

Held

May 10, 2011

**OPENING OF MEETING**

Mr. Deters called the meeting to order at 6 PM. Mr. Ritter and Mr. Wolterman were in attendance. Mrs. Harlow was absent.

Mr. Wolterman made a motion to appoint Mr. Reuter as acting Fiscal Officer for the purpose of recording the minutes and Mr. Ritter offered a second. Mr. Reuter called the roll:

Mr. Deters. "Aye"

Mr. Ritter. "Aye"

Mr. Wolterman. "Aye"

**EXECUTIVE SESSION**

Mr. Reuter requested the Board enter Executive Session for the purpose of discussing pending litigation and compensation and discipline of public employees.

At 6:01 PM, Mr. Wolterman made a motion to enter Executive Session and Mr. Ritter offered the second. No discussion and the roll was called:

Mr. Deters. "Aye"

Mr. Ritter. "Aye"

Mr. Wolterman. "Aye"

Mr. Deters reconvened the meeting at 7:03 PM. Mr. Reuter said no decisions or actions were made in Executive Session.

Mr. Deters moved that the Board accept Connie Cottingham as special secretary this evening in absence of our Fiscal Officer.

Mr. Wolterman made the motion and Mr. Ritter offered a second. Mr. Reuter called the roll:

Mr. Deters. "Aye"

Mr. Ritter. "Aye"

Mr. Wolterman. "Aye"

**INVOCATION**

Mr. Deters said that in place of our regular invocation that we observe a moment of silence in memory of Sergeant Brian Dulle, of the Warren County Sheriff's Department, who was killed in the line of duty yesterday.

**PLEDGE OF ALLEGIANCE**

All recited the pledge of allegiance.

**APPROVAL OF MINUTES**

Mr. Deters said we would wait until the next meeting when Mrs. Harlow is present to approve the April 21, 2011 minutes.

**POLICE REPORTS**

Lt. Schoonover of the Hamilton County Sheriff's Office had nothing to report.

Police Chief Meloy said their report would be given at the next Trustee meeting.

Held

May 10, 2011

**TRUSTEE REPORTS****MR. DETERS**

Mr. Deters had nothing to report.

**MR. WOLTERMAN**

Mr. Wolterman had nothing to report.

**MR. RITTER**

Mr. Ritter had nothing to report.

**CITIZEN ADDRESS**

Jim Acton, of 4459 Woodtrail Lane, expressed his disappointment and frustration that planning for the memorial has not come together. He read a chronology of dates about the project. He stated it's been three years since Mr. Ritter recommended that a memorial be built, and we still do not have it.

Mr. Deters said the intention of the Memorial Committee was to include veterans and people who have been in public capacity on the committee. He stated he was disappointed there has been a disconnect on the urgency of getting this project done. The project is long overdue. By design the Board is not involved in this. That doesn't mean that we shouldn't be. Mr. Foglesong said he takes full responsibility of not following up on the April 28 meeting. He said a lot of work had been done before Mr. Acton become involved in the project. The drawback was the location. The committee made two recommendations. Springdale and Colerain, and Colerain Park are the two sites still on the drawing board. Mr. Foglesong promised to send out an e-mail to all members to meet with a presentation from KKG to see if it meets the criteria of the Memorial Committee. Mr. Foglesong appreciates Mr. Acton's work on the project. He said we have received less than \$3,000 toward this project. He will get the exact figures to Mr. Acton.

Mr. Foglesong said originally the committee was started up with just the police and fire memorial. It has a new focus now which must be presented to the full committee.

Mr. Foglesong said siting is the key for this project. Once you have that, you can design for the site. Mr. Wolterman said we're looking for balance between the fire, police and veterans. He suggested that we use our website as a communication tool to reach a larger segment of the Township, and list the Memorial Committee members there.

Mr. Acton agreed with Mr. Wolterman. He said KKG met with 79 residents, but he didn't know about the meeting. Mr. Wolterman said it was on the website, and it was announced at the Board meetings. Mr. Wolterman also said we need a consensus of what this memorial will look like. Ultimately, the design and the ideas come from this committee. That's part of the job of the committee to throw out ideas and come to a consensus.

Mr. Acton said he had contacted 420 GIs he served with asking them to photograph memorials in their hometowns. He plans to share the photos with the Board.

Mr. Acton directed his comment to Mr. Deters. He was taken aback by the Northwest Press article about one of our members venting displeasure with some of the other Board members. At the April 26 meeting that same person vented their feelings to another trustee, which I don't think is right either. That's

Held

May 10, 2011

something that should be settled in the Executive Sessions. You don't need the media and the audience here to hear about problems.

Mr. Deters responded that the fiscal officer does not participate in Executive Sessions. She has a first amendment right to say whatever she wants to say. I'm not going to stop her as long as I am president of the Board. I may disagree with it, but it's not going to happen.

Mr. Acton announced an event to honor our veterans being planned by VFW Post 7043 on Saturday, November 11 at Colerain High School. They are awaiting approval of the event by the Northwest School Board.

Mr. Ritter offered a friendly reminder to Mr. Acton that we have a service here on Memorial Day in case he wanted to attend.

Dorothy Craig, 3485 Nandale Drive, asked about sidewalks on Cheviot from Galbraith to Blue Rock. She stated there are no sidewalks on either side of the road where she lives. Because of her age and health issues, it's impossible for her to quickly cross the road.

Mr. Deters asked if anyone had information on sidewalks for this area. Mr. Wolterman said when the homes were built, there was not a sidewalk requirement. He said the Township would have to pay for it. He said we don't have the funds to do it. Mr. Wolterman said we could probably put a crosswalk in there. That makes sense. Mr. Wolterman asked Mr. McClain to check on it with the county engineer.

Mr. Fiedeldey, of East Miami River Road, asked how much money is currently in the sidewalk fund. Mr. Wolterman said he did not know off hand. Mr. Fiedeldey said several projects have paid into that, and perhaps we could find some funds to build a sidewalk on Cheviot.

At the April 12<sup>th</sup> meeting I asked about the Raisch property. They were going to put together a list on potential collector items, and that's been a month ago. How are we doing with that?

Mr. Reuter said we have not yet heard from the owners. We did that as a Home Rule Resolution, and it's been read twice. He's going to recommend that the Board adopt it at the next meeting unless we have a forbearance agreement. Mr. Deters explained that a good way to describe it is that the discussions stalled. Mr. Reuter said that it's more like a failure of discussion.

At the last meeting there was a lot of conversation about the Local Government Funds, and things were being chopped at the state level. I've been hearing a lot of doom and gloom from the Township about this. Two percent isn't much of a cut to a department's budget. Mr. Ritter brought up a very good point at the last meeting. He asked are we actually cutting things or are we making structural changes of how we do business? I think we should all be part of the solution, and not part of the problem.

### **UNFINISHED BUSINESS**

#### **ZONING**

##### **Demolition Updates**

Dr. Roschke said the property at 10217 October Dr. was torn down last week. We were unable to contact the owners. The Township does not own it. It will be a vacant lot. We will watch it and cut the grass from time to time.

Held

May 10, 2011

The Township owns 8725 Planet Dr. where the uninhabitable house was also torn down last week. It will be a nice empty lot for the time being. Parks and Services will keep the grass under control until we can sell it to someone who is eligible under the Neighborhood Stabilization Program or Habitat for Humanity.

Mr. Deters asked how the neighbors received the demolition. Dr. Roschke said the neighbors cheered. They were very happy to see it gone.

**NEW BUSINESS****FIRE DEPARTMENT****Pay Rate Change**

Chief Smith requested a pay rate change for Greg Arnold to \$14.40/hour as a Firefighter/EMT/FAO, effective May 2, 2011.

Mr. Wolterman made such motion and Mr. Ritter offered the second. The roll was called:

Mr. Deters. "Aye"

Mr. Ritter. "Aye"

Mr. Wolterman. "Aye"

**POLICE DEPARTMENT****Hire Full-Time Personnel**

Chief Meloy requested the Board approve hiring two new police officers. In addition he requested the Board promote one current officer from the Police Officer rank to the position of Police Sergeant. A current sergeant would be reassigned as an "Investigative" sergeant and work directly with the increased "plain clothes" investigation team.

Mr. Wolterman made such motion and Mr. Ritter offered the second. The roll was called:

Mr. Deters. "Aye"

Mr. Ritter. "Aye"

Mr. Wolterman. "Aye"

Mr. Ritter said it's important for everybody to recognize for transparency perspective that the 2007 levy passed was predicated on two things; a staff of 36 full-time officers and we said it would last at least five years. That was the commitment we made. It was important for me to keep that commitment. This is an increase of two officers beyond what the funding would allow. Logic would dictate that enlarging the force the levy sustainability would expire sooner than expected. You've under ran your expenses every year since the establishment of the levy, not because we overestimated the levy, but because of your vacancies which have been more than normal over the last three years.

Chief Meloy responded it was vacancies and smart spending.

Mr. Ritter supports the request because he thinks we can make it through five years and perhaps stretch it longer. But mostly because it will help the community and make it a safer place.

Mr. Ritter asked about our partnership with the Sheriff's office. Now we have two and two as opposed to just two. How will it work?

Chief Meloy said that we have done this partnership for several years. We've worked through working philosophies and we don't see any potential problems. All the feedback we've received from other chiefs is positive and very exciting.

Held

May 10, 2011

Mr. Ritter expressed that the extra manpower could result downstream in drug forfeiture funds. Chief Meloy agreed with that statement.

Mr. Wolterman commended the hard work of our police department. Chief Meloy announced this is Police Memorial Week. The annual service will be May 13, 2011 honoring members of the Sheriff's office and our agency.

Mr. Deters commended Chief Meloy on his hard work and creative leadership.

#### **Vehicle to Auction**

Chief Meloy requested the Board approve Resolution 37-11, Resolution for Disposal by Public Sale of Vehicles (Value Greater Than \$2,500) which are Obsolete, Unfit, or Unneeded for Public Use (ORC See 505.10).

Mr. Wolterman made such motion and Mr. Ritter offered the second. The roll was called:

Mr. Deters. "Aye"

Mr. Ritter. "Aye"

Mr. Wolterman. "Aye"

#### **PUBLIC WORKS DEPARTMENT**

##### **2011 Road Program Request to Advertise**

Mr. McClain requested the Board's authorization to advertise for sealed bids for the 2011 Road Projects described in his April 22, 2011 memo to the Board. Once the bids are opened, the results along with a recommendation will be given to the Board. Once contracts are awarded, the list of streets and type of work scheduled will be given to the media.

Mr. Wolterman made such motion and Mr. Ritter offered the second. The roll was called:

Mr. Deters. "Aye"

Mr. Ritter. "Aye"

Mr. Wolterman. "Aye"

##### **Stone Ridge Estates Acceptance**

Mr. McClain reported the County Engineer has presented us Stone Ridge Estates Subdivision, Section 1, consisting of Stoney Ridge Drive totaling 1,398.58' and Forest Valley Drive consisting of 125' for the Colerain Township Board of Trustees to assent to the acceptance. Out of the 38 lots, 9 are remaining to be built which do not have sidewalks, but will have and will be regulated with our Zoning permit. The County Engineer's office is holding the one-year street Maintenance Bond. The developer has paid for all the snow and ice removal charges to date.

We recommend the Board establish:

- A stop sign on Forest Valley Drive at Stoney Ridge on the northeast corner.
- A 25 mph speed limit sign on Stoney Ridge Drive from Forfeit Run Road to the cul-de-sac totaling 1,970'. And on Forest Valley Drive from Stone Ridge Drive to the east property line of 7896 Forest Valley Drive totaling 125'.
- A no parking anytime fire lane zone on the east side of Stoney Ridge Drive including the cul-de-sac from Forfeit Run Road to the south property line of 7995 Stoney Ridge Drive for a distance of 2057'. And on the south side of Forest Valley Drive from Stoney Ridge Drive to the east property line of 7896 Forest Valley Drive for a distance of 125'.

Held

May 10, 2011

Mr. Wolterman made such motion and Mr. Ritter offered the second. The roll was called:

Mr. Deters. "Aye"  
Mr. Ritter. "Aye"  
Mr. Wolterman. "Aye"

#### **Faye Fields Subdivision Acceptance**

Mr. McClain reported that the County Engineer has presented us Fay Fields Subdivision consisting of Fay Lane totaling 619.01' for the Colerain Township Board of Trustees to assent to the acceptance. Thirteen of the 21 lots are built on with sidewalks. The remaining 8 lots shall have sidewalks installed after the houses are built and will be part of our Zoning permit. The County Engineer indicated there is no one-year street Maintenance Bond because developer Ken Eater abandoned the subdivision. However, the street was built with 9" of pavement compared to the standard and required 8" resulting in a stronger pavement. We're confident it will not be a problem. The snow and ice removal charges have been paid in full.

We recommend the Board establish:

- A 25 mph speed limit zone on Fay Lane from Struble Road to the cul-de-sac totaling 619'.
- A no parking anytime fire lane zone on the east side then the south side of Fay Lane including the cul-de-sac from Struble Road to 27' west of the east property line of 10331 Fay Lane for a distance of 775'.

Mr. Wolterman made such motion and Mr. Ritter offered the second. The roll was called:

Mr. Deters. "Aye"  
Mr. Ritter. "Aye"  
Mr. Wolterman. "Aye"

#### **Part-Time Seasonal Hire**

Mr. McClain requested the board hire Brandson S. Lefker as a Seasonal Maintenance Worker at (M.W. IV) \$9.23/hr., effective May 11, 2011 to supplement and aid our fulltime workers on road maintenance and repairs.

Mr. Wolterman made such motion and Mr. Ritter offered the second. The roll was called:

Mr. Deters. "Aye"  
Mr. Ritter. "Aye"  
Mr. Wolterman. "Aye"

#### **SENIOR CENTER**

##### **Grant Acceptance**

Ms. Sprenger requested the Board approve acceptance of a grant awarded from The Enamelist Society Board in the amount of \$800 to be used toward the purchase of an enameling kiln for the Center.

Mr. Wolterman made such motion and Mr. Ritter offered the second. The roll was called:

Mr. Deters. "Aye"  
Mr. Ritter. "Aye"  
Mr. Wolterman. "Aye"

Mr. Ritter thanked Ms. Sprenger for inviting him to their volunteer dinner. He thoroughly enjoyed it.

Held

May 10, 2011

**PARKS AND SERVICES****Part-Time Seasonal Hire**

Mr. Schwartzhoff requested the Board approve hiring seasonal employee Aaron Green at the rate of \$8.93/hour beginning May 16, 2011.

Mr. Wolterman made such motion and Mr. Ritter offered the second. The roll was called:

Mr. Deters. "Aye"  
Mr. Ritter. "Aye"  
Mr. Wolterman. "Aye"

**Administration Roof Painting**

Mr. Schwartzhoff reported we have received bids for painting the roof of the administration building. He recommended the Board award the job to Forest Hills Painting for \$24,600. Mr. Schwartzhoff reported that we have received a \$12,463.41 settlement check from the manufacturer. This is the result of a four-year dispute with Berridge Metal Roofing.

Mr. Wolterman made such motion and Mr. Ritter offered the second. The roll was called:

Mr. Deters. "Aye"  
Mr. Ritter. "Aye"  
Mr. Wolterman. "Aye"

**Pay Journalization**

Mr. Schwartzhoff reported per the co CBA that Gary Lauer goes to Maintenance Worker II 3B on May 10, 2011 to a rate of \$21.90/hr.

**ZONING DEPARTMENT****Part-Time Personnel**

Dr. Roschke reported Tammy Ketter-Edds has submitted her resignation as Sharing Hope Coordinator effective at the end of day on May 11, 2011. Dr. Roschke asked the Board to approve advertising right away to fill the position to keep the program going.

Mr. Wolterman made such motion and Mr. Ritter offered the second. The roll was called:

Mr. Deters. "Aye"  
Mr. Ritter. "Aye"  
Mr. Wolterman. "Aye"

**Nuisance Resolution**

Dr. Roschke read Resolutions 35-11 and 36-11, Nuisance Abatements.

Mr. Wolterman made such motion and Mr. Ritter offered the second. The roll was called:

Mr. Deters. "Aye"  
Mr. Ritter. "Aye"  
Mr. Wolterman. "Aye"

**ADMINISTRATION****Duke Retail Sales**

Mr. Foglesong reported that Duke Retail Sales has contacted us offering to extend our agreement with them to provide electric power to government facilities. Our contract goes through Dec. 2011 with a rate unmatched across Hamilton County. After talking with their representative, they offered us a rate of 4.9 cents per kWh for our street lights and facilities. It's a minor reduction from

## RECORD OF PROCEEDINGS

Minutes of

REGULAR

Meeting

BARRETT BROTHERS, PUBLISHER, SPRINGFIELD, OHIO

Form 6101

Held

May 10, 2011

our 5.1 cents per kWh, but it could be a major reduction depending on the PUCO's decision. Based on meters and accounts, Duke Retail projects a \$47,939 savings for two years. The overall savings to the Township would be \$126,000 for the rest of this year and into two years for our facilities.

Mr. Wolterman asked if we had received other offers. Mr. Foglesong said in checking with other communities that have other suppliers, no one has been offered anything at this time. Mr. Foglesong told the board based on the information he had received this is a good deal, and he recommended the Board approve it. Mr. Deters made a motion to approve it. Mr. Ritter offered the second.

Mr. Deters. "Aye"

Mr. Ritter. "Aye"

Mr. Wolterman. "Abstain"

**FISCAL OFFICER REPORT**

Mr. Foglesong read the report in Mrs. Harlow's absence. He told the Board there is a need for them to approve a transfer of funds to enable us to pay our bond debts that are due June 1. We do a one-time transfer to allow for the encumbrance of the full amount for the year which is an interest payment in June and an interest and principal payment in December.

Mr. Foglesong requested the following cash transfers from the General Fund:

- Transfer from 1000-910-910-000 to 3101-931-000 in the amount of \$88,570.00 for the Administration building.
- Transfer from 1000-910-910-0000 to 3102-931-0000 in the amount of \$243,552.50 for Park bonds.
- Transfer from 1000-910-910-0000 to 3103-931-0000 in the amount of \$170,897.50 for Public Works building.
- Transfer from 1000-910-910-0000 to 3104-931-0000 in the amount of \$221,900.00 for Clippard Park.
- Transfer from 1000-910-910-0000 to 3105-931-0000 in the amount of \$181,671.00 for Streetscape.

From the Fire District Fund:

- Transfer from 2111-910-910-0000 to 3301-931-0000 in the amount of \$191,267.50 for Fire Bonds.

Mr. Wolterman made such motion and Mr. Ritter offered the second. The roll was called:

Mr. Deters. "Aye"

Mr. Ritter. "Aye"

Mr. Wolterman. "Aye"

The Fiscal Officer has recorded the following receipts:

<u>REC</u>	<u>VENDOR</u>	<u>FOR</u>	<u>AMOUNT</u>
231-2011	Hamilton County Auditor	Tipping Fees Feb. 2011	\$375.00
232-2011	Hamilton County Auditor	April Gas Excise	23,735.98
233-2011	Hamilton County Auditor	1 <sup>st</sup> Half Estate Tax Settlement	112,278.57
234-2011	Hamilton County Auditor	Motor Veh. Reg. March, LGF April, Local Gov.	71,459.81

RECORD OF PROCEEDINGS

Minutes of

REGULAR

Meeting

BARRETT BROTHERS, PUBLISHERS, SPRINGFIELD, OHIO

Form 6101

Held

May 10, 2011

		Hgwy. April	
235-2011	Hamilton County Auditor	March Perm. Motor Veh., March Munic. Court Fines	46,342.50
236-2011	Police Dept.	Court Reimbursement	12.00
237-2011	Police Dept.	Court Reimbursement	18.00
238-2011	Police Dept.	Juvenile Traffic Fines	1.25
239-2011	Rumpke Sanitary Landfill	Solid Waste Disposal Fee March	73,907.66
240-2011	Parks & Services	Shelter Rentals, Vending Machines	458.67
241-2011	Police Dept.	Vendor Permit	150.00
242-2011	Public Works	Snow Removal, ROW Permits	2,300.70
243-2011	Zoning Dept.	Certificates, BZA	1,675.00
244-2011	Parks & Services	Shelter Rentals, Reimbursement	201.50
245-2011	Berridge Manufacturing Company	Reimbursement for Admin. Bldg. Roof Issues	12,463.41
246-2011	Police Dept.	Court Reimbursement	18.00
247-2011	Sr. & Community Ctr.	Membership \$112.50, Classes \$231.25, Rent Event Dep. \$350, Rent Event Fee \$420, Lunch \$27, Transportation Donation \$20	1,160.75
248-2011	Sr. & Community Ctr.	Membership \$32.50, Classes \$260, Rent Event Dep. \$350, Lunch \$22.50	665.00
249-2011	Sr. & Community Ctr.	Membership \$47.50, Classes \$77, Lunch \$13.50, Refreshments \$73.50, Misc. \$4.17	215.67
250-2011	Fire & EMS Dept.	EMS Billing	360.86
251-2011	Fire & EMS Dept.	Plan Review Fee	35.00
252-2011	Parks & Services	Shelter Rentals, Amphitheater Rental, Recycling	832.85
253-2011	Fire & EMS Dept.	CTTC Rent, Instructor Update, Donation, CPR, Credit Bal., Reimb. from check sent to wrong company, Medic Reimb., Reports, Training Reimb., Fire Inst. Exam, PPE	9,558.67
254-2011	Police Dept.	Court Reimbursement	48.00
255-2011	Police Dept.	Salaries	16,242.15
256-2011	Police Dept.	Salaries	1,223.46
257-2011	Police Dept.	Court Reimbursement	18.00
258-2011	Parks & Services	Shelter Rentals	960.00
259-2011	Zoning Dept.	Certificates, Amendments	2,219.37

RECORD OF PROCEEDINGS

Minutes of

REGULAR

Meeting

BARRETT BROTHERS, PUBLISHERS, SPRINGFIELD, OHIO

Form 6101

Held

May 10, 2011

		Membership \$103, Classes \$379, Rent Event Fee \$950, Lunch \$19.50	
260-2011	Sr. & Community Ctr.		1,451.50
261-2011	Fire & EMS Dept.	Plan Reviews	225.00

**PUBLIC HEARING - NONE**

**EXECUTIVE SESSION**

At 8:25 p.m. Mr. Deters recommended the Board go into Executive Session to discuss public employees and their compensation. Mr. Ritter offered the second.

Mr. Deters. "Aye"

Mr. Ritter. "Aye"

Mr. Wolterman. "Aye"

Mr. Deters reconvened the meeting at 8:45 PM. He said no decisions or actions were made in Executive Session.

**ADJOURNMENT**

With no further business to come before the Board, at 8:45 PM, Mr. Ritter motioned for adjournment. Mr. Wolterman offered a second.

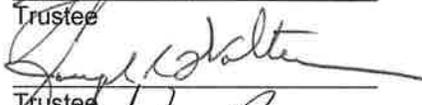
Mr. Deters. "Aye"

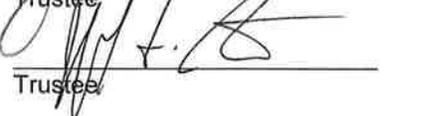
Mr. Ritter. "Aye"

Mr. Wolterman. "Aye"

  
Fiscal Officer

  
Trustee

  
Trustee

  
Trustee