

Minutes of

REGULAR

Meeting

BARRETT BROTHERS, PUBLISHERS, SPRINGFIELD, OHIO

Form 6101

February 14, 2012

Held

OPENING OF MEETING

Mr. Ritter called the meeting to order at 6:00PM. Mr. Deters, Ms. Rinehart and Mrs. Harlow were in attendance.

EXECUTIVE SESSION

Mr. Reuter requested the Board enter Executive Session for the purpose of discussing pending and imminent litigation, the employment and compensation of public employees or officials, and the negotiation of several contracts.

At 6:01PM, Mr. Deters made a motion to enter Executive Session and Ms. Rinehart offered the second. No discussion and the roll was called:

Mr. Deters. "Aye"
Ms. Rinehart. "Aye"
Mr. Ritter. "Aye"

Mr. Ritter reconvened the meeting at 7:01 PM. Mr. Reuter said no decisions or actions were made in Executive Session.

INVOCATION

Mr. Ritter offered the invocation.

PLEDGE OF ALLEGIANCE

All recited the pledge of allegiance.

POLICE REPORTS

This will be deferred to the next meeting.

TRUSTEE REPORTS

Ms. Rinehart said she had nothing to report.

Mr. Deters presented a certificate to Marjorie Marie Schoettmer's family on the occasion of her 90th birthday last week.

He said that the Waycross podium microphone should be working. He appreciates the residents who attend the meetings, but we are getting many watching on Waycross.

He said the Hamilton County Solid Waste Management District is revising their plan, directing toward a goal of zero waste. Public comment is open until February 29. Copies of the plan are available at many local libraries, including North Central and Green Township.

Mr. Ritter said he and all department heads attended a shared services summit. This event was about how we can share services with other communities and leverage each other's strengths and resources. It's not about cutting, but working smarter and more cooperatively.

He said he met with the Barthas Place block watch last week. It was their first meeting and he was glad to offer update on the community.

Mr. Ritter said that a year ago we sent a letter to CMHA about the 10% premium. Mr. Birkenhauer said they are working on a study to update their data, which will

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most likely remove this. Mr. Ritter asked that we send them a letter requesting a commitment date for this to be resolved.

He said that the Rumpke case will go before the Ohio Supreme Court on Tuesday. The case will take at least two months to be resolved. We will need to stand tall until then as it's in the hands of justices.

CITIZEN ADDRESS

Pat Benson, of 3759 Susanna Drive, discussed the issues with sewers going in the neighborhood. He said the county said they would help in some way with the costs. He is concerned about how township has reacted to this as they have received nothing. The costs per homeowner are \$30,000 to \$60,000. He said Mr. Birkenhauer said we can't use taxpayer money on private property. But, is this really private? Most of it is in the right of way.

Dennis Hogel, of 3791 Susanna Drive, said the Trustees understand there have been environmental and safety issues on this. He said no impact study has been done on how this will affect the neighborhood and the environment. Some homes will need to put in a pump. He had an upgrade seven years ago and now must put in sewer. He said he had his water quality tested and it was better than MSD.

Mr. Ritter said he visited with Mr. and Mrs. Collins three years ago. He has been working with the community to get the sewers in compliance. He said we asked MSD to wait, but six months later, the bacteria numbers were still failing.

Mr. Hogel said it only takes one system failing to affect the whole neighborhood. He said the Board should stay on the county administration to try to get something for the residents and get some help for people who can't afford it. He said the values of their homes are dropping.

Mr. Ritter said he spoke to several residents and to Commissioner Portune. The residents certainly have our support and we will help them to tap into other funding sources available.

Marianne Trapp, of 3765 Susanna, said 114 homes are being affected by this project and the cost has become prohibitive. They are asking for help and they count on their elected officials to have their best interests in mind. While township is facing cuts, they as residents are facing difficulties, but are still expected to come up with these extra funds. This is an older community, with many on fixed incomes who can't absorb this payment. The grant from county is only \$6,500, and is based on income. Portune will help, but won't know the amount until the end of March. It is the Trustees responsibility to keep the community viable and must seek other funds to help them. She said the Township didn't reach out to help and should have sent out engineers to look at the project before it began.

Mr. Ritter asked if this would this qualify for a block grant.

Mr. Birkenhauer said the grants are based on census tracts and this area would not warrant funding, as it is not in the poverty level.

George Brandie, of 3744 Sagebrush Lane, said they were previously told the project was on hold because it wasn't the right price. He said they are trying to put other repairs in their homes, like roofs and furnaces.

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Randall Schneider, of 3718 Yellowstone, said he is right behind the Stone Creek project. He said his septic system is only seven years old and he probably won't tie in until he has to. This is impacting and killing the community as people are selling and there are foreclosures.

Kim Sandusky, of 3684 Yellowstone Drive, moved there in 1997/. It was a beautiful neighborhood, but now her back yard sits to the back of JC Penney, where she can hear service trucks. She said they were supposed to landscape this area in between, but didn't do anything. She questions if MSD is making money off of this project.

Ron Chapman, of 3763 Susanna, said this is an older community, but he's one of very few young people in the neighborhood. He moved in five years ago and never really understood how a septic tank works. The Township should send out notices on how to maintain the system. He is a single father and doesn't know what to do to pay for this. He asked if there are any programs to help finance this.

Walt Hand, of 3735 Yellowstone, has lived there for 18 years and said they have a good sense of community. They project seriously impacts them financially, but they can't walk away from their homes. He asked if they could have a year to pay this. He was told they would have 60 days from when the project is done.

Annette Murray, of 3695 Yellowstone, also owns the property at 3689 Yellowstone. They received the Board of Health letter on February 7. The sewer completion date has changed several times and they have received an extension of 90 days from completion to when they must connect. She said they don't know completion date. This neighborhood is 114 homes and is the first major subdivision in Hamilton County to go through this. She said the neighborhood understands the needs for sewers, but has major concerns with the cost, including a \$480 tap in fee and \$5,000 to \$28,000+ to put sewers in their yards. Mr. Portune was made aware of this in 2010. She said the Trustees need to get on band wagon. This is a viable, wonderful community.

Mr. Deters said that he appreciates everyone's concern and it is the Township's responsibility to protect people and their homes. He said the Board with you on this fight. We have received bad news from county and bad news from Columbus. The Board has to deal with a lot of challenges. We need to continue conversation with the other two commissioners.

Ms. Rinehart asked about the main contact for communication if more information is learned. This is Marianne Trapp.

POLICE REPORTS

Lt. Schoonover of the Hamilton County Sheriff's Patrol said the following statistics were generated in November 2011:

- 160 cases were assigned to the Sheriff's Criminal Investigation Section and 101 were closed, with \$46,050.00 in stolen property recovered.
- 4 D.U.I. arrests by County Contract and non Contract Deputies
- 89 citations were issued by Hamilton County Sheriff's Office Colerain Contract Cars. 112 cites by non Contract Deputies with a total of 201.

The following statistics were generated in December 2011.

- 136 cases were assigned to the Sheriff's Criminal Investigation Section and 7 were closed.
- There was \$75,100 in stolen property recovered by detectives during this reporting period.

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- 4 D.U.I. arrests were made by County Contract and non-Contract Deputies.
- 97 citations were issued by Hamilton County Sheriff's Office Colerain Contract Cars. 113 cites by non-Contract Deputies with a total of 210.

Chief Meloy presented statistics from Colerain Township Police:

- November 2011 – 356 citations and six OVI arrests
- December 2011 – 259 citations and five OVI arrests

UNFINISHED BUSINESS

ZONING

Cost Recovery Proposals

Dr. Roschke presented the Board with three cost recovery options:

- Increase the administrative fee for nuisance abatements from \$250 to \$350. This could be an increase of \$16,500/year.
- Reduce the stipend for Planning/Zoning boards/commissions from \$50/meeting to \$100/year. This could save \$9,400/year.
- Consider registration and permit system for recreational vehicles. Allow registered owners to keep one RV (includes campers, jet skis, pop-up campers, etc.) in the front driveway during the season. This requires a zoning text amendment, so it should be initiated now in order to be in place for the 2012 season. This could generate \$25,000/year.

Mr. Ritter said the administrative fee might be high now, but other communities will be making changes and we'll be more in the middle.

Mr. Deters confirmed that the administrative fee goes on tax bill.

Mr. Ritter said for the first two, he is inclined to act immediately. The third option was considered a few years ago and he needs time to think about this one.

Mr. Deters made a motion to approve the increase in administrative fee and to reduce the stipend for the boards/commissions and Ms. Rinehart offered the second. The roll was called:

Mr. Deters. "Aye"
 Ms. Rinehart. "Aye"
 Mr. Ritter. "Aye"

ADMINISTRATION

Duke Energy Retail Electric Aggregation

Mr. Birkenhauer said we have reached an agreement that is 20% less than the previous contract. We did not use a broker and have negotiated a rate of 4.92 cents per kWh, which is the lowest in the region. This is a great success and our residents will save millions with this. He requested the Board approve this two-year contract with Duke Energy.

Ms. Rinehart made such motion and Mr. Deters offered the second.

Mr. Deters condemned him for saving the residents funds.

Mr. Ritter said that residents should just ignore notices and will be automatically enrolled. You must pay your bills on time to participate.

Mr. Birkenhauer said there are solicitors going door-to-door selling agreements. He encourages everyone to be a wise consumer if you are approached or called on the telephone and be sure the rate is lower than the 4.92 cents per kWh rate.

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Ms. Rinehart confirmed that Duke Retail will only communicate via the mail and will not be going door-to-door.

The roll was called:

Mr. Deters. "Aye"
 Ms. Rinehart. "Aye"
 Mr. Ritter. "Aye"

Integrys Energy Gas Aggregation

Mr. Birkenhauer requested the Board give him the authority to negotiate with Integrys Energy to provide gas aggregation services. With this company, we can offer residents both a capped and variable choice, which is a valuable option.

Mr. Ritter made such motion and Mr. Rinehart offered the second. The roll was called:

Mr. Deters. "Abstain"
 Ms. Rinehart. "Aye"
 Mr. Ritter. "Aye"

NEW BUSINESS

POLICE DEPARTMENT

Grant Award

Chief Meloy said that late in 2011, the Hamilton County Chief of Police Association solicited grant applications from Hamilton County police agencies for the receipt of Automated License Plate Reader (ALPR) equipment. Colerain Police Department received notice on January 9, 2012 that our grant request was approved and we would receive one license plate reader system for installation on one of our cruisers. The system is the second APLR unit received by the Police Department, through grant funding, since 2009. The equipment has a value of approximately \$20,000.00.

Mr. Deters made a motion to accept the donation and Mr. Ritter offered the second.

Mr. Deters asked about how the equipment works.

Chief Meloy said this is mounted in light bar. It will be valuable for accident and serious incident investigation as well as intelligence gathering.

The roll was called:

Mr. Deters. "Aye"
 Ms. Rinehart. "Aye"
 Mr. Ritter. "Aye"

Graduation Notice

Chief Meloy said that Lt. Denney graduated on Friday, February 10, 2012, from the Ohio Law Enforcement Foundation's Certified Law Enforcement Executive (CLEE) program. The program is a 13-month long leadership school that requires police leaders to learn through in-residence and distance learning settings. The program has only 258 graduates from almost 900 police agencies across the State of Ohio.

PUBLIC WORKS

Subdivision Acceptance

Mr. McClain said the County Engineer has presented us with two subdivisions for acceptance:

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- Tansing Place Subdivision, Section 1 consisting of Tansing Drive totaling 363', the extensions of Chopin Drive totaling 1,303' and Norfolk Drive totaling 365'. In addition to accepting the subdivision, Mr. McClain also recommended the Board install stop signs at on Tansing Drive at Chopin Drive on the southeast corner and northwest corners and on Norfolk Place at Chopin Drive on the northwest corner. He recommended the Board establish 25 MPH speed limit zone and a no parking anytime fire lane zone.
- Monte Vista Subdivision Section III, Block A consisting of Vail Court totaling 924' and Vista Court totaling 298'. In addition to accepting the subdivision, he recommended the Board install a stop sign on Vista View Court at Vail Court, on the southeast corner. He also recommended the Board establish 25 MPH speed limit zone and a no parking anytime fire lane zone.

Mr. Deters made such motion and Mr. Rinehart offered the second. The roll was called:

Mr. Deters. "Aye"
 Ms. Rinehart. "Aye"
 Mr. Ritter. "Aye"

SENIOR CENTER

Donation Acceptance

Ms. Sprenger requested the Board accept two donations:

- \$228.51 from Colerain Township Democratic Club, presented by Joe Wolterman to be used to assist needy seniors with costs at the Senior Center.
- A kiln donation valued at \$800 to our art program from Our Lady of the Woods on Semloh.

Ms. Rinehart made such motion and Mr. Deters offered the second. The roll was called:

Mr. Deters. "Aye"
 Ms. Rinehart. "Aye"
 Mr. Ritter. "Aye"

PARKS

Grant Acceptance

Mr. Schwartzhoff requested the Board accept a Let's Play Spruce Grant in the amount of \$750. This grant has no match, but must be used for the improvement and maintenance of the play space (playground mulch).

Mr. Deters made such motion and Ms. Rinehart offered the second. The roll was called:

Mr. Deters. "Aye"
 Ms. Rinehart. "Aye"
 Mr. Ritter. "Aye"

ZONING

Nuisance Resolution

Dr. Roschke read, by caption, Resolution 6-12, Nuisance Abatement.

Mr. Deters made such motion and Ms. Rinehart offered the second. The roll was called:

Mr. Deters. "Aye"
 Ms. Rinehart. "Aye"
 Mr. Ritter. "Aye"

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*Held***Annual Report**

Dr. Roschke said the Planning and Zoning Annual Report for 2012 is complete. Copies have been provided to the Board and it is available on-line as a PDF.

ADMINISTRATION**Center for Local Government Benefits Pool Agreement**

Mr. Birkenhauer requested the Board approve the agreement with the Center for Local Government benefits pool. This reflects minor changes to the structure of the pool in terms of how new communities must fund the exiting and joining in the pool. The new structure has resulted in the lessening Colerain Township's burden for "buying out" of the pool and also presents new members from getting a share of the reserve it it's overfunded. This change makes both scenarios more equitable for existing and new members.

Ms. Rinehart made such motion and Mr. Deters offered the second. The roll was called:

Mr. Deters. "Aye"
Ms. Rinehart. "Aye"
Mr. Ritter. "Aye"

FIRE DEPARTMENT**Pay Rate Change**

Chief Smith requested the Board approve a pay rate change for Greg Arnold, to the rank of firefighter/medic/FAO, at a rate of \$16.61/hour, effective, December 6, 2011.

Mr. Deters made such motion and Ms. Rinehart offered the second. The roll was called:

Mr. Deters. "Aye"
Ms. Rinehart. "Aye"
Mr. Ritter. "Aye"

Mr. Ritter said that the Board has hired Jim Rowan as the new administrator. He said Mr. Rowan will start on February 21. Mr. Ritter said Mr. Rowan has shown his capabilities and skills and the process over the last week has gone very well. We're in good hands.

APPROVAL OF MINUTES

Mr. Deters motioned to approve the January 10, 2012 regular meeting minutes. Ms. Rinehart offered the second. No discussion and the roll was called:

Mr. Deters. "Aye"
Ms. Rinehart. "Aye"
Mr. Ritter. "Aye"

Mr. Deters motioned to approve the January 19, 2012 special meeting minutes. Ms. Rinehart offered the second. No discussion and the roll was called:

Mr. Deters. "Aye"
Ms. Rinehart. "Aye"
Mr. Ritter. "Aye"

Mr. Deters motioned to approve the January 24, 2012 work session minutes. Ms. Rinehart offered the second. No discussion and the roll was called:

Mr. Deters. "Aye"
Ms. Rinehart. "Aye"
Mr. Ritter. "Aye"

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Mr. Deters motioned to approve the January 27, 2012 special meeting minutes. Ms. Rinehart offered the second. No discussion and the roll was called:

Mr. Deters. "Aye"
Ms. Rinehart. "Aye"
Mr. Ritter. "Aye"

Mr. Deters motioned to approve the February 2, 2012 special meeting minutes. Ms. Rinehart offered the second. No discussion and the roll was called:

Mr. Deters. "Aye"
Ms. Rinehart. "Aye"
Mr. Ritter. "Aye"

FISCAL OFFICER REPORT

Mrs. Harlow said financial reports are available for viewing at the Administration Office weekdays during regular business hours; or you can call or email to receive information.

Mrs. Harlow asked for approval of payroll, purchase orders, and receipts. Mr. Deters made such motion and Ms. Rinehart offered the second. The roll was called:

Mr. Deters. "Aye"
Ms. Rinehart. "Aye"
Mr. Ritter. "Aye"

The Fiscal Officer has recorded the following receipts:

<u>REC</u>	<u>VENDOR</u>	<u>FOR</u>	<u>AMOUNT</u>
1-2012	Administration	Memorial Fund Paver Sale – 2011	503.00
2-2012	Administration	Memorial Fund Paver Sale – 2011	600.00
3-2012	Administration	Memorial Fund Paver Sale – 2011	450.00
4-2012	Fire & EMS Dept.	Foster Care Inspections	155.00
5-2012	Rumpke	Solid Waste Disposal Fee – Nov.	67,338.18
6-2012	Colonial Life	Refund from Canceled Policy	68.51
7-2012	Time Warner	Refund	344.15
8-2012	Public Works Dept.	HAS Reimbursement	750.00
9-2012	Fire & EMS Dept.	Garnishment Fees	42.00
10-2012	Sr. & Community Ctr.	Membership \$660, Classes \$161	821.00
11-2012	Sr. & Community Ctr.	Membership \$1040, Classes \$203, Rent Event Dep. \$350, Lunch \$49.50	1,642.50
12-2012	Sr. & Community Ctr.	Membership \$330, Classes \$72, Rent Event Dep. \$550, Lunch \$28.50, Transportation Donation \$25	1,005.50
13-2012	Sr. & Community Ctr.	Membership \$690, Classes \$36, Rent Event Dep. \$100, Rent Event Fee \$850, Lunch	1,749.00

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		\$57, Art Supply \$4, Refreshments \$12	
14-2012	Parks & Services	Recycling, Vending Machines	266.56
15-2012	Police Dept.	Court Reimbursement	6.00
16-2012	Police Dept.	Salaries	16,201.87
17-2012	Police Dept.	Court Reimbursement	12.00
18-2012	Police Dept.	Court Reimbursement	12.00
19-2012	Police Dept.	Tow Admin. Fee	255.00
20-2012	Police Dept.	Court Reimbursement	18.00
21-2012	Police Dept.	Pre-employment CVSAs	625.00
22-2012	Police Dept.	Court Reimbursement	6.00
23-2012	Melissa Johnson	RCIC Key Tag	50.00
24-2012	Police Dept.	Court Reimbursement	6.00
25-2012	OTARMA	Vandalism Etc. to Parks	6,625.00
26-2012	Police Dept.	Court Reimbursement	12.00
27-2012	Toys R Us	Off-Duty Detail Cruiser Fee	48.00
28-2012	Police Dept.	Court Reimbursement	36.00
29-2012	Zoning Dept.	Certificates, BZA	832.00
30-2012	Police Dept.	Tow Admin. Fee	270.00
31-2012	Police Dept.	Drug Forfeiture	449.50
32-2012	Public Works Dept.	Storm Sewer Repair	1890.00
33-2012	Zoning Dept.	Certificates & Amendments	1885.00
34-2012	Police Dept.	Destroyed Property	21.00
35-2012	Police Dept.	OVI Task Force Salaries	9,786.56
36-2012	Police Dept.	BMV Immobilization Fee	665.00
37-2012	Administration	Health Insurance Reimbursement	222,276.79
38-2012	EMS Billing	EMS Billings Dec. 2011	109,815.14
39-2012	Council on Aging	COA Dec. 2011	2,532.66
40-2012	Star Ohio	Investment – Dec.	45.42
41-2012	Star Ohio	Investment – Jan.	73.39
42-2012	Fifth Third Bank	NOW Int. – Dec.	220.25
43-2012	Fifth Third Bank	General Int. – Dec.	28.47
44-2012	Fifth Third Bank	Invest Int. Aqua	7,500.00
45-2012	Hamilton County Auditor	Gas Excise – Dec.	23,297.81
46-2012	Home Depot	Refund	75.00
47-2012	Administration	Memorial Brick	75.00
48-2012	Administration	Memorial Bricks	450.00
49-2012	Northside Bank	HSA Credit	1,000.00
50-2012	Rumpke	Rumpke Rent	5,000.00
51-2012	AXA Equitable	Reallocation – Gavin Hinds	50.00
52-2012	Fire & EMS Dept.	Plan Reviews	525.00
53-2012	Colonial Life	Refund Cooney & Klug	52.86
54-2012	Sr. & Community Ctr.	Membership, Classes, Lunch	471.00

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55-2012	Fire & EMS Dept.	CTTC Elec., Reports, Refund, Medic, Donations, Pals	4,680.04
56-2012	Zoning Dept.	Zone Certificates, BZA, Other	480.00
57-2012	Police Dept.	Handicap & State Parking, DUI & Drug Fines	688.10
58-2012	Police Dept.	Tow Fee	375.00
59-2012	Police Dept.	Court Reimbursement	6.00
60-2012	Parks & Services Dept.	Recycling, Misc.	220.77
61-2012	Zoning Dept.	Zoning Certificates	930.00
62-2012	Fire & EMS Dept.	Cell, Comm., Train Reimbursement, Reports, CTTC, Signs	5,531.89
63-2012	Fire & EMS Dept.	EMS Billing	392.46
64-2012	Sr. & Community Ctr.	Classes \$181, Rental Dep. \$350, Membership \$131, Lunch \$33, Art Donation \$145	839.00
65-2012	Police Dept.	Tow Fee	420.00
66-2012	Police Dept.	Tow Fee	435.00
67-2012	Police Dept.	Court Reimbursement	6.00
68-2012	Police Dept.	Reimburse for CALEA	135.00
69-2012	Sr. & Community Ctr.	Membership \$820, Classes \$860, Rental Dep. \$100, Lunch \$10.50, Art Donation \$13, Misc. \$9	1,812.50
70-2012	Police Dept.	25 Pre-Employment CVSA for Fire Dept. less A/C Unit for Command Vehicle	2,000.00
71-2012	Hamilton County Auditor	Permissive Motor Tax – Dec.	34,559.52
72-2012	Hamilton County Auditor	Gas Excise – Jan.	23,190.38
73-2012	Hamilton County Auditor	Motor Veh. Dec., Local Gov. Hgwy. Jan., LGF Jan.	65,636.75
74-2012	Police Dept.	Dec. Reports	5.80
75-2012	Police Dept.	Court Reimbursement	120.00
76-2012	Sr. & Community Ctr.	Membership \$300, Classes \$50, Lunch \$45.10, Refreshments \$16.50	411.60
77-2012	Rumpke	Solid Waste Disposal Fee – Dec.	64,665.09
78-2012	OPERS	Refund from OPERS for Billy Asbury	581.13
79-2012	Police Dept.	NW Local School Contract	16,201.87
80-2012	Police Dept.	Tow Fee	435.00
81-2012	Police Dept.	Reimbursement for Damaged Shirt	25.00
82-2012	Police Dept.	DUI Salaries	723.27

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83-2012	Administration	Memorial Fund	225.00
84-2012	Public Works Dept.	FEMA Awards, ROW Permit	11,163.00
85-2012	Police Dept.	Court Reimbursement	30.00
86-2012	Parks & Services Dept.	Baseball Field Rental	480.00
87-2012	Parks & Services Dept.	Baseball Field Rental, Reimbursement for Overpayment	285.42
88-2012	Sr. & Community Ctr.	Classes \$250, Membership \$300, Lunch \$18.04, Art Donation \$12	580.05
89-2012	Sr. & Community Ctr.	Membership \$240, Classes \$72, Lunch \$32.04, Art \$4	348.04
90-2012	Zoning Dept.	Zoning Cert. \$160 + \$395/BZA \$150 + \$150/Amend. \$1489.50	2,344.50
91-2012	Fire & EMS Dept.	Adjustment/New Receipt Amount	185.00
92-2012	Parks & Services	Ballfield Rental	250.00
93-2012	Police Dept.	Court Reimbursement	120.00
94-2012	Administration	TWC Franchise Fee Qtr. 2011	89,139.29
95-2012	Administration	Memorial Bricks	2,500.00
96-2012	Administration	Tipping Fees – Nov.	497.56
97-2012	Police Dept.	Mun. Court Fines – Jan.	4,887.15
98-2012	Administration	First Half Property Tax	105,000.00
99-2012	Police Dept.	Property tax	\$1,285,000
100-2012	Public Works Dept.	Property tax	\$305,000
101-2012	Fire & EMS Dept.	Property tax	\$3,170,000
102-2012	Police Dept.	Cruiser Sale	1,152.00
103-2012	Police Dept.	Salaries	3,041.71
104-2012	Administration	CTTC Rent	5,000.00

Mrs. Harlow requested the Board approve procurement cards for Mr. Rowan and Mr. Birkenhauer.

Mr. Deters made such motion and Ms. Rinehart offered a second. The roll was called:

Mr. Deters. "Aye"
 Ms. Rinehart. "Aye"
 Mr. Ritter. "Aye"

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ADJOURNMENT

With no further business to come before the Board, at 8:22 PM, Mr. Deters motioned for adjournment. Ms. Rinehart offered a second. The roll was called:

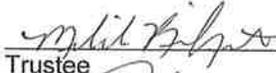
Mr. Deters. "Aye"

Ms. Rinehart. "Aye"

Mr. Ritter. "Aye"



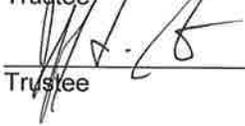
Fiscal Officer



Trustee



Trustee



Trustee