



DATE

To: CONTACT

RE: **Address:** PROPERTY, CINCINNATI, OH 45251
Parcel ID: 510-0043-0040-00

VACANT FORECLOSED RESIDENTIAL PROPERTY REGISTRATION REQUIREMENT

It has come to our attention that a foreclosure was filed against the subject property on **PROPERTY**. This notice is to inform you that the subject property is located within Colerain Township and is required to be registered if it is currently vacant or becomes vacant following the filing pursuant to **Resolution 61-13 Section 4** of the [Vacant Foreclosed Property Registration Resolution](#).

Within ten (10) business days of filing a foreclosure action on residential property located within Colerain Township that is vacant at the time of filing, the mortgagee shall submit a vacant, foreclosed property registration form for the property to the Township's Planning and Zoning Department. A mortgagee is not required to submit the vacant foreclosed registration form if the residential property located within Colerain Township is not vacant on the date of the filing of a foreclosure action on the property. However, if the residential property becomes vacant at any point during the foreclosure process, the mortgagee shall submit a vacant, foreclosed property registration form regarding the property to Planning and Zoning Department within **ten (10) business days of the vacancy**.

If the foreclosed property is vacant or becomes vacant, please complete the enclosed registration form and send the form and \$500.00 registration fee payable to Colerain Township at the address shown on the form.

FAILURE TO REGISTER PENALTY

Failure to timely register the vacant property as required will result in a civil fine of \$500.00 for the first day, and a separate offense and fine of **\$500.00 for each and every day** thereafter until registered. Please contact Colerain Township's Planning and Zoning Department with questions at (513) 385-7505 or email me at jurbancsik@colerain.org.

Respectfully,

Jesse Urbancsik
Planner | Planning & Zoning Department

Colerain Township • 4200 Springdale Road • Colerain Township, Ohio 45251
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Phone (513) 385-7505 • Fax (513) 245-6503

Trustees: Raj Rajagopal, Daniel Unger, Matt Wahlert
Fiscal Officer: Jeff Baker
Administrator: Geoff Milz

COLERAIN