

Held

January 10, 2012

OPENING OF MEETING

Mr. Deters called the meeting to order at 5:00PM. Mr. Ritter, Ms. Rinehart and Mrs. Harlow were in attendance.

EXECUTIVE SESSION

Mr. Reuter requested the Board enter Executive Session for the purpose of discussing the employment and compensation of public employees or officials, pending and imminent litigation, as well as the negotiation of contracts to which the Township is a party.

At 5:00PM, Mr. Ritter made a motion to enter Executive Session and Mr. Deters offered the second. No discussion and the roll was called:

- Mr. Deters. "Aye"
- Ms. Rinehart. "Aye"
- Mr. Ritter. "Aye"

Mrs. Harlow reconvened the meeting at 7:00 PM. Mr. Reuter said no decisions or actions were made in Executive Session.

Mrs. Harlow welcomed Ms. Rinehart to the Board.

INVOCATION

Mrs. Harlow offered the invocation.

PLEDGE OF ALLEGIANCE

All recited the pledge of allegiance.

Mrs. Harlow requested nominations from the Board for President. Mr. Deters nominated Mr. Ritter. Ms. Rinehart offered the second. Mr. Ritter accepted the nomination. No discussion and the roll was called:

- Mr. Deters. "Aye"
- Ms. Rinehart. "Aye"
- Mr. Ritter. "Aye"

Mrs. Harlow requested nominations from the Board for Vice President. Mr. Ritter nominated Mr. Deters. Ms. Rinehart offered the second. Mr. Deter accepted the nomination. No discussion and the roll was called:

- Mr. Deters. "Aye"
- Ms. Rinehart. "Aye"
- Mr. Ritter. "Aye"

APPROVAL OF MINUTES

Mr. Ritter motioned to approve the December 15, 2011, special meeting minutes. Mr. Deters offered the second. No discussion and the roll was called:

- Mr. Deters. "Aye"
- Ms. Rinehart. "Abstain"
- Mr. Ritter. "Aye"

Mr. Ritter motioned to approve the December 19, 2011, special meeting minutes. Mr. Deters offered the second. No discussion and the roll was called:

- Mr. Deters. "Aye"
- Ms. Rinehart. "Abstain"
- Mr. Ritter. "Aye"

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Mr. Ritter motioned to approve the December 27, 2011, special meeting minutes. Mr. Deters offered the second. No discussion and the roll was called:

Mr. Deters. "Aye"
Ms. Rinehart. "Abstain"
Mr. Ritter. "Aye"

ORGANIZATIONAL BUSINESS

RESOLUTIONS

Mr. Ritter said there are a number of items, which must be approved at this first meeting of the year.

Mr. Reuter read, by caption, Resolution #01-12, "Resolution Appointing James E. Reuter as Law Director for 2012 and Dispensing with the Second Reading and Declaring an Emergency." Mr. Deters made such motion and Mr. Ritter offered the second. No discussion and the roll was called:

Mr. Deters. "Aye"
Ms. Rinehart. "Aye"
Mr. Ritter. "Aye"

MOTIONS

Mr. Birkenhauer asked for a motion to appoint two representatives to serve as members of the Fire Relief and Pension Fund Board. He said this is typically the Board President and Vice President. Mr. Ritter made a motion to appoint Mr. Ritter and Mr. Deters. Mr. Deters offered the second. No discussion and the roll was called:

Mr. Deters. "Aye"
Ms. Rinehart. "Aye"
Mr. Ritter. "Aye"

Mr. Birkenhauer asked for a motion to appoint representatives to serve as members on the HCDC TIRC. He suggested himself and Dr. Roschke. Mr. Deters made such motion and Mr. Ritter offered the second. No discussion and the roll was called:

Mr. Deters. "Aye"
Ms. Rinehart. "Aye"
Mr. Ritter. "Aye"

Mr. Birkenhauer asked for a motion to appoint a representative to serve as a member of the Ohio-Kentucky-Indiana Regional Council of Governments Board. Mr. Ritter made a motion to appoint Ms. Rinehart, with Mr. Birkenhauer as the alternate, and Mr. Deters offered the second. No discussion and the roll was called:

Mr. Deters. "Aye"
Ms. Rinehart. "Aye"
Mr. Ritter. "Aye"

Mr. Birkenhauer requested the Board select a representative to serve as a member of the Solid Waste Committee. Mr. Deters accepted this appointment. Mr. Ritter made such motion and Mr. Deters offered the second.

No discussion and the roll was called:

Mr. Deters. "Aye"
Ms. Rinehart. "Aye"
Mr. Ritter. "Aye"

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Mr. Birkenhauer asked for a motion to continue the employment and payment of part-time employees at the current rates. Mr. Deters made such motion and Mr. Ritter offered the second. No discussion and the roll was called:

Mr. Deters. "Aye"
 Ms. Rinehart. "Aye"
 Mr. Ritter. "Aye"

Mr. Birkenhauer asked for a motion to continue all current contracts previously approved by the Board. Mr. Deters made such motion and Mr. Ritter offered the second. No discussion and the roll was called:

Mr. Deters. "Aye"
 Ms. Rinehart. "Aye"
 Mr. Ritter. "Aye"

Mr. Birkenhauer asked for a motion to approve the Board meeting schedule and holiday schedule for 2012. He said there is the potential for the 2nd monthly meeting to be a work session. He said this is a good way to get additional work done in certain departments and not require all department heads to be at the second meeting. He said that with Facebook, e-mail, e-government services on the website, residents have many opportunities for public comment.

Mr. Deters said that it was his thought it would be an optional work session or town hall meeting. He said he feels this will actually give residents more access to the Board, as the meeting topics will be more directed to issues the citizens might have interest, as directed conversations might bring out more people.

Mr. Reuter said it's within the Board's discretion to change the format of the meeting and they can schedule meetings as needed.

Mr. Ritter said he supports this and that other townships have found this approach successful.

Mr. Ritter made a motion to approve the meeting and holiday schedules and Mr. Deters offered the second. No discussion and the roll was called:

Mr. Deters. "Aye"
 Ms. Rinehart. "Aye"
 Mr. Ritter. "Aye"

POLICE REPORTS

Sgt. Keith Boeing, for Lt. Schoonover of the Hamilton County Sheriff's Office, and Chief Meloy said they would have reports at the next meeting.

TRUSTEE REPORTS

MS. RINEHART

Ms. Rinehart thanked everyone for making the transition.

She said that she has received many complaints about traffic problems on Colerain between I-275 and Springdale. She said there are people blocking intersections and traffic is stopped in all directions. She said she spoke with Mr. Birkenhauer about this. Mr. Birkenhauer said he contacted ODOT and Chief Meloy about this. Signage is the first step in curbing this problem. Chief Meloy submitted the official recommendation to ODOT and it's being considered. If approved, ODOT will install the signs.

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Ms. Rinehart said the signs are first step. In response to her question, Chief Meloy said there is the possibility of increased enforcement, but they need to consider the safety aspects of pulling someone over, etc. He said they did ask ODOT for the hanging signs.

MR. DETERS

Mr. Deters welcomed Melinda Rinehart to the Board of Trustees.

Mr. Deters said there were many conversations over the holidays about the odor issues from Rumpke. The source is the underground reaction/fire. He said they have extended the blanket to remediate the odor problems. An attempt to pull the gas out of the reaction has failed. He said it smells worse than he's smelled it in a long time. He said this is a continuing problem and he wants the public to know we are still working on this. In February the Ohio Supreme Court will hold the hearing on the public utility case.

Chief Smith said the odor control blanket is all over the northwest side of the landfill and is visible from US 27. The odor is too much to handle.

Mr. Deters said this is unacceptable.

Mr. Birkenhauer said he made a call to the EPA to see if it is possible to elevate this to a nuisance level. While he's not sure it will happen, he expressed displeasure with the odor.

MR. RITTER

Mr. Ritter requested that Mr. Birkenhauer give an update on the corner and the Cheddar's restaurant.

Mr. Birkenhauer said this is the corner of Colerain Ave. and Springdale Road. He said this is the gateway project on the former BP property. He said construction will be consecutive with the Cheddar's restaurant, which was approved by Zoning. He expects this to be in late march. He said that while the mall purchase has not been completed, development and signage plans have been approved.

CITIZEN ADDRESS

Karen Schmidt, of 10388 Scull Road, said she has been taken to criminal court for a violation of lighting on her property, after a complaint by a neighbor, Mr. Fox. She asked the Board to come to her home and see the light, see what the issue is.

Mr. Deters said he appreciates her frustration with this. The Zoning Department made a decision and trying the case here is not appropriate. He wants to talk to her along with the township attorney. It's clear this is not about a light, so let's mend the fences between the neighbors.

UNFINISHED BUSINESS

PARKS & SERVICES

Cost Recovery Recommendation

Mr. Schwartzhoff presented some cost recovery recommendations to the Board:

Soccer 2012

Mr. Schwartzhoff said we previously did not charge a fee for field use and suggested the following rates for 2012:

RECORD OF PROCEEDINGS

REGULAR

Minutes of

Meeting

BARRETT BROTHERS, PUBLISHERS, SPRINGFIELD, OHIO

Form 8101

Held

January 10, 2012

- U10 and younger SAY teams - \$75 per season.
- U11 and older SAY teams - \$100 per season.
- U10 and younger SELECT teams - \$100 per season
- U11 and older SELECT teams - \$125 per season

2011 Income: \$0
 2012 Income: \$3000

Mr. Deters asked about the response from the teams. Mr. Schwartzhoff said they were not surprised.

Shelter Rentals 2012

Mr. Schwartzhoff said the 2011 rates were for weekends and holidays.
 \$70 resident and \$80 non-resident

He said that in 2012, they will charge for week nights and weekends.
 \$80 resident and \$100 non-resident

2011 Income: \$17,500
 2012 Income: \$22,000 (20% increase)

Summer Camp 2012

He said we previously did not charge a fee for Summer Camp and suggested we charge each camper a \$25 registration fee. He estimated income with 160 summer camp participants at \$4,000.

Also, he suggested cutting the hours of the camp:
 2011 Summer Camp was held weekdays 9am -11am and 1pm – 3pm.
 2012 Summer Camp will be held weekdays 9:00am – Noon.

We will not take any field trips in 2012. Summer Camp will be eight weeks in 2012, two weeks less than 2011. We will reduce staff hours by about 1000 hours saving approximately \$13,000 in wages and PERS.

2011 Summer Camp Expenses: \$31,500
 Income: \$0

2012 Summer Camp Expenses: \$16,000
 Income \$4,000

Increase of income by 100% and a decrease in expenses by 50%, total net reduction in the cost of the program is 62%.

Wert Community Garden Fees 2012

Mr. Schwartzhoff suggested a charge of \$25 per garden spot, yielding an estimated income of \$300.

Free Sizzling Summer Entertainment Series 2012

Mr. Schwartzhoff said that we have set an objective to cover some of the Summer Entertainment Series costs with a sponsorship program and will reduce events from 18 in 2011 to 13 events in 2012.

2011 Expenditures: \$9,000
 2012 Expenditures: \$5,800

He requested the Board allow spending up to \$5,800 on the Summer Entertainment Series. This is a reduction of 36% from 2011.

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4th of July Spectacular 2012

Mr. Schwartzhoff discussed the expenses and income for the event:

2011 Expenses: \$49,036	2011 Income:	
(2010 Expenses \$96,852)	Sponsorships	\$27,950
	5K Race	\$4,222
	Beverages	<u>\$4,149</u>
	Total	\$36,321
	(2010 Income \$35,420)	

Taste of Colerain 2012

Mr. Schwartzhoff discussed the expenses and income for the event:

2011 Expenses: \$63,664	2011 Income:	
(2010 Expenses \$72,056)	Sponsorships	\$23,200
	Booth Fees	\$11,435
	Beverages/Rides	<u>\$20,581</u>
	Total	\$55,216
	(2010 Income \$61,561)	

Mr. Schwartzhoff said that in 2011, following the Board's direction, we cut expenses by 34% from 2010. Mr. Schwartzhoff requested the Board to allow spending up to \$20,000 for the Fourth of July and the Taste of Colerain. This is a \$5,000 (20%) reduction in Township funding.

Mr. Ritter said this leads into the discussion of non-safety cuts. He suggested we go to one event, not cut two events.

Ms. Rinehart agreed that we could cut one of the two events. She said some local businesses look to the Taste to showcase their business. She said the fireworks can be done at the Taste.

Mr. Deters said we should consider this for the year. He said this is not a permanent decision. Taste of Colerain is the one we keep.

Mr. Ritter said he concurs with this, especially with the permanence. This is logical, pragmatic decisions in light of the current cuts.

Mr. Deters said one centerpiece of 4th is the concert. We could beef up the entertainment at the Taste, based on sponsorships.

Mr. Schwartzhoff suggested the Board allow 50% of his request. He said that having the fireworks at the Taste presented complications due to the safety circumference and because the shooters are volunteers, who have jobs and other commitments.

Mr. Ritter said that he felt we could meet the budget halfway. He said some entertainment free of charge is good. He said he is aware of the effort and heart of the volunteers.

Mr. Ritter made a motion to allow spending of up to \$10,000 for the Taste of Colerain. Mr. Deters offered the second. The roll was called:

Mr. Deters. "Aye"
 Ms. Rinehart. "Aye"
 Mr. Ritter. "Aye"

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Form 6101

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Mr. Ritter made a motion to approve the other cost recovery/revenue enhancements listed. Ms. Rinehart offered the second. The roll was called:

Mr. Deters. "Aye"

Ms. Rinehart. "Aye"

Mr. Ritter. "Aye"

ADMINISTRATION

Budget Update

Mr. Birkenhauer said there was a joint meeting of the FAC and Board in December to discuss the temporary appropriations. He said they are looking at actual spending rates and working diligently on this. In preparation for the town hall meeting, they need to work more on the five-year projections on revenue and spending.

Mr. Ritter said he agrees with this rational approach. The General Fund has a healthy cash balance. This doesn't have to be solved overnight to ultimately get us to the structural balance.

CDBG

Mr. Birkenhauer said the Community Development Block Grant fund results are: \$125,000 for the Senior and Community Center HVAC and \$122,500 for street repair in 2014. He said the Skyline Community Center was not funded by CDBG, but we have enough to get us 10-12 months of operation.

NEW BUSINESS

POLICE DEPARTMENT

Purchase Police Cars

Chief Meloy requested the Board's authority to purchase 10 Dodge Chargers from Key Chrysler-Dodge Jeep in Xenia, Ohio at a price of \$22,912 each.

This request is predicated on the five-year levy passed in 2007 that has been used to plan future revenue and expenses for the Police Department. This request does not inhibit the Police Department's ability to extend the life of the levy passed in 2007, beyond the 2012 fiscal year. This new replacement schedule allows the Department to institute an operational cost savings plan that positively impacts future spending, through an increased resale/trade-in value of the Charger, increased mileage, and reduced maintenance costs. It has been a past practice to replace approximately four to five cruisers per year. This request includes five additional police cruisers, for a total of 10.

The dealer has agreed to pay the Police Department \$68,200 for 10 Chevrolet Impalas, reducing the total expenditure. Therefore, I am asking the Board to authorize the Police Department to enter into agreement with Key Chrysler-Dodge Jeep to purchase 10 Dodge Charger police cruisers at a cost of no more than \$160,920.

Mr. Ritter said they talked a lot off-line, about dollars and cents. He asked Chief Meloy about maintenance costs.

Chief Meloy said this has eliminated the costs of steering assemblies, brakes, etc., because if these items need to be repaired, it will be under warranty. This will eliminate the long-term expenses.

Mr. Deters said the average age of the 10 Impalas is from 2007 to 2009. He said these would be more reliable vehicles.

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Mr. Deters. "Aye"

Ms. Rinehart. "Aye"

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Chief Meloy said that this is their office and they put a lot of demand on the cruisers. He said the former gold standard, the Crown Vic, is gone.

Mr. Ritter made a motion to approve the expenditure and Ms. Rinehart offered the second. The roll was called:

Mr. Deters. "Aye"

Ms. Rinehart. "Aye"

Mr. Ritter. "Aye"

Pay Journalizations

Chief Meloy presented the following pay journalizations:

Effective January 4, 2012, Officer Corey Boyle will complete his second year of service to the Township. He will move from "Step 2" to "Step 3" of the current collective bargaining agreement and receive an annual wage of \$56,555.35. A copy of the journalization has been supplied to the Fiscal Officer.

Effective January 23, 2012, Officer Edwin Cordie will receive an "annual" step increase. He will move from "Step 4" to "Step 5" at an annual wage of \$65,590.45, according to the Police Officer "Collective Bargaining Agreement." A copy of the journalization has been supplied to the Fiscal Officer.

SENIOR CENTER

Donation Acceptance

Ms. Sprenger requested the Board accept a donation of \$145.00 for the art room from Gina Clabough representing the Clinical Information Systems Education and Support Team of Cincinnati Children's Hospital in memory of member Shirley Bosse.

Mr. Ritter made a motion to accept the donation. Mr. Deters offered the second. The roll was called:

Mr. Deters. "Aye"

Ms. Rinehart. "Aye"

Mr. Ritter. "Aye"

ZONING

Nuisance Resolution

Dr. Roschke read, by caption, Resolution #02-12, Nuisance Abatement.

Mr. Deters made such motion and Ms. Rinehart offered the second. The roll was called:

Mr. Deters. "Aye"

Ms. Rinehart. "Aye"

Mr. Ritter. "Aye"

ADMINISTRATION

Personnel Policies

Update policy, non-contract and exempt employees.

In response to Mr. Ritter, Mr. Birkenhauer said we did consult outside counsel for this review and update.

Mr. Deters made such motion and Ms. Rinehart offered the second. The roll was called:

Mr. Deters. "Aye"

Ms. Rinehart. "Aye"

Mr. Ritter. "Aye"

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FISCAL OFFICER REPORT

Mrs. Harlow said financial reports are available for viewing at the Administration Office weekdays during regular business hours; or you can call or email to receive information. She said the 2011 financial statements will be posted on the Township website by Thursday.

Mrs. Harlow asked for approval of payroll, purchase orders, and receipts. Mr. Deters made such motion and Ms. Rinehart offered the second. The roll was called:

Mr. Deters. "Aye"
Ms. Rinehart. "Aye"
Mr. Ritter. "Aye"

The Fiscal Officer has recorded the following receipts:

<u>REC</u>	<u>VENDOR</u>	<u>FOR</u>	<u>AMOUNT</u>
686-2011	Hamilton County Auditor	Nov. Perm. Motor Veh.	34,600.00
687-2011	Hamilton County Auditor	Estate Tax Advance	89,500.00
688-2011	Hamilton County Auditor	Property Maintenance Code Reimbursement	850.00
689-2011	Hamilton County Auditor	Property Maintenance Code Reimbursement	300.00
690-2011	Hamilton County Auditor	Nov. Municipal Court Fines	6,218.72
691-2011	Police Dept.	Nov. Reports	3.85
692-2011	Sr. & Community Ctr.	Membership \$193, Classes \$167, Rent Event Deposit \$450, Lunch \$58.50, Art Donation \$10	878.50
693-2011	Sr. & Community Ctr.	Membership \$110, Classes \$952.91, Rent Event Deposit \$700, Rent Event Fee \$315, Lunch \$47	2,124.91
694-2011	Nancy Spears	Copies	.90
695-2011	Fire & EMS Dept.	Foster Care	30.00
696-2011	Administration	Check from BP	13,926.01
697-2011	Colonial Life	Refund of Employee's Policy	48.94
698-2011	Police Dept.	Court Reimbursement	6.00
699-2011	Police Dept.	Court Reimbursement	36.00
700-2011	Police Dept.	Sale of Auto	497.00
701-2011	Police Dept.	Drug Test Reimbursement	42.00
702-2011	Police Dept.	State Parking, DUI and Drug Fines	337.90
703-2011	Police Dept.	Salaries	16,201.87
704-2011	Police Dept.	Court Reimbursement	72.00
705-2011	Police Dept.	Court Reimbursement	102.00
706-2011	Police Dept.	Tow Fee	225.00
707-2011	Police Dept.	Tow Fee	210.00
708-2011	Police Dept.	Donation for Driving Angels	2,500.00

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709-2011	Administration	Postage Usage Reimbursement from Police Dept.	443.66
710-2011	Hamilton County Auditor	Nov. Motor Veh. Reg., Dec. Local Govt. Hgwy., Dec. LGF	59,067.98
711-2011	Hamilton County Auditor	Municipal Court Fines, Permissive Motor Veh.	41,422.45
712-2011	Hamilton County Auditor	2011 20% Monies	40,313.00
713-2011	Hamilton County Auditor	Oct. Tipping Fees	481.28
714-2011	Public Works Dept.	FEMA Reimbursement, Row Permits, Sign	3,125.00
715-2011	State of Ohio	ODNR Grant	37,500.00
716-2011	Medicare	EMS Billing	120,239.85
717-2011	Council on Aging	COA	3,384.30
718-2011	State of Ohio	Manufactured Homes 2 nd Half Rollbacks	591.82
719-2011	Fifth Third Bank	Investment Primary, General Int. Nov.	112.50
720-2011	Fifth Third Bank	Investment Primary, NOW Int. Nov.	181.53
721-2011	Administration	Transfer of Funds	399,925.78
722-2011	Administration	2011 Skyline payments through Community Development	46,678.34
723-2011	Administration	Bond Proceeds	8,538,739.00

Mrs. Harlow said she received word from the Ohio Division of Liquor Control about a request for transfer from Carl and Ann Fromm, DBA Struble Road Sunoco, 2785 Struble Road, Cincinnati, OH 45251 to Husari Gas Inc., 2785 Struble Road, Cincinnati, OH 45251. Mrs. Harlow said she spoke to Dr. Roschke and Chief Meloy and neither sees the need for a hearing. The Board agreed.

Mr. Reuter reported that the Board took no final action in Executive Session prior to the regular session.

Mrs. Harlow read, by title, Resolution #03-12, "Resolution Requesting the County Auditor to Make Advance Payments of Taxes, Pursuant to Ohio Revised Code § 321.34." Mr. Deters made such motion and Ms. Rinehart offered the second.

The roll was called:

Mr. Deters. "Aye"
 Ms. Rinehart. "Aye"
 Mr. Ritter. "Aye"

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ADJOURNMENT

With no further business to come before the Board, at 8:00 PM, Mr. Ritter motioned for adjournment. Ms. Rinehart offered a second. The roll was called:

Mr. Deters. "Aye"

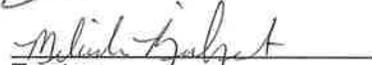
Ms. Rinehart. "Aye"

Mr. Ritter. "Aye"


Fiscal Officer


Trustee


Trustee


Trustee