

Held

November 15, 2011

**OPENING OF MEETING**

Mr. Deters called the meeting to order at 6:00PM. Mr. Ritter, Mr. Wolterman and Mrs. Harlow were in attendance.

**EXECUTIVE SESSION**

Mr. Reuter requested the Board enter Executive Session for the purpose of discussing pending and imminent litigation, matters related to the negotiation of wages and benefits for employees, and matters related to the negotiation of collective bargaining agreements.

At 6:02 PM, Mr. Wolterman made a motion to enter Executive Session and Mr. Ritter offered the second. No discussion and the roll was called:

Mr. Deters. "Aye"

Mr. Ritter. "Aye"

Mr. Wolterman. "Aye"

Trustee-elect Melinda Rinehart also joined the Board in executive session.

Mr. Deters reconvened the meeting at 7:00PM. Mr. Reuter said no decisions or actions were made in Executive Session.

**INVOCATION**

Mrs. Harlow offered the invocation.

**PLEDGE OF ALLEGIANCE**

All recited the pledge of allegiance.

**APPROVAL OF MINUTES**

There were the October 25, 2011, regular meeting minutes for approval. The Board will hold these until the next meeting.

**PRESENTATIONS****MR. AND MRS. CROXTON'S 65<sup>TH</sup> WEDDING ANNIVERSARY**

Mr. Deters presented a plaque to Mr. and Mrs. Croxton on the occasion of their 65th wedding anniversary. The plaque read:

This certifies that

Matt and Callie Croxton Sr.

Are a powerful example to all through their commitment and dedication during their successful union. Their profound caring for one another, essential to a successful marriage, is a great inspiration.

Matt and Callie Croxton have earned our sincere congratulations.

In witness whereof we present this Certificate of Recognition of the 65th Anniversary of Mr. and Mrs. Matt Croxton Sr.

With our compliments and best wishes this 15th day of November 2011.

**GOODTIMER'S DONATION**

Adam Ashpaw and Damian Hill, president and vice president, of the Goodtimers, said they just celebrated their 10th freedom ride. They offered their thanks to Chief Meloy and Officer Mark Meyer, for their assistance with the ride. They presented a \$2,000 check to the police department for their help with the ride.

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Mr. Wolterman made a motion to accept the donation and Mr. Ritter offered the second. The roll was called:

Mr. Deters. "Aye"

Mr. Ritter. "Aye"

Mr. Wolterman. "Aye"

#### **PUBLIC HEARING**

##### **TANSING PLACE PHASE 2 LIGHTING DISTRICT**

Mr. Birkenhauer said the Colerain Township Board of Trustees was presented with a petition on October 27, 2011 for a lighting district located in Tansing Place Phase 2, within Colerain Township, off Compton Road. The required 51% front footage signatures have been received as the owner of 1 out of 1 property (accounting for 100% of the footage) is in favor. From the petition received, there is no opposition to lighting the street. Cost of lighting to the sole property owner of the district is approximately \$50.00 per month. Three new lights are to be installed, after January 2011, as scheduled by Duke Energy, depending on workload.

Mr. Deters made a motion to open the public hearing and Mr. Ritter offered the second. The roll was called:

Mr. Deters. "Aye"

Mr. Ritter. "Aye"

Mr. Wolterman. "Aye"

Mike Schoettelkotte with Drees, the developer of Tansing Place spoke to the Board in support of the petition.

Mr. Ritter made a motion to close the public hearing and Mr. Wolterman offered the second. The roll was called:

Mr. Deters. "Aye"

Mr. Ritter. "Aye"

Mr. Wolterman. "Aye"

Mr. Birkenhauer read Resolution 68-11, "Tansing Place Phase 2 Lighting District," by title.

Mr. Ritter made a motion to approve the resolution and Mr. Deters offered the second. The roll was called:

Mr. Deters. "Aye"

Mr. Ritter. "Aye"

Mr. Wolterman. "Aye"

#### **POLICE REPORTS**

Lt. Schoonover of the Hamilton County Sheriff's Office and Police Chief Meloy said there would be a report at the next meeting.

#### **TRUSTEE REPORTS**

##### **MR. WOLTERMAN**

Mr. Wolterman read Resolution 69-11, recognizing community resource center supporters.

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Mr. Wolterman made a motion to approve the resolution and Mr. Ritter offered the second. The roll was called:

Mr. Deters. "Aye"

Mr. Ritter. "Aye"

Mr. Wolterman. "Aye"

Mr. Wolterman said he volunteered each elected official to donate for the costs of to the reception for the donors on November 27.

#### MR. RITTER

Mr. Ritter offered his sympathy to Mr. Wolterman on the death of his mother-in-law. Mr. Wolterman said his mother-in-law lived with them for 17 ½ years.

#### CITIZEN ADDRESS

Elaine Gauck addressed the Board about the Waycross Community Media budget item. She said she would hate to see us cut this service, as it allows people to know what's going on in the township and the school district. It would be a shame to deny this information as some people are not able to get out. Mrs. Gauck said complimented the road maintenance department. She said they stretch every dollar and clean roads of snow very early. She suggested a levy to fund road repairs. The police and fire can't get there if roads are not in good repair.

Mr. Deters said Boy Scout Troop 710 was in attendance.

#### UNFINISHED BUSINESS

##### ADMINISTRATION

##### Town Hall Meeting

Mr. Birkenhauer said, in talking to the Financial Advisory Committee and department heads, it would be prudent to push the Town Hall Meeting to January 2012. He said it is possible that 36% cuts are excessive. We will have better data and presentation if we deferred the meeting.

Mr. Birkenhauer requested the Board re-hire David Foglesong in a temporary capacity for \$62.93/hour to assist with temporary appropriation development, effective December 1, 2011.

Mr. Ritter asked about a timeline from the Financial Advisory Committee. Mr. Birkenhauer said he hopes to have the FAC review the temporary appropriations in the second week in December. The Board can hold a special meeting on December 27, to accept the temporary appropriations.

Mr. Ritter said that during Mr. Foglesong's tenure, he was a critic of setting higher appropriations than what we would spend. By bringing him back, will we continue this practice or will they be more reality?

Mr. Birkenhauer said that we will look at actual spend rates. They are looking at the general fund departments and the temporary appropriations will reflect budget cuts, if needed.

Mr. Deters asked if the FAC is supportive of bringing David back.

Mr. Birkenhauer said he had a meeting with the chairman today and the chairman would appreciate Mr. Foglesong's input.

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Mr. Deters made a motion to approve the hiring and Mr. Ritter offered the second. The roll was called:

Mr. Deters. "Aye"

Mr. Ritter. "Aye"

Mr. Wolterman. "Aye"

### **NEW BUSINESS**

#### **FIRE DEPARTMENT**

##### **EMS Memorandum of Understanding**

Chief Smith requested the Board approve a Memorandum of Understanding (MOU) for mutual aid. He said this agreement provides that when responding into one of the eight mutual aid communities listed, the MS charges by the responding agency will be the same as for a resident of that community as that jurisdiction charges its own residents. All of the participants in the MOU charge residents only the amount covered by insurance so there is no additional out-of-pocket cost to the resident. With this agreement, when one of the listed departments make an EMS mutual aid response into Colerain, our citizens will not be responsible for any out-of-pocket expenses. The MOU communities are: Green Township, Delhi Township, City of Cheviot, City of Harrison, Miami Township, Whitewater Township, and Crosby Township.

Mr. Deters made such motion and Mr. Ritter offered the second. The roll was called:

Mr. Deters. "Aye"

Mr. Ritter. "Aye"

Mr. Wolterman. "Aye"

##### **Pay-Rate Change**

Chief Smith requested pay-rate changes, for Jason Brockoff and Andrew Greenlee. Both will go to Firefighter/Medic/FAO, at the rate of \$14.40/hour, effective October 30, 2011.

Mr. Wolterman made such motion and Mr. Ritter offered the second. The roll was called:

Mr. Deters. "Aye"

Mr. Ritter. "Aye"

Mr. Wolterman. "Aye"

##### **Donation Acceptance**

Chief Smith requested the Board accept a donation from Main Street Market on Hamilton Ave., in the amount of \$500.

Mr. Ritter made such motion and Mr. Wolterman offered the second. The roll was called:

Mr. Deters. "Aye"

Mr. Ritter. "Aye"

Mr. Wolterman. "Aye"

#### **POLICE DEPARTMENT**

##### **Vehicle to Auction**

Chief Meloy read, by caption, Resolution 70-11, "Resolution For Disposal By Sale Of Vehicles Which Are Obsolete Unfit Or Unneeded For Public Use (ORC Sec. 505.10)."

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Mr. Wolterman made a motion to approve the resolution and Mr. Ritter offered the second. The roll was called:

Mr. Deters. "Aye"  
Mr. Ritter. "Aye"  
Mr. Wolterman. "Aye"

#### Pay Journalizations

Chief Meloy presented the following Pay Journalizations, for the Board's information:

- Effective November 26, 2011, Sergeant Joseph Redmond will successfully complete the probationary period associated with his promotion from police officer to sergeant and receive the associated wage increase. He will move from "probationary" sergeant to "sergeant." The current collective bargaining agreement increases his wage to an annual wage of \$74,177.21. A copy of the Journalization has been supplied to the Fiscal Officer.
- Effective November 8, 2011, Officer Sean Maher will successfully complete his one year probationary period and receive the associated wage increase. He will move from "Step 1" to "Step 2" of the current collective bargaining agreement to an annual wage of \$52,037.81. A copy of the Journalization has been supplied to the Fiscal Officer.
- Effective December 10, 2011, Officer Michael Stockmeier will complete his second year of service to the Township. He will move from "Step 3" to "Step 4" of the current collective bargaining agreement and receive an annual wage of \$61,072.85. A copy of the Journalization has been supplied to the Fiscal Officer.

#### PUBLIC WORKS

##### Request to Hire Part-Time CDL Driver

Mr. McClain requested the Board authorize him to initiate the process of hiring a part-time employee, with a CDL.

Senior Road Maintenance Worker Mr. Bill Asbury has submitted his resignation (to retire). Bill's last date of employment will be November 30th 2011.

Bill is a 23 year veteran of the department and has been a high quality conscientious employee whose primary responsibilities have been such as but not limited to: Oversee our street sign installment & (+9,000) inventory maintenance, pavement markings, tree trimming and pavement preparations prior to crack sealing. Bill has been an inspector overseeing road work done by contractors and supplements where needed throughout all aspects of the department. Bill has additionally been our primary street sweeper operator and assigned to utility truck #24, snowplow truck #52 and snow route #6 (Groesbeck area).

Mr. McClain said Bill's consistent high work ethic, caring personality and his unwavering strong character influence will be greatly missed. We wish him the very best!

Mr. McClain said recognizing the projected budget restraints and moving forward conservatively, we are proposing not to fill the vacant "full time" position at this time.

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Mr. Wolterman made such motion and Mr. Ritter offered the second. The roll was called:

Mr. Deters. "Aye"  
Mr. Ritter. "Aye"  
Mr. Wolterman. "Aye"

#### SENIOR CENTER

##### Request to Hire Part-Time Special Events Attendant

Ms. Sprenger requested the Board's approval to post the part-time position of special events attendance for 25-30 hours weekly, at the rate of \$9.87. She said this position was vacated and this is a re-hire for an existing position.

Mr. Ritter made such motion and Mr. Deters offered the second. The roll was called:

Mr. Deters. "Aye"  
Mr. Ritter. "Aye"  
Mr. Wolterman. "Aye"

#### ZONING

##### Nuisance Resolution

Mr. Reuter read by title Resolution 71-11, nuisance abatement.

Mr. Wolterman made such motion and Mr. Ritter offered the second. The roll was called:

Mr. Deters. "Aye"  
Mr. Ritter. "Aye"  
Mr. Wolterman. "Aye"

#### LEGAL

##### FOP Sergeants

Mr. Reuter said that Mr. Birkenhauer has been meeting with all four of our unions. He presented to the Board new agreements for the two FOP unions, patrol officers and the sergeants. Essentially, these are the same as the agreement in 2009. These agreements will supersede the current agreements and run for two years, until the fall of 2013.

Mr. Reuter said for the patrol officers, they have agreed to a 2.75% pay raise for the year which began November 1, 2011. This is the raise negotiated as the third year raise of the current three-year contract. They will receive a 0% raise for the year beginning November 1, 2012. They will pay 17% of the cost of their healthcare in both years.

Mr. Reuter said the sergeants' contract is also for two years. He said the rate is 13% over highest paid patrolman.

Mr. Wolterman made a motion to approve the patrol officers' contract and Mr. Ritter offered the second. The roll was called:

Mr. Deters. "Aye"  
Mr. Ritter. "Aye"  
Mr. Wolterman. "Aye"

Mr. Wolterman made a motion to approve the sergeants' contract and Mr. Ritter offered the second. The roll was called:

Mr. Deters. "Aye"  
Mr. Ritter. "Aye"  
Mr. Wolterman. "Aye"

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Mr. Reuter said there is a need for a maintenance agreement for walking path at Stone Creek. He said this land will be dedicated to township after retaining wall is fixed. However, a small portion will be on private property, near the culvert bridge. We will maintain the entire path. Mr. Reuter requested the Board authorize Mr. Birkenhauer to approve this agreement on their behalf.

Mr. Wolterman made such motion and Mr. Ritter offered the second. The roll was called:

- Mr. Deters. "Aye"
- Mr. Ritter. "Aye"
- Mr. Wolterman. "Aye"

**FISCAL OFFICER REPORT**

Mrs. Harlow said financial reports are available for viewing at the Administration Office weekdays during regular business hours; or you can call or email to receive information.

Mrs. Harlow asked for approval of payroll, purchase orders, and receipts. Mr. Joe made such motion and Mr. Dennis offered the second. The roll was called:

- Mr. Deters. "Aye"
- Mr. Ritter. "Aye"
- Mr. Wolterman. "Aye"

The Fiscal Officer has recorded the following receipts:

<u>REC</u>	<u>VENDOR</u>	<u>FOR</u>	<u>AMOUNT</u>
587-2011	Fire & EMS	Training Reimbursement, Signs, Donation, CTTC Electric, Reports, Commissary, Cell Calls	\$3,545.95
588-2011	Fire & EMS	EMS Billing	128.41
589-2011	Sr. & Community Ctr.	Membership \$45, Classes \$209, Lunch \$40.50, Transportation Donation \$5	299.50
590-2011	Parks & Services	Vending Machine Sales	739.23
591-2011	Public Works	Snow Removal, ROW Permit	3,233.02
592-2011	Parks & Services	Shelter Rental, Recycling Deposit, Miscellaneous	1,435.52
593-2011	Deb Fales	Postage	.44
594-2011	Administration	Scrap Metals from Recycling Day	53.15
595-2011	Police Dept.	Sales of Cadillac DeVille	334.00
596-2011	Police Dept.	Court Reimbursement	18.00
597-2011	Rumpke	Solid Waste Disposal Fee - September	68,898.49
598-2011	Fire & EMS Dept.	Plan Reviews, Inspection Fees	105.00
599-2011	Sr. & Community Ctr.	Membership \$100, Classes \$669, Rent	1,175.00

## RECORD OF PROCEEDINGS

## REGULAR

Minutes of

Meeting

BARRETT BROTHERS, PUBLISHERS, SPRINGFIELD, OHIO

Form 6101

Held

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		Event Deposit \$100, Rent Event Fee \$175, Lunch \$34, Refreshments \$97	
600-2011	Sr. & Community Ctr.	Membership \$115, Classes \$123, Rent Event Fee \$450, Lunch \$64.45	752.42
601-2011	Police Dept.	Court Reimbursement	84.00
602-2011	Police Dept.	Donation – Police Benevolent Fund	20.00
603-2011	Police Dept.	Forfeited Funds	894.00
604-2011	Police Dept.	Forfeited Funds	1,725.00
605-2011	Ed Smith	Postage	.50
606-2011	Fire & EMS Dept.	Plan Review	75.00
607-2011	Medicare	EMS Billing – August	110,348.10
608-2011	Council on Aging	COA – August	2,040.12
609-2011	Medicare	EMS Billing – September	86,968.69
610-2011	Police Dept.	DOJ – September	299.50
611-2011	State of Ohio	Drug Use Prevention Grant	5,263.88
612-2011	Council on Aging	COA – September	1,198.53
613-2011	Hamilton County Auditor	Tipping Fees – August	511.98
614-2011	Hamilton County Auditor	Estate Tax Advance	60,400.00
615-2011	Hamilton County Auditor	Gas Excise – October	23,826.20
616-2011	Fifth Third Bank	Interest – September	7,500.00
617-2011	Fifth Third Bank	General Interest – August	218.92
618-2011	Fifth Third Bank	General Interest - September	231.81
619-2011	Fire & EMS Dept.	Invoice to Police for parts on car #200 Inv. 01-0458	63.74

Mrs. Harlow requested appropriation adjustments:

- For the Fire Department, take \$16,000 from 2111-220-559-0000 (other) and adjust to 2111-220-341-0000 (telephone).
- For the Police Department, take \$10,000 from 2261-210-599-0505 (DEA funds) and adjust to 2261-210-599-0000 (drug enforcement and education). We have had no DEA forfeitures this year, however we have had an increase in drug forfeitures.
- For the General fund, take \$5,000 from 1000-930-930-0000 (contingencies) and adjust to 1000-120-323-0000 (repairs and maintenance).

Mr. Ritter made such motion and Mr. Deters offered the second. The roll was called:

Mr. Deters. "Aye"  
Mr. Ritter. "Aye"  
Mr. Wolterman. "Aye"

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Mrs. Harlow requested the Board reassign receptionist Christine Henson to duties in the fiscal office, effective November 21, 2011, at a rate of \$14/hour. This is a temporary, part-time position. Mr. Ritter made such motion and Mr. Deters offered the second. The roll was called:

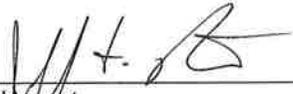
- Mr. Deters. "Aye"
- Mr. Ritter. "Aye"
- Mr. Wolterman. "Aye"

**ADJOURNMENT**

With no further business to come before the Board, at 7:40 PM, Mr. Ritter motioned for adjournment. Mr. Deters offered a second.

- Mr. Deters. "Aye"
- Mr. Ritter. "Aye"
- Mr. Wolterman. "Aye"

  
 Fiscal Officer

  
 Trustee

  
 Trustee

Trustee