

Held

November 29, 2011

**OPENING OF MEETING**

Mr. Deters called the meeting to order at 5:30 PM. Mr. Ritter, Mr. Wolterman and Mrs. Harlow were in attendance.

**EXECUTIVE SESSION**

Mr. Reuter requested the Board enter Executive Session for the purpose of discussing the employment and compensation of public employees and officials, pending and imminent litigation and the negotiation of public contracts.

At 5:32 PM, Mr. Wolterman made a motion to enter Executive Session and Mr. Ritter offered the second. No discussion and the roll was called:

Mr. Deters. "Aye"

Mr. Ritter. "Aye"

Mr. Wolterman. "Aye"

Trustee-elect Melinda Rinehart also joined the Board in Executive Session.

Mr. Deters reconvened the meeting at 7:10 PM. Mr. Reuter said no decisions or actions were made in Executive Session.

**INVOCATION**

Mr. Deters offered the invocation.

**PLEDGE OF ALLEGIANCE**

All recited the pledge of allegiance.

**APPROVAL OF MINUTES**

The October 25, 2011, regular meeting minutes were submitted for approval. Mr. Ritter motioned for approval, as submitted. Mr. Wolterman offered the second. No discussion and the roll was called:

Mr. Deters. "Aye"

Mr. Ritter. "Aye"

Mr. Wolterman. "Aye"

**PUBLIC HEARING – Crusader Lighting District**

Mr. Birkenhauer said the Colerain Township Board of Trustees was presented with a petition on November 7, 2011 for a lighting district located on Crusader Drive, within Colerain Township. The required 51% front footage signatures have been received – total of 57% signed the petition in favor. From the petition received, there were two parcels marked no; however, there were no signatures supporting that decision. Cost of lighting to the sole property owner of the district is approximately \$2.34 per month. There are seven new lights to be installed, after January 2011, as scheduled by Duke Energy, depending on workload.

Mr. Deters motioned to open the public hearing and Mr. Ritter offered the second. No discussion and the roll was called:

Mr. Deters. "Aye"

Mr. Ritter. "Aye"

Mr. Wolterman. "Aye"

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Amy Singley, of 9919 Crusader, said she presented the petition and took it around the neighborhood.

Larry Klug, of 9915 Crusader, said he's been there 25 years. In the last couple of years there has been a decline in the area including foreclosures. He hopes the lighting district improves the street and for the other streets to follow-thru.

Mr. Ritter motioned to open the public hearing and Mr. Deters offered the second. No discussion and the roll was called:

Mr. Deters. "Aye"

Mr. Ritter. "Aye"

Mr. Wolterman. "Aye"

Mr. Birkenhauer read resolution 72-11, Crusader Drive Lighting District.

Mr. Wolterman motioned to approve the resolution and Mr. Ritter offered the second. No discussion and the roll was called:

Mr. Deters. "Aye"

Mr. Ritter. "Aye"

Mr. Wolterman. "Aye"

#### **POLICE REPORTS**

Lt. Schoonover of the Hamilton County Sheriff's Office said the following statistics were generated in October 2011:

- 150 cases were assigned to the Sheriff's Criminal Investigation Section and 22 were closed, with \$23,775.00 in stolen property recovered.
- 10 D.U.I. arrests by County contract and non Contract Deputies
- 93 citations were issued by Hamilton County Sheriff's Office Colerain Contract Cars. 91 cites by non Contract Deputies with a total of 184.

Police Chief Meloy said the Township's department issued 452 citations with six arrests for DUI.

#### **TRUSTEE REPORTS**

The Trustees had nothing to report.

#### **CITIZEN ADDRESS**

Jim Acton approached the Board to offer an update on the Memorial Pavers Bricks. He offered his thanks to Mrs. Harlow and Mr. Birkenhauer for their help. Mrs. Harlow has helped to create the order form for the pavers, available for purchase with names or sentiments engraved. Mr. Birkenhauer has contacted Northgate, Quaker Steak, Home Depot, Meijer, and Kroger, as locations to sell the pavers. He said residents can check the Township website and local media for a list of the locations. They will be selling on the following dates: December 10-11, 17-18, and 23, from 10AM to 4PM. He said they plan to break ground early in 2012.

The Board offered their thanks for his commitment.

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**UNFINISHED BUSINESS****SENIOR CENTER****Part-Time Hire**

Ms. Sprenger request the Board hire Harry Bowman in the part-time position of Special Events Attendant, at the rate of \$9.87 (step 1).

Mr. Wolterman made such motion and Mr. Ritter offered the second. The roll was called:

- Mr. Deters. "Aye"
- Mr. Ritter. "Aye"
- Mr. Wolterman. "Aye"

**Administration**

Mr. Birkenhauer said we have been under a price arrangement with Duke Retail for four months. He said there is an energy auction on December 14, so they are hesitant to give us pricing because of this. It is better strategically to have a pricing time after the date. He requested the Board authorize him to sign the contract.

Mr. Ritter made such motion and Mr. Deters offered the second. The roll was called:

- Mr. Deters. "Aye"
- Mr. Ritter. "Aye"
- Mr. Wolterman. "Aye"

Mr. Wolterman said he would expect Duke to present a formal proposal, as they did not do so last time.

**NEW BUSINESS****POLICE DEPARTMENT****CALEA**

Chief Meloy said on November 18-20, at the CALEA Conference, Colerain Township Police received their third accreditation award. This time, they sought and received an advanced accreditation. He said they are one of 14 "accreditation with excellence" awardees.

The Board congratulated Chief Meloy and the department.

**PUBLIC WORKS****Seasonal Casual Employees/Replacement Hires**

Mr. McClain said they have six employees who are not returning this year. He requested the Board hire the following as seasonal employees, at the noted rates, which are determined by qualifications and experience:

- William R. Kief, \$17.50/hour,
- Dike J. Dastilling, \$13.00/hour,
- Robert C. Kattmann, \$11.00/hour and
- Jonathan T. Blue, \$11.00/hour.

Mr. Wolterman made such motion and Mr. Ritter offered the second. The roll was called:

- Mr. Deters. "Aye"
- Mr. Ritter. "Aye"
- Mr. Wolterman. "Aye"

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**SENIOR CENTER****Hall Rental Rates**

Ms. Sprenger requested the Board increase the Bevis and Ft. Colerain halls rental rates by \$100, beginning January 1, 2012, and to also eliminate the 50<sup>th</sup>/60<sup>th</sup> Anniversary no rental fee policy for Colerain Township residents. She said we already have some deposits for 2012, so this would not apply to them.

Mr. Wolterman made such motion and Mr. Ritter offered the second.

Mr. Wolterman asked for her reasoning for doing away with 50/60 anniversary no rental fee policy.

Ms. Sprenger said it was due to money, as they were losing money on the 3-5 they offered per year.

Mr. Wolterman said this was introduced by Mr. Sandoz and he thought at the time it was a good idea. Married for 50 years is a blessing and a grace. This wasn't a matter of money, but a matter to encourage and recognize that this is the stability we want to see in the township. He would entertain a reduced rate. He estimated that less than 0.10% of residents would qualify for this.

Mr. Ritter said that he supports Ms. Sprenger in her decision. He said he could support a 25% discount to still recognize their accomplishment.

Mr. Deters said that we need to respect her recommendation and asked if this is necessary?

Ms. Sprenger said this is a \$450 give-a-way that she doesn't feel is necessary. She said a discount would be a good thing to offer.

At her recommendation, the Board decided on a 50% discount.

Mr. Wolterman amended his motion to include a 50% discount for the anniversaries. Mr. Ritter offered the second. The roll was called:

Mr. Deters. "Aye"

Mr. Ritter. "Aye"

Mr. Wolterman. "Aye"

**PARKS & SERVICES****Ball Field Rental Rates**

Mr. Schwartzhoff requested the Board approve the ball field rental rates for 2012:

- Raise the season rental rate for Clippard Fields 1 and 2, Groesbeck Fields, 1, 2, 3 and 4, and Heritage Fields 1 and 4 to \$240 per season. This is an increase of 9% over 2011 rates.
- Raise the season rental rates for Heritage Fields 2 and 3 to \$250 per season. This is an increase of 14% over 2011 rates.

Mr. Wolterman made such motion and Mr. Ritter offered the second. The roll was called:

Mr. Deters. "Aye"

Mr. Ritter. "Aye"

Mr. Wolterman. "Aye"

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**ADMINISTRATION**

**HC Communications Center Board of Advisors Appointments**

Mr. Birkenhauer said the Trustees have the opportunity to appoint a representative to the Hamilton County Communications Center Board of Advisors. He requested the Board appoint David Foglesong.

Mr. Ritter made such motion and Mr. Wolterman offered the second. The roll was called:

- Mr. Deters. "Aye"
- Mr. Ritter. "Aye"
- Mr. Wolterman. "Aye"

**LEGAL**

**Employment**

Mr. Reuter stated that, with regret, it is necessary to ask the Board for a motion to layoff Senior Center employee Kandy Marshall.

Mr. Wolterman made such motion and Mr. Deters offered the second. The roll was called:

- Mr. Deters. "Aye"
- Mr. Ritter. "Aye"
- Mr. Wolterman. "Aye"

**FISCAL OFFICER REPORT**

Mrs. Harlow said financial reports are available for viewing at the Administration Office weekdays during regular business hours; or you can call or email to receive information.

Mrs. Harlow asked for approval of payroll, purchase orders, and receipts.

Mr. Jeff made such motion and Mr. Dennis offered the second. The roll was called:

- Mr. Deters. "Aye"
- Mr. Ritter. "Aye"
- Mr. Wolterman. "Aye"

The Fiscal Officer has recorded the following receipts:

<u>REC</u>	<u>VENDOR</u>	<u>FOR</u>	<u>AMOUNT</u>
620-2011	Parks & Services	Vending Machine Sales	285.65
621-2011	Zoning Dept.	Certificates, BZA	790.00
622-2011	Police Dept.	Court Reimbursement	42.00
623-2011	Time Warner Cable	Fees	86,721.63
624-2011	Zoning Dept.	Certificates, Other	1,030.00
625-2011	Connie Cottingham	Postage	2.00
626-2011	Zoning Dept.	Certificates, BZA, Amendments	2,331.00
627-2011	Parks & Services	Recycling	18.35
628-2011	Sr. & Community Ctr.	Membership \$213, Classes \$410, Lunch \$48.75	671.75
629-2011	Police Dept.	SRO Payment	16,201.87
630-2011	Premier Fitness	Donation for CRC	500.00
631-2011	Police Dept.	Fingerprints	10.00
632-2011	Police Dept.	Towing/Impound	165.00
633-2011	Police Dept.	Towing Fee	270.00

## RECORD OF PROCEEDINGS

## REGULAR

Minutes of

Meeting

BARRETT BROTHERS, PUBLISHERS, SPRINGFIELD, OHIO

Form 6101

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634-2011	Police Dept.	Court Reimbursement	36.00
635-2011	Police Dept.	Donation	100.00
636-2011	Police Dept.	Court Reimbursement	114.00
637-2011	Police Dept.	Towing Fee	250.00
638-2011	Police Dept.	Towing Fee	255.00
639-2011	Police Dept.	Salaries – OVI Task Force	3,094.54
640-2011	Police Dept.	Refund	311.86
641-2011	Police Dept.	DUI , Drug & State Park Fines	722.10
642-2011	Police Dept.	Reports	3.40
643-2011	Police Dept.	Reports	5.20
644-2011	OTARMA	Meeting Expense Reimbursement	1,203.03
645-2011	Administration	Witness Fee Reimbursement	121.08
646-2011	Fire & EMS Dept.	Foster Care Fee	15.00
647-2011	Fire & EMS Dept.	Ohio Task Force Reimbursement, Cinti. Bell Reimbursement, Butler Rural Capital CR, Reimbursement Ball Hats, CTTC Elec., CTTC Rent, Donation, Decals, CPR, Signs	30,020.96
648-2011	Fire & EMS Dept.	EMS Billing	312.94
649-2011	Police Dept.	Court Reimbursement	42.00
650-2011	Connie Cottingham	Postage	1.68
651-2011	Sr. & Community Ctr.	Membership \$65, Classes \$86, Rent Event Dep. \$350, Lunch \$58.25	559.25
652-2011	Sr. & Community Ctr.	Membership \$55, Classes \$1146.69, Rent Event Fee \$175, Lunch \$33.05	1,409.74
653-2011	Ohio Public Works Commission	Estimate 6 for Belhaven & Flamingo	23,065.84
654-2011	Ohio Public Works Commission	Estimates 1-6 for Geraldine Drive	251,047.28

**EXECUTIVE SESSION**

Mr. Ritter motioned for the Board to enter Executive Session for the purpose of discussing the employment and compensation of public employees and officials.

Mr. Wolterman offered the second.

Mr. Deters. "Aye"

Mr. Ritter. "Aye"

Mr. Wolterman. "Aye"

The Board returned at 7:53PM. Mr. Deters said there was nothing to report.

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**ADJOURNMENT**

With no further business to come before the Board, at 7:53 PM, Mr. Deters motioned for adjournment. Mr. Ritter offered a second.

Mr. Deters. "Aye"

Mr. Ritter. "Aye"

Mr. Wolterman. "Aye"

  
Fiscal Officer

  
Trustee

  
Trustee

Trustee