 1 to 10, with 1 being the best and we are rated 2. He said the City of Cincinnati is also rated 2.

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POLICE DEPARTMENT**Records Management System (RMS) Software**

The Colerain Police Department investigated opportunities to upgrade the Records Management System (RMS) while increasing efficiency of our records maintenance. The software allows the Department to take advantage of the technology and provide more efficient service at a lesser cost, while taking advantage of current and future police reporting technology. The cost for the software, including the transfer of the "old" RMS data to the PAMET system, and \$1200 of agency training in the use of RMS system is \$6800. The software requires a yearly maintenance fee of \$1940.

Mr. Wolterman made such motion and Mr. Ritter offered the second.

In response to Ritter, Chief Meloy confirmed that they expect to see a two-year payback on this investment.

Mr. Ritter asked if they received quotes from multiple vendors and about the list price of the software. Chief Meloy said that his on the county-wide MDC committee and they looked at a lot of software, with cost figures of \$70,000-\$100,000 to put the package in place. He said that we are hosting the software on our server here and that is saving a lot. We are able to improve efficiency and save money, so this is a win/win.

The roll was called:

Mr. Deters. "Aye"

Mr. Ritter. "Aye"

Mr. Wolterman. "Aye"

SENIOR CENTER**Volunteer Recognition Dinner**

Ms. Sprenger requested the Board's approval of the annual expenditure for the Volunteer Appreciation Dinner not to exceed the amount of \$1500.00. In 2010, 81 volunteers donated 7118 hours. The volunteers delivered meals, assisted with programs and events, created items for the needy, helped with newsletter mailings, membership, registration and they performed desk/phone reception duties. They are an integral part of the Senior Center, and the dinner recognizes their service to the community.

Mr. Wolterman made such motion and Mr. Ritter offered the second. The roll was called:

Mr. Deters. "Aye"

Mr. Ritter. "Aye"

Mr. Wolterman. "Aye"

Part Time Hires

Ms. Sprenger asked the Board to hire two special events attendants at the rate of \$8.93/hour.

Mr. Wolterman made such motion and Mr. Ritter offered the second.

At Mr. Ritter's request, Ms. Sprenger explained that one attendant is covering for the transportation driver, so this is a temporary replacement for him.

Mr. Ritter encouraged departments to look at things differently, to be creative in how they approach matters.

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Mr. Wolterman said that we must watch, but this money is being paid to an individual giving direct service to our citizens.

Ms. Sprenger reported they had 250 people come through our doors today and six to seven room setups.

The roll was called:

Mr. Deters. "Aye"

Mr. Ritter. "Aye"

Mr. Wolterman. "Aye"

PARKS & SERVICES

Seasonal Employees

Mr. Schwartzhoff requested approval to hire the following seasonal employees:

<u>Name</u>	<u>Start Date</u>	<u>Rate of Pay</u>
Paul Koch	April 4, 2011	\$11.09
Mackerooy Marshall	April 11, 2011	\$ 9.66
Harold Bowman	March 28, 2011	\$ 9.06
Geoffrey Payne	March 28, 2011	\$ 9.06
Greg Saylor	April 18, 2011	\$ 9.86
Kenneth Suthoff	April 18, 2011	\$ 9.86
James Adleta	March 28, 2011	\$ 8.93
George Bauer	March 28, 2011	\$ 8.93
David Klotz	March 28, 2011	\$ 9.72

Mr. Deters made such motion and Mr. Ritter offered the second. The roll was called:

Mr. Deters. "Aye"

Mr. Ritter. "Aye"

Mr. Wolterman. "Aye"

ZONING DEPARTMENT

Nuisance Resolution

Dr. Roschke read, by title, Resolution 27-11, Nuisance Abatement.

Mr. Wolterman made a motion to approve the resolution and Mr. Ritter offered the second. The roll was called:

Mr. Deters. "Aye"

Mr. Ritter. "Aye"

Mr. Wolterman. "Aye"

Dr. Roschke stated that a Public Hearing is needed for ZA2011-01 on 7161 Eagle Creek Road, American Scaffolding. She requested to schedule the hearing for April 12, 2011 at 8:00 pm. The Staff Report will be available on March 25, 2011.

Mr. Wolterman made such motion and Mr. Ritter offered the second. The roll was called:

Mr. Deters. "Aye"

Mr. Ritter. "Aye"

Mr. Wolterman. "Aye"

FISCAL OFFICER REPORT

Mrs. Harlow said financial reports are available for viewing at the Administration Office weekdays during regular business hours; or you can call or email to receive information.

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BABBETT BROTHERS, PUBLISHERS, SPRINGFIELD, OHIO

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Mrs. Harlow asked for approval of payroll, purchase orders, and receipts. Mr. Wolterman made such motion and Mr. Ritter offered the second. The roll was called:

- Mr. Deters. "Aye"
- Mr. Ritter. "Aye"
- Mr. Wolterman. "Aye"

The Fiscal Officer has recorded the following receipts:

<u>REC</u>	<u>VENDOR</u>	<u>FOR</u>	<u>AMOUNT</u>
128-2011	Cincinnati Bell Telephone	Franchise Fee	1,122.00
129-2011	Fire & EMS Dept.	EMS Billing	1,606.89
130-2011	Zoning Dept.	Certificates	350.00
131-2011	Sr. Center	Membership \$180, Classes/Events \$576, Rent Event Dep. \$700, Lunch \$12	1,468.00
132-2011	Zoning Dept.	Certificates	576.50
133-2011	Parks & Services	Shelter Rental, Baseball Field Rentals	1,140.00
134-2011	Parks & Services	Shelter Rentals	140.00
135-2011	Parks & Services	Shelter Rental	70.00
136-2011	Parks & Services	Shelter Rental	350.00
137-2011	Fire & EMS Dept.	Cell Calls, Recycling, Signs, CTTC Rent, Donations, Reports, CPR, Medic Reimb., Prints, Inst. Class, Medic Refresher	7,670.16
138-2011	Star Ohio	Investment Star – Star	208.13
139-2011	Hamilton County Auditor	Public Utility Reimbursement	91,393.00
140-2011	Fire & EMS Dept.	Inv. 01-4058 Maint. on Police Command Vehicle \$ -135.50	memo
141-2011	Parks & Services	Shelter Rentals, Baseball Field Rentals	580.00
142-2011	Sr. Center	Membership \$380, Rent Event Dep. \$100, Lunch \$39	519.00
143-2011	Public Works Dept.	Snow Removal, ROW Permits	159.00
144-2011	Parks & Services	Shelter Rentals, Baseball Field Rentals	500.00
145-2011	Police Dept.	Court Reimbursement	12.00
146-2011	Kim Henderson	Photocopies	1.00
147-2011	Police Dept.	State Park, Drug and DUI Fines	711.39
148-2011	Police Dept.	Court Reimbursement	78.00
149-2011	Sr. Center	Membership \$490, Classes & Events \$145, Rent Event Fee \$945, Lunch \$35.40	1,617.40
150-2011	Fire & EMS Dept.	Foster Care Inspect Fee	30.00

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151-2011	Parks & Services	Shelter Rental, Baseball Field Rental	330.00
152-2011	Public Works Dept.	Snow Removal	5,347.79
153-2011	Parks & Services	Shelter & Baseball Field Rental, Recycling	385.73

Mrs. Harlow requested the following cash transfers:

- Transfer from 1000-910-910-0500 to 2111-931-0000 (fire transfers in) in the amount of \$15,000.00, from the lease of the training center.
- Transfer from 1000-910-910-0400 to Transfers in Zoning line 2181-0931-0000 in the amount of \$100,000.00 for general operations.

Mr. Wolterman made such motion and Mr. Ritter offered the second. The roll was called:

- Mr. Deters. "Aye"
- Mr. Ritter. "Aye"
- Mr. Wolterman. "Aye"

Mrs. Harlow said that the auditor indicated that she should have the results of the performance audit tomorrow.

Mrs. Harlow said she received word from the Ohio Division of Liquor Control that all permits to sell alcoholic beverages in our politician subdivision will expire on June 2, 2011. In order to maintain permit privileges, every permit holder must file a renewal application. We have the right to object to the renewal of a permit and to request a hearing. This objection is due on May 2, 2011. Mrs. Harlow said she gave a copy of the letter to Chief Meloy and Dr. Roschke for their information.

Mr. Wolterman said that he received a letter from a resident about a nuisance at 6683 Springdale Road. Mr. Deters said that this property was on the resolution tonight and he's been in contact with the letter writer in the past and he will call again tomorrow.

ADJOURNMENT

With no further business to come before the Board, at 8:11 PM, Mr. Ritter motioned for adjournment. Mr. Wolterman offered a second.

- Mr. Deters. "Aye"
- Mr. Ritter. "Aye"
- Mr. Wolterman. "Aye"


Fiscal Officer


Trustee


Trustee


Trustee