

March 13, 2012

Held _____

OPENING OF MEETING

Mr. Ritter called the meeting to order at 6:00PM. Mr. Deters, Ms. Rinehart and Mrs. Harlow were in attendance.

EXECUTIVE SESSION

Mr. Reuter requested the Board enter Executive Session for the purpose of pending and imminent litigation and the employment and compensation of public employees or officials.

At 6:01PM, Mr. Deters made a motion to enter Executive Session and Ms. Rinehart offered the second. No discussion and the roll was called:

- Mr. Deters. "Aye"
- Ms. Rinehart. "Aye"
- Mr. Ritter. "Aye"

Mr. Ritter reconvened the meeting at 7:04 PM. Mr. Reuter said no decisions or actions were made in Executive Session.

INVOCATION

Mr. Ritter offered the invocation.

PLEDGE OF ALLEGIANCE

All recited the pledge of allegiance.

APPROVAL OF MINUTES

Mr. Deters made a motion to approve the minutes from the February 24, 2012, special meeting. Ms. Rinehart offered the second. No discussion and the roll was called:

- Mr. Deters. "Aye"
- Ms. Rinehart. "Aye"
- Mr. Ritter. "Aye"

Mr. Deters made a motion to approve the minutes from the February 28, 2012, work session. Ms. Rinehart offered the second. No discussion and the roll was called:

- Mr. Deters. "Aye"
- Ms. Rinehart. "Aye"
- Mr. Ritter. "Aye"

PRESENTATIONS

Proclamation on the 100th Anniversary of Girl Scouts

On behalf of the Board, Mrs. Harlow presented a proclamation to Mary Burdett of Singing Streams Service Unit of Girl Scouts of Western Ohio, "Proclamation Recognizing 100th Anniversary of Girl Scouts."

Library Update

Ned Heeger-Brehm, Manager of the Groesbeck branch library offered an update on the library. He said that 2011 was a record-setting year for the Library:

- Over 425,000 registered borrowers checked out approximately 17.6 million items, 1.2 million more checkouts than the previous year.
- More than 8 million people visited our 41 locations, 1.6 million more visits than the previous year.

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- Our 151 online databases were used over 1.7 million times for such things as magazine and newspaper articles for research papers, *Consumer Reports* product reviews, car repair diagrams, legal forms, and much more.

He also reported that:

- The Library ranked 11th in total checkouts among all libraries in the nation and 4th among libraries in our population category.
- With a collection of 8.8 million items, the Library ranked 3rd largest in collection size among all public libraries in the nation.
- The Library tied for 7th on the list of top libraries in the nation by Hennen's American Public Library rankings.

He said that two new programs bear special mention:

- In 2011, the Library loaned out over 470,000 digital books, audiobooks, and music, an increase of 518.5% over the previous year. Ebook checkouts alone were up over 1,050%.
- Beginning this year, 10 new branches, including the Groesbeck Branch, are being added to the list of locations that provide free afterschool homework help, bringing the total number to 20 locations.

2011 was a big year for the Groesbeck Branch as well:

- 289,000 people visited the Branch, making Groesbeck the most visited branch in Hamilton County.
- Our customers checked out close to 700,000 items, an increase of 2.7% over the previous year.
- Over 17,000 people attended our 441 programs and presentations, an increase of 39.4% over the previous year.
- Customers logged in to nearly 70,000 computer sessions at the Branch, the highest computer usage of all Branches in Hamilton County.

He thanked the Board for the opportunity to speak this evening. He expressed his appreciation to all of Colerain Township for its strong support of the public library. The continued strong use of the Groesbeck Branch speaks volumes about the Colerain Township community.

POLICE REPORTS

Lt. Schoonover of the Hamilton County Sheriff's Office said the following statistics were generated in January 2012:

- 119 cases were assigned to the Sheriff's Criminal Investigation Section and 35 were closed, with \$30,275.00 in stolen property recovered.
- 3 D.U.I. arrests by County Contract and non-Contract Deputies
- 144 citations were issued by Hamilton County Sheriff's Office Colerain Contract cars. 101 cites by non-Contract Deputies with a total of 245.

Police Chief Meloy said the Township's department issued 169 citations with five arrests for DUI.

TRUSTEE REPORTS

MS. RINEHART

Ms. Rinehart said Mrs. Harlow and she were both Girl Scouts. She is thankful for the wonderful upbringing they helped provide. She is glad they are here tonight.

Ms. Rinehart also expressed her admiration for the Groesbeck Library. It's a beautiful building and always well-kept.

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MR. DETERS

Mr. Deters thanked the residents who participated in our budget session last week. He said the board takes these suggestions seriously.

MR. RITTER

Mr. Ritter seconded Mr. Deters' comment on the town hall meeting. He thanked the residents for their input and said cutting the budget hardest thing to do.

Mr. Ritter commended Congressman Chabot for introducing a bill to restructure the Section 8 voucher program.

CITIZEN ADDRESS

Marion Coats of 10027 Dewhill Drive approached the Board to discuss the budget, specifically the Waycross public access. She assured the Board that this does get viewed by people. At the town hall meeting, Mr. Rowan did a great job and it's obvious he has done his diligence. Mr. Ritter guided the meeting well.

Betty Strum of 2411 Blue Lark Drive approached the Board to make a presentation. She said she put the packet together 30 years ago to make the Skyline Community Center a reality. She doesn't want to see the center closed. She said she is here to offer a creative solution as there are monies available. She said she is proposing a family resource center, with much information available for the community. Her company could facilitate this.

Mr. Ritter said this is an intriguing idea. He asked if she discussed this with Mr. Moore.

Mrs. Strum said she started with the Board of Trustees.

UNFINISHED BUSINESS

ZONING

Demolition Update

Dr. Roschke provided an update on properties which we have scheduled for demotion:

- 2879 Jonrose demolition resolution from November 2011: The new owner is making good progress on the required repairs to have condemnation orders lifted.
- 2880 & 2900 Jonrose: we are having less success with this owner.
- 2671 Barthas Place: this house will be demolished any day now. The contract has been awarded to Wayne and we are waiting for the asbestos study and to get on their schedule.

Planning and Zoning Commission Board Appointments

Dr. Roschke read a list of members for the board's consideration for appointment:

Zoning Commission

One regular member: Ilija Trajkovski

Board of Zoning Appeals

Regular member (new): Ron Roberto

Regular member (unexpired): Tim Price

Alternate (2-year): Hollis Haggard

Alternate (unexpired): Connie Spencer

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Ms. Rinehart made such motion and Mr. Ritter offered the second. The roll was called:

Mr. Deters. "Aye"
 Ms. Rinehart. "Aye"
 Mr. Ritter. "Aye"

ADMINISTRATION

Permanent Appropriation Resolution

Mr. Rowan also thanked the public for providing input on the budget cycle. He said we are creating a forecast model, which will help us to contain and stretch dollars as long as we can. He said this allows us some time to be creative to engage the public with the expenditure on the public access television. He said there is a \$100,000/year cost for Waycross. He would like to explore how to deliver this service differently. We have time to work this out. His recommendation is to approve the permanent appropriations, with funding for Skyline Community Center.

Mr. Ritter said that the Skyline Community Center is good use of cash reserves. He did point out that Colerain Township has made significant investment in the Skyline Community Center. In 2011, we invested \$175,000. In the last decade, we have made \$110,000 in capital improvements to the Center. Also, we have supplied approximately \$1 million in management cost and \$650,000 in Community Development Block Grant monies. He also said that 60% of center users live in Springfield Township, so perhaps the residents should lobby them. Springfield Township has given \$20,000 in past years, but has ended this.

Mr. Deters said he agrees this is the proper recommendation. No one wants to close the Skyline Center and the Board is committed to finding a way to fund this. He commended our partners at Waycross. He said that we are talking about transparently and the government of the people.

Ms. Rinehart said she also agrees with funding the Skyline Center. She said that our law enforcement officers know what happens when you have idle youth and the Center gives them a place to go. This might not be a measurable resource, but certainly a resource.

Mr. Rowan read the permanent appropriations by fund:

Fund No.	Fund Name	2012 Permanent Appropriations
1000	GENERAL	\$ 6,314,851.00
2011	MVLT	\$ 42,038.00
2021	GASOLINE	\$ 206,996.00
2031	ROAD & BRIDGE	\$ 1,279,057.00
2081	POLICE DISTRICT	\$ 5,279,001.00
2111	FIRE DISTRICT	\$ 11,499,600.00
2181	ZONING	\$ 366,640.00
2231	PMVLT	\$ 486,148.00
2261	PD DRUG ENFORCEMENT	\$ 37,000.00
2271	PD DUI	\$ 2,400.00
2281	EMSS	\$ 1,428,100.00
2401	LIGHTING ASSESSMENTS	\$ 143,235.00

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2901	TIF (TARGET)	\$ -
2902	RECYCLING INCENTIVE	\$ 20,885.00
2903	TIF (COLERAIN SQUARE)	\$ -
2905	OEMA-HMPG	\$ 911.82
2907	TIF (STONE CREEK)	\$ 945,664.00
2908	CDBG (PASS THROUGH)	\$ 185,000.00
2910	TIF (BEST BUY)	\$ 89,586.00
3101	BOND RETIREMENT(GOV BLDG)	\$ 107,238.00
3102	BOND RETIREMENT(PARKS)	\$ 311,262.00
3103	BOND RETIREMENT(PW BLDG)	\$ 215,693.00
3104	BOND RETIREMENT (CLIPPARD)	\$ 217,900.00
3104	BONDS - STREET SCAPE	\$ 179,950.00
3301	BOND RETIREMENT(FIRE DIST)	\$ 239,892.00
4403	OPWC (BELHAVEN/FLAMINGO)	\$ -
4406	COMMUNITY DEVELOPMENT	\$ -
4408	CDBG (SKYLINE)	\$ 23,737.00
4409	PWC (BREEZY)	\$ 602,700.00
	TOTAL	\$ 30,225,484.82

Ms. Rinehart made such motion and Mr. Deters offered the second. The roll was called:

Mr. Deters. "Aye"
Ms. Rinehart. "Aye"
Mr. Ritter. "Aye"

NEW BUSINESS**FIRE DEPARTMENT****Disposal of Old Vehicles**

Chief Smith requested the Board's authorization to dispose of three old vehicles through the Hamilton County web site, with a minimum bid of \$500 each.

Mr. Deters made such motion and Ms. Rinehart offered the second. The roll was called:

Mr. Deters. "Aye"
Ms. Rinehart. "Aye"
Mr. Ritter. "Aye"

Pay Journalizations

Chief Smith said pay journalizations will be provided to the Fiscal Officer.

SENIOR AND COMMUNITY CENTER**Vehicle Disposal**

Ms. Sprenger requested the Board's authorization to scrap a 1994 Dodge van, which is inoperable and has no value otherwise.

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Mr. Deters made such motion and Ms. Rinehart offered the second. The roll was called:

Mr. Deters. "Aye"
 Ms. Rinehart. "Aye"
 Mr. Ritter. "Aye"

Volunteer Dinner Expense

The Senior Center is requesting your approval of the annual expenditure for the Volunteer Appreciation Dinner not to exceed the amount of \$1500. In 2011, there were 61 volunteers donating 4,385 hours. These volunteers assisted with programs and events, created items for the needy, helped with newsletter mailings, membership, registration and performed desk/phone reception duties. These volunteers are an integral part of the Senior Center and the dinner recognizes their service to the community. The dinner will be April 26, 2012.

Mr. Deters made such motion and Ms. Rinehart offered the second.

Mr. Ritter said he is thankful for the volunteers.

The roll was called:

Mr. Deters. "Aye"
 Ms. Rinehart. "Aye"
 Mr. Ritter. "Aye"

PARKS AND SERVICES

Seasonal Hire

Mr. Schwartzhoff requested the Board hire Machael Curtis as summer camp director, at a rate of \$12.00/hour, effective April 2, 2012.

Mr. Deters made such motion and Ms. Rinehart offered the second. The roll was called:

Mr. Deters. "Aye"
 Ms. Rinehart. "Aye"
 Mr. Ritter. "Aye"

ZONING

Nuisance Resolution

Dr. Roschke read, by caption, Resolution 9-12, Nuisance Abatement.

Mr. Deters made such motion and Ms. Rinehart offered the second. The roll was called:

Mr. Deters. "Aye"
 Ms. Rinehart. "Aye"
 Mr. Ritter. "Aye"

ADMINISTRATION

Police Protection Services

Mr. Rowan provided an update on the contract with the Hamilton County Sheriff's Office. He said that because of county budget shortfalls, we have been presented a revised contract. While the new contract offering a "buy one get one," appears generous, this provides a challenge with our own police fund, as it will involve an additional investment. We must do some creative and out of the box thinking, to escalate services, and drive down costs.

Mr. Ritter said that he wanted to reiterate that these patrols are not free, as our citizens pay county taxes, too. Also, we pay at a higher rate than other townships as we did not TIF our residential property back in the 1990s.

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Employee Recognition

Mr. Rowan commended Police Chief Dan Meloy for receiving the 2012 Excellent and Innovations award from the Ohio Association of Chiefs of Police.

Mr. Ritter said we are very lucky to have Dan in our community.

Mr. Rowan said that on March 15, 2012 at 6PM, Colerain Township will be hosting a guest speaker from the Hamilton County Recycling and Solid Waste District for an hour-long seminar focusing on the basics of backyard composting.

FISCAL OFFICER REPORT

Mrs. Harlow said financial reports are available for viewing at the Administration Office weekdays during regular business hours; or you can call or email to receive information.

Mrs. Harlow asked for approval of payroll, purchase orders, and receipts.

Mr. Deters made such motion and Ms. Rinehart offered the second. The roll was called:

Mr. Deters. "Aye"
Ms. Rinehart. "Aye"
Mr. Ritter. "Aye"

The Fiscal Officer has recorded the following receipts:

<u>REC</u>	<u>VENDOR</u>	<u>FOR</u>	<u>AMOUNT</u>
105-2012	Hamilton County Auditor	4 th Qtr. Lodging, Estate Advance, Jan. Reg. Motor Veh., Feb. Local Hwy., Feb. LFG, Reimbursement for Skyline	92,624.73
106-2012	Hamilton County Auditor	Jan. Permissive Motor Veh.	47,768.00
107-2012	Hamilton County Auditor	Feb. Gas Excise	23,158.40
108-2012	Hamilton County Auditor	Dec. Muni. Court Fines	5,308.03
109-2012	Police Dept.	Jan. 2012 Reports	4.40
110-2012	Police Dept.	DUI Fines Reallocated	218.00
111-2012	Police Dept.	Corrected Original Receipt	169.00
112-2012	Police Dept.	Drug Fines Reallocated	408.00
113-2012	Police Dept.	Towing Fees	510.00
114-2012	Police Dept.	Towing Fees	510.00
115-2012	Police Dept.	Towing Fees	600.00
116-2011	Police Dept.	Court Reimbursement	12.00
117-2012	Police Dept.	Court Reimbursement	6.00
118-2012	Police Dept.	Court Reimbursement	6.00
119-2012	Police Dept.	Court Reimbursement	54.00
120-2012	Police Dept.	Court Reimbursement	24.00
121-2012	Police Dept.	Court Reimbursement	66.00
122-2012	Police Dept.	Court Reimbursement	90.00
123-2012	Police Dept.	Tow Fees	480.00
124-2012	Northwest LSD	Salaries	16,201.87
125-2012	Fire & EMS Dept.	Misc. Classes &	5,715.47

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Reimbursement			
126-2012	Parks & Services Dept.	Ball Field Rental	250.00
127-2012	Parks & Services Dept.	Ball Field Rental	240.00
128-2012	Parks & Services Dept.	Ball Field Rental	1,025.00
129-2012	Parks & Services Dept.	Ball Field Rental, Vending Machines	1,173.07
130-2012	Parks & Services Dept.	Ball Field Rental, Misc.	889.20
131-2012	Parks & Services Dept.	Ball Field Rental	960.00
132-2012	Fire & EMS Dept.	Plan Review	70.00
133-2012	Fire & EMS Dept.	Plan Review	75.00
134-2012	Zoning Dept.	Zoning Certificates	1,094.00
135-2012	Zoning Dept.	Zoning Certificates Reallocated	430.00
136-2012	Sr. & Community Ctr.	Membership \$320, Class \$94, Rental Event Dep. \$350, Rent Fee \$895, Lunch \$48.80	1,707.80
137-2012	Parks & Services Dept.	Ball Field Rental	750.00
138-2012	Hamilton County Auditor	Upgrade Skyline Community Ctr. Sign	1,925.00
139-2012	Sr. & Community Ctr.	Membership \$126, Classes \$112, Rent Event Dep. \$350, Lunch \$22, Art Supplies \$235.51	845.51
140-2012	Sr. & Community Ctr.	Membership \$390, Classes \$1508, Rent Event Dep. \$350, Rent Event Fee \$1275, Lunch \$121.50, Trans. Donation \$2, Art Supplies \$7	3,653.50
141-2012	Police Dept.	Unclaimed Property	2,900.00
142-2012	Security Benefits	Refund for Hinds	50.00
143-2012	American Arbitration	Partial Refund of Fees from Complete Construction Arbitration	221.25
144-2012	Police Dept.	Immobilization Fees	315.00
145-2012	Police Dept.	Police Dept. Charge put on Joshua Campbell's P-Card	3.63
146-2012	Rumpke	Jan. Solid Waste Disposal Fee	58,702.18
147-2012	AXA Equitable	Refund	50.00
148-2012	AFLAC	Refund	46.56
149-2012	Medicare	Jan. EMS Billing	71,663.70
150-2012	Council on Aging	COA	1,846.56
151-2012	Dept. of Justice	ODJ	540.50
152-2012	Fifth Third	Jan. Interest - Cobalt	3,750.00
153-2012	Fifth Third	Jan. Interest - Orchid	2,750.00
154-2012	Star Ohio	Jan. Interest	59.84
155-2012	Fifth Third	Jan. NOW Interest	184.03
156-2012	Hamilton County Auditor	Dec. Tipping Fees	560.41
157-2012	Hamilton County Auditor	Feb. Muni. Court Fines	4,582.20

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158-2012	Zoning Dept.	Certificates & BZA	1,005.00
159-2012	Zoning Dept.	Certificates	465.00
160-2012	Zoning Dept.	Certificates, Misc.	395.00
161-2012	Sr. & Community Ctr.	Class \$52, Rent \$100, Membership \$260, Lunch \$46.65, Refreshments \$144	602.65
162-2012	Sr. & Community Ctr.	Membership \$680, Lunch \$89.55	1,139.55
163-2012	Sr. & Community Ctr.	Membership \$270, Lunch \$67.50, Trans. Donation \$5	784.50
164-2012	Parks & Services	Shelter Rentals \$4580, Ball Field Rentals \$8430	13,010.00
165-2012	Parks & Services	Shelter Rentals	800.00
166-2012	Parks & Services	Shelter Rentals \$640, Soccer Field Rentals \$750	1,390.00
167-2012	Fire & EMS Dept.	Plan Review	75.00
168-2012	Fire & EMS Dept.	Duke Rebate Pgm. \$1383.50, Commissary \$158, Porter Paint Refund \$611.67, Report \$5, Fingerprints \$60, Instructor Class \$1200	3,653.17
169-2012	Fire & EMS Dept.	CTTC Rent	5,000.00
170-2012	Police Dept.	Court Reimbursement	42.00
171-2012	Police Dept.	Court Reimbursement	18.00
172-2012	Police Dept.	Feb. Reports	5.70
173-2012	Police Dept.	Blust Feb. Towing Fees	510.00
174-2012	Police Dept.	Engels Feb. Towing Fees	540.00
175-2012	Police Dept.	Pkg. \$78, Drug \$128, DUI \$323 Fines	529.00
176-2012	Parks & Services	Shelter Rental \$240, Ball Field Rental \$980, Soccer Field Rentals \$525	1,745.00

Mrs. Harlow said the forecast for the General Fund and Zoning would call for a \$320,000 transfer from General Fund to Zoning. Mrs. Harlow requested the Board transfer \$150,000 now.

Mr. Deters made such motion and Ms. Rinehart offered the second. The roll was called:

Mr. Deters. "Aye"
 Ms. Rinehart. "Aye"
 Mr. Ritter. "Aye"

Chief Meloy requested permission to fill the sergeant position vacancy with Officer Jennifer Sharp. She will be subject to a one year probationary period and field training. Her pay rate will be \$68,869.98/year, effective March 28.

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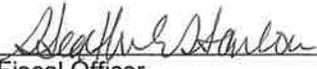
Ms. Rinehart made such motion and Mr. Deters offered the second. The roll was called:

- Mr. Deters. "Aye"
- Ms. Rinehart. "Aye"
- Mr. Ritter. "Aye"

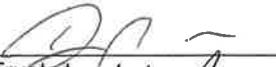
ADJOURNMENT

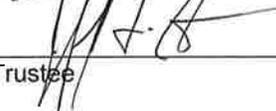
With no further business to come before the Board, at 8:01 PM, Mr. Rinehart motioned for adjournment. Mr. Deters offered a second. The roll was called:

- Mr. Deters. "Aye"
- Ms. Rinehart. "Aye"
- Mr. Ritter. "Aye"


 Fiscal Officer


 Trustee


 Trustee


 Trustee